



**CITY OF LAREDO, TEXAS  
INTERNAL AUDIT DIVISION**

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To: Honorable Mayor & Members of the City Council

CC: Horacio De Leon, Jr., City Manager  
Cynthia Collazo, Deputy City Manager  
Martin Aleman, Executive Director of Finance & Technology  
Kristina L. Hale, City Attorney  
Homero Vasquez Garcia, Information Svcs & Telecomm Director  
Jose F. Castillo, Assistant Financial Services Director  
Miguel Pescador, Purchasing Agent

From: Veronica Urbano-Baeza, Internal Auditor 

Date: April 13, 2018

Subject: Friday Packet: Compiled Weekly Check Register Report with City Manager  
Authorizations for Week Ending April 6, 2018

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Enclosed is the Compiled Weekly Check Register report with the specifications noted below for the week ending April 6, 2018 with City Manager authorizations, if applicable, as requested by City Council on July 24, 2017. The enclosed report consists of source data extracted from the I-Series System through a query developed by our IT Department. Specifically, the report reflects checks, electronic funds transfers (EFT) and wire transfers issued within the time period specified and with a dollar range specified of \$7,001 to \$49,999 with corresponding City Manager authorizations. It is important to note that the City Manager authorizations reflected on the report come from the requisitions and subsequent purchase orders issued, and in some instances a City Manager authorization is not reflected because of the dollar amount of the requisition submitted and purchase order issued as per the requirements of the City's Accounting Procedures Manual – Purchasing Policy.

The enclosed report is being submitted for your review, and it will subsequently be posted on the City's webpage, as requested by City Council. It is important to note that the enclosed report is a compilation of data and not a comprehensive compliance audit, which would require a more extensive amount of time for completion depending on the number of checks, EFTs and wire transfers issued in any given week.

We would like to thank the IT Department and Financial Services Department staff for providing us with assistance on this request. If you should have any questions regarding this report, please feel free to contact me at my office at (956) 790-1808. Thank you.

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 04-02-2018 to 04-06-2018  
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
9293	4/3/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 850.00	AUTO/TRUCK MAINT ITEMS	(Contract No. 17-034LMEC, Blanket Order (BO))	283043	1287	BO ENTRY;							
9293	4/3/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 12,180.00	EQUIPMENT MAINT & REPAIR	(Blanket Order (BO))	291059	1286	341031	READS	5/24/2017					
		EFT No. 9293 Total	\$ 13,030.00					346934	MALEMAN	11/22/2017					
					(As per Requisition No. 343215, for the Purchase of Three (3) Unmarked Units for Police Department; Approved by City Council on 06-19-2017 (Motion 36))										
9310	4/3/2018	SILSBEE FORD, INC.	\$ 21,803.51	AUTO MAJOR TRANSPORTATION		285852	52520F	343215	CCOLLAZO	7/31/2017					
		EFT No. 9310 Total	\$ 21,803.51												
9317	4/5/2018	BETHANY HOUSE OF LAREDO, INC.	\$ 10,712.09	REIMB.FOR JUL/AUG/SEPT'17	REQ.#03-2017 EXPENSES	A17005	JUL-SEPT'18 EXP								
		EFT No. 9317 Total	\$ 10,712.09												
9320	4/5/2018	CENTERPOINT ENERGY GAS SERVICE	\$ 13,009.28	401 SCOTT / CNG GAS	MONTHLY FEE SERVICE		3128334								
		EFT No. 9320 Total	\$ 13,009.28												
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,634.00	PROFESSIONAL SERVICES		288894	10591	347205	READS	10/11/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,128.75	SECURITY,FIRE & SAFETY SE		289290	10589	347984	CCOLLAZO	10/18/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 526.75	SECURITY,FIRE & SAFETY SE		289380	10592	347754	CCOLLAZO	10/20/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 430.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	290421	10590	348524	CCOLLAZO	11/3/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 554.03	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	290523	10599	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 923.37	SECURITY,FIRE & SAFETY SE		290523	10599	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 184.67	SECURITY,FIRE & SAFETY SE		290523	10599	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 184.67	SECURITY,FIRE & SAFETY SE		290523	10599	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 243.49	SECURITY,FIRE & SAFETY SE		290523	10602	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 405.82	SECURITY,FIRE & SAFETY SE		290523	10602	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 81.16	SECURITY,FIRE & SAFETY SE		290523	10602	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 81.16	SECURITY,FIRE & SAFETY SE		290523	10602	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 180.60	SECURITY,FIRE & SAFETY SE		290523	10600	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 301.00	SECURITY,FIRE & SAFETY SE		290523	10600	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE & SAFETY SE		290523	10600	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE & SAFETY SE		290523	10600	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 180.60	SECURITY,FIRE & SAFETY SE		290523	10601	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 301.00	SECURITY,FIRE & SAFETY SE		290523	10601	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE & SAFETY SE		290523	10601	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE & SAFETY SE		290523	10601	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE & SAFETY SE		290523	10601	346758	CCOLLAZO	11/8/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 645.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	290770	10597	349546	CCOLLAZO	11/14/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 559.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	290818	10594	349517	CCOLLAZO	11/14/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 623.50	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	290819	10593	349521	CCOLLAZO	11/14/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,032.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	290847	10587	349437	MALEMAN	11/16/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 2,709.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	291043	10588	349734	MALEMAN	11/21/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 215.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	291478	10598	350175	CCOLLAZO	12/4/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 989.00	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	292336	10596	351278	CCOLLAZO	12/21/2017					
9330	4/5/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,230.99	SECURITY,FIRE & SAFETY SE	(Contract No. 17-066EYEV)	292337	10595	351287	CCOLLAZO	12/21/2017					
		EFT No. 9330 Total	\$ 15,585.36												

