



CITY OF LAREDO

BUILDING DEVELOPMENT SERVICES DEPARTMENT

1120 San Bernardo Ave, Laredo, Texas, 78040 • Phone: 956.794.1625 • Fax: 956.795.2998

Home Installation Requirements

Applicant must furnish the following information before a Home Installation Permit can be issued:

- 1. Legal description of the property where the frame house or manufactured home is to be placed.**
- 2. A site plan of the lot with the building location indicating proposed setbacks.**
- 3. Proof of ownership of the lot (lot sales contract) where the frame or manufactured home will be placed.**
- 4. Proof of ownership of the frame house or manufactured home.**
- 5. Electrical Plumbing and Driveway and Curb Cut permits are required.**
- 6. Tax statement**
- 7. Photos of the actual frame house or manufactured home to be installed.**

Permit applications are taken from 8:00am to 5:00pm and permits are usually issued within 48 hours. No permits shall be issued after 5:00pm.

If you have any questions, please do not hesitate to contact the Building Development Services Department at (956) 794-1625.

Note: A certified survey and construction plans for any proposed off-street parking area, or any existing off street parking area on which home installation is proposed will be required before a home installation permit can be issued.