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9332	4/5/2018	FLORES, FLORES & CANALES, PLLC EFT No. 9332 Total	\$ 35,701.16 \$ 35,701.16	FINANCIAL SERVICES	(As per Requisition No. 347698, for the monthly fees on Collections Contract with Delinquent Property Tax Attorneys)	290144	COL.FEES MAR'18	347698	CCOLLAZO	11/1/2017					
9334	4/5/2018	GARCO	\$ 3,672.00	PROFESSIONAL SERVICES	(As per Requisition No. 346852, for Twelve Month Lease for WIC Clinic in Kingsville, TX)	289722	557	346852	CCOLLAZO	10/13/2017					
9334	4/5/2018	GARCO EFT No. 9334 Total	\$ 5,778.00 \$ 9,450.00	PROFESSIONAL SERVICES	(As per Requisition for WIC Clinic in Falfurrias, TX.; Lease Term for Seven (7) Years. Approved by City Council on April 15, 2013 (Motion No. 24))	289723	655	346854	CCOLLAZO	10/13/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 184.45	AUTO & TRUCK MAINT.ITEMS	PO NUM 289330 (Contract No. 14-007HOLT, Blanket Order (BO))		PIML0095729	348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 184.45	AUTO & TRUCK MAINT.ITEMS	PO NUM 289330 (Contract No. 14-007HOLT, Blanket Order (BO))		PIML0096262	348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 125.08	AUTO/TRUCK MAINT ITEMS	(Contract No. 14-007HOLT, Blanket Order (BO))	289330	PIML0096666	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 183.85	AUTO/TRUCK MAINT ITEMS		289330	PIML0096870	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 39.82	AUTO/TRUCK MAINT ITEMS		289330	PIML0096917	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 374.00	AUTO/TRUCK MAINT ITEMS		289330	WIML0033129	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 917.60	AUTO/TRUCK MAINT ITEMS		289330	PIML0097045	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 104.17	AUTO/TRUCK MAINT ITEMS		289330	PIML0097122	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 7.32	AUTO/TRUCK MAINT ITEMS		289330	PIML0097123	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 641.25	WATER SEWAGE TREATMENT EQ		284131	WIEZ0013499	337391	READS	3/14/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 570.00	WATER SEWAGE TREATMENT EQ		284131	WIEZ0013500	337391	READS	3/14/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 695.00	WATER SEWAGE TREATMENT EQ		284131	WIEZ0013501	337391	READS	3/14/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 568.92	AUTO/TRUCK MAINT ITEMS	(Contract No. 14-007HOLT, Blanket Order (BO))	289330	PIML0095904	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 570.42	AUTO/TRUCK MAINT ITEMS		289330	WIML0032925	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ (131.86)	AUTO/TRUCK MAINT ITEMS		289330	PCML0019444	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 1,278.43	AUTO/TRUCK MAINT ITEMS		289330	PIML0096483	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 5,881.17	AUTO/TRUCK MAINT ITEMS		289330	WIML0033018	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 7,249.03	AUTO/TRUCK MAINT ITEMS		289330	WIVN0015524	BO ENTRY; 348058	READS	10/18/2017					
9335	4/5/2018	HOLT COMPANY OF TEXAS	\$ 76.84	AUTO/TRUCK MAINT ITEMS		289330	PIML0095208	BO ENTRY; 348058	READS	10/18/2017					

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								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3
EFT No. 9335 Total			\$ 19,519.94											
9336	4/5/2018	INDUSTRIAL PROPERTY BROKERS, L	\$ 14,550.55	SEED,SOD,SOIL,& INOCULANT	(Contract No. 16-034IPB) (As per Requisition No. 351139, for Purchase and Hauling of Dirt to the City Landfill used to Cover Landfill Cells; Approved by City Council on 03-07-2016 (Motion No. 31))	292295	18-0228-7160	351139	MALEMAN	12/20/2017				
EFT No. 9336 Total			\$ 14,550.55											
9337	4/5/2018	INMUEBLES LAREDO, LLC.	\$ 11,445.05	PROFESSIONAL SERVICES	(As per Requisition No. 346847, for Lease Agreement on Santo Nino WIC Clinic; Lease Term for Five (5) Years. Approved by City Council on 02-18-2014 (Motion No. 23))	289721	2018-4	346847	CCOLLAZO	10/17/2017				
EFT No. 9337 Total			\$ 11,445.05											
9346	4/5/2018	PARK PLACE RECREATION DESIGNS,	\$ 12,540.78	PARK,PLAYGROUND,SWIMMING	(As per Requisition No. 350955, for the Purchase and Installation of a Two-Bay Arch Swing Set for the Vista Nueva Park Improvements)	292000	644289	350955	RCHAVEZ	12/14/2017				
9346	4/5/2018	PARK PLACE RECREATION DESIGNS,	\$ 2,893.23	LABOR		292000	644289	350955	RCHAVEZ	12/14/2017				
EFT No. 9346 Total			\$ 15,434.01											
9348	4/5/2018	RAFTER P. TRANSPORT CORPORATIO	\$ 17,800.00	PROFESSIONAL SERVICES	(Contract No. 15-049RAFT) (As per Requisition No. 351865, for the Transfer of Bio-Solids from the South Side Waste Water Treatment Plant to the San Antonio Landfill; Approved by City Council on 08-03-2015 (Motion No. 19))	296106	782	351865	MALEMAN	3/20/2018				
9348	4/5/2018	RAFTER P. TRANSPORT CORPORATIO	\$ 19,580.00	PROFESSIONAL SERVICES		296106	790	351865	MALEMAN	3/20/2018				
EFT No. 9348 Total			\$ 37,380.00											
9357	4/5/2018	TEXAS MUNICIPAL RETIREMENT SYS	\$ 15,293.97	TMRS FULL BENEFIT ARRNGMT	FND/IRS SECTION 415 LIMIT		LAREDO (#00730)							
EFT No. 9357 Total			\$ 15,293.97											
9360	4/5/2018	2L4L BASEBALL, LLC.	\$ 25,000.00	PROFESSIONAL SERVICES	(As per Requisition No. 355927, for Payment on Fees Noted in the Unitrade Operational Management Agreement; Approved by City Council on 11-20-2017 (Motion No. 35))	296538	MGMT.FEE 1ST PY	355927	RCHAVEZ	4/3/2018				
EFT No. 9360 Total			\$ 25,000.00											
516822	4/3/2018	ANDERSON COLUMBIA CO., INC.	\$ 407.89	ROAD AND HIGHWAY MATERIAL	(Contract No. 17-049ANDE, Blanket Order (BO))	286440	37925	BO ENTRY; 344677	READS	8/14/2017				



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516822	4/3/2018	ANDERSON COLUMBIA CO., INC.	\$ 9,851.57	ROAD AND HIGHWAY MATERIAL		286440	37918	BO ENTRY; 344677	READS	8/14/2017				
516822	4/3/2018	ANDERSON COLUMBIA CO., INC.	\$ 27,286.33	ROAD AND HIGHWAY MATERIAL		286440	37978	BO ENTRY; 344677	READS	8/14/2017				
516822	4/3/2018	ANDERSON COLUMBIA CO., INC.	\$ 2,028.65	ROAD AND HIGHWAY MATERIAL		286440	37981	BO ENTRY; 344677	READS	8/14/2017				
		<b>Check No. 516822 Total</b>	<b>\$ 39,574.44</b>											
					(As per Requisition No. 349558, for monthly 911 network costs for the South Texas Region AT&T Network; Approved by City Council on 11-06-2017 (Motion No. 39))									
516824	4/3/2018	AT&T	\$ 4,402.73	PROFESSIONAL SERVICES		290835	512-A370102798V	349558	CCOLLAZO	11/16/2017				
516824	4/3/2018	AT&T	\$ 1,117.64	PROFESSIONAL SERVICES		290835	512-A370102798V	349558	CCOLLAZO	11/16/2017				
516824	4/3/2018	AT&T	\$ 1,248.55	PROFESSIONAL SERVICES		290835	512-A370102798V	349558	CCOLLAZO	11/16/2017				
516824	4/3/2018	AT&T	\$ 548.56	PROFESSIONAL SERVICES		290835	512-A370102798V	349558	CCOLLAZO	11/16/2017				
		<b>Check No. 516824 Total</b>	<b>\$ 7,317.48</b>											
516835	4/3/2018	CENTURY ASPHALT, LTD.	\$ 8,680.00	ROAD AND HIGHWAY MATERIAL	(Contract No. 17-027CENT, Blanket Order (BO))	281710	96839	339580	READS	4/24/2017				
		<b>Check No. 516835 Total</b>	<b>\$ 8,680.00</b>											
516847	4/3/2018	FERGUSON ENTERPRISES, INC.	\$ 690.30	WATER SEWAGE TREATMENT EQ	PO NUM 283213 (Contract No. 17-033FERG, Blanket Order (BO))		937583	341024	READS	5/26/2017				
516847	4/3/2018	FERGUSON ENTERPRISES, INC.	\$ 2,926.00	WATER SEWAGE TREATMENT EQ	PO NUM 283213		937584	341024	READS	5/26/2017				
516847	4/3/2018	FERGUSON ENTERPRISES, INC.	\$ 25,318.87	WATER SEWAGE TREATMENT EQ	PO NUM 286949 (Contract No. 16-064FERG, Blanket Order (BO))		937594	344936	READS	8/22/2017				
		<b>Check No. 516847 Total</b>	<b>\$ 28,935.17</b>											
					(As per Requisition No. 351478, for Monthly Services Charges on the Enterprise Geospatial Database Management System (EGDMS) for the 911 Regional Administration)									
516849	4/3/2018	GEO-COMM, INC.	\$ 4,976.57	COMPUTER EQUIPMENT		295389	4510-20	351478	MALEMAN	3/2/2018				
516849	4/3/2018	GEO-COMM, INC.	\$ 4,976.57	COMPUTER EQUIPMENT		295389	4436-20	351478	MALEMAN	3/2/2018				
		<b>Check No. 516849 Total</b>	<b>\$ 9,953.14</b>											
516851	4/3/2018	GILLIG, LLC.	\$ 348.06	BUS PARTS	PO NUM 287609 (Blanket Order, (BO)) (Contract No. 16-040)		40427886	345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 1,053.06	BUS PARTS	PO NUM 287609		40429003	345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 1,485.50	BUS PARTS	PO NUM 287609		40429004	345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 34.08	BUS PARTS	PO NUM 287609		40431044	345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 40.50	BUS PARTS	PO NUM 287609		40431613	345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 684.14	BUS PARTS	PO NUM 287609		40431614	345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 1,181.85	BUS PARTS	(Blanket Order, (BO))	287609	40432133	BO ENTRY; 345801	READS	9/7/2017				
516851	4/3/2018	GILLIG, LLC.	\$ 1.25	BUS PARTS		287609	40432134	BO ENTRY; 345801	READS	9/7/2017				

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516851	4/3/2018	GILLIG, LLC.	\$ 4,989.19	BUS PARTS		287609	40429570	BO ENTRY; 345801	READS	9/7/2017							
516851	4/3/2018	GILLIG, LLC.	\$ 155.10	BUS PARTS		287609	40430024	BO ENTRY; 345801	READS	9/7/2017							
516851	4/3/2018	GILLIG, LLC.	\$ 49.02	BUS PARTS		287609	40431612	BO ENTRY; 345801	READS	9/7/2017							
		<b>Check No. 516851 Total</b>	<b>\$ 10,021.75</b>														
516855	4/3/2018	INTERCOM COMMUNICATIONS CO.	\$ 7,725.00	RADIO AND TELECOMMUNICATN		292514	N*2632	351305	MALEMAN	12/26/2017							
516855	4/3/2018	INTERCOM COMMUNICATIONS CO.	\$ 160.00	ELECTRICAL CABLES/WIRE NE		295053	N*2634	354249									
516855	4/3/2018	INTERCOM COMMUNICATIONS CO.	\$ 180.00	BUILDING MAINTENANCE/REPR		295378	N*2633	354283									
		<b>Check No. 516855 Total</b>	<b>\$ 8,065.00</b>														
516860	4/3/2018	MISC. VENDOR TAX REFUNDS	\$ 8,317.18	TAX REFUNDS	56085		96360										
		<b>Check No. 516860 Total</b>	<b>\$ 8,317.18</b>														
516866	4/3/2018	ODESSA PUMPS EQUIPMENT, INC.	\$ 24,159.00	PROFESSIONAL SERVICES		286701	538857	344652	READS	8/21/2017							
		<b>Check No. 516866 Total</b>	<b>\$ 24,159.00</b>														
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 375.98	COPYING MACHINE SUPPLIES		294575	1330104-0	353675									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 140.45	PAPER		294575	1330104-0	353675									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 780.53	JANITORIAL SUPPLIES	(Contract No. 16-075PAT)	295150	1329849-0	354324									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 42.39	PLASTICS		295184	1329867-0	354339									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 164.78	COPYING MACHINE SUPPLIES		295184	1329867-0	354339									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 116.99	FURNITURE,OFFICE		295193	1329808-0	354359									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 300.92	JANITORIAL SUPPLIES	(Contract No. 16-075PAT)	295196	1329850-0	354432									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 61.25	OFFICE SUPPLIES		295217	1329912-0	354382									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 40.57	OFFICE SUPPLY;INKS,LEADS		295217	1329912-0	354382									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 12.68	OFFICE SUPPLIES		295217	1329912-0	354382									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 474.74	OFFICE SUPPLIES		295278	1330114-0	354542									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 272.88	OFFICE SUPPLIES		295336	1330158-0	353912									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 17.98	LODGING		295336	1330158-0	353912									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 76.76	OFFICE SUPPLIES		293584	1329659-0	352560									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 67.70	JANITORIAL SUPPLIES	(Contract No. 16-075PAT)	294369	1328933-0	353605									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 104.40	PAPER & PLASTIC-DISPOSSBLE		294369	1328933-0	353605									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 509.84	JANITORIAL SUPPLIES		294469	1328413-0	353424									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 169.00	OFFICE SUPPLIES		294542	1329128-0	349710									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 230.16	OFFICE SUPPLIES		294542	1329128-0	349710									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 11.68	OFFICE SUPPLY;INKS,LEADS		294542	1329128-0	349710									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 256.06	JANITORIAL SUPPLIES	(Contract No. 16-075PAT)	294684	1328935-0	353801									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 55.51	OFFICE SUPPLIES		294701	1328765-0	353796									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 14.49	OFFICE SUPPLY;INKS,LEADS		294701	1328765-0	353796									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 627.82	OFFICE SUPPLIES		294769	1329031-0	353270									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 119.90	OFFICE SUPPLY;INKS,LEADS		294769	1329031-0	353270									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 306.48	SOUND SYSTEMS & ACCESSORY		294769	1329031-0	353270									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 683.11	OFFICE SUPPLIES		294792	1329021-0	351215									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 129.43	OFFICE SUPPLY;INKS,LEADS		294792	1329021-0	351215									
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 837.00	FURNITURE,OFFICE		294892	1329206-0	353927									

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 04-02-2018 to 04-06-2018  
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 179.00	FURNITURE,OFFICE		294892	1329206-1	353927							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 427.59	OFFICE SUPPLIES		294900	1329298-0	354068							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 280.90	PAPER		294931	1329275-0	354089							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 25.99	JANITORIAL SUPPLIES		294931	1329275-0	354089							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 16.19	FIRST AID AND SAFETY EQUI		295028	1329436-0	354005							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 215.68	OFFICE SUPPLIES		295028	1329436-0	354005							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 609.28	JANITORIAL SUPPLIES	(Contract No. 16-075PAT)	295067	1329598-0	354211							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 131.92	OFFICE SUPPLIES		295085	1329591-0	354240							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 9.28	OFFICE SUPPLY;INKS,LEADS		295085	1329591-0	354240							
516868	4/3/2018	PATRIA OFFICE SUPPLY	\$ 707.52	HARDWARE,AND ALLIED ITEMS		295115	1329696-0	354261							
		<b>Check No. 516868 Total</b>	<b>\$ 9,604.83</b>												
516869	4/3/2018	MISC. VENDOR TAX REFUNDS	\$ 9,116.30	TAX REFUNDS		56100	542124								
		<b>Check No. 516869 Total</b>	<b>\$ 9,116.30</b>												
516873	4/3/2018	PINNACLE TOWERS, LLC.	\$ 5,387.57	REAL PROPERTY RENTAL & LS	(Tower Site Lease)	288377	24204210	26768	CVILLARREAL	4/6/2011					
516873	4/3/2018	PINNACLE TOWERS, LLC.	\$ 4,221.30	REAL PROPERTY RENTAL & LS		288377	24204259	26768	CVILLARREAL	4/6/2011					
516873	4/3/2018	PINNACLE TOWERS, LLC.	\$ 577.18	REAL PROPERTY RENTAL & LS		288377	24207345	26768	CVILLARREAL	4/6/2011					
		<b>Check No. 516873 Total</b>	<b>\$ 10,186.05</b>												
516891	4/3/2018	TRAFFIC LOGIX, INC.	\$ 10,400.00	EQUIPMENT MAINT & REPAIR		295026	SIN00433	353091	RCHAVEZ	2/23/2018					
516891	4/3/2018	TRAFFIC LOGIX, INC.	\$ 1,150.00	RADIO AND TELECOMMUNICATN		294643	SIN00312	353019							
		<b>Check No. 516891 Total</b>	<b>\$ 11,550.00</b>												
516913	4/5/2018	BSN SPORTS, INC.	\$ 5,723.58	SPORTING AND ATHLETIC EQP	(As per Requisition No. 352412, for the Purchase of Aluminum Bleachers for the Sister's of Mercy Water Park)	293661	901516332	352412	RCHAVEZ	1/26/2018					
516913	4/5/2018	BSN SPORTS, INC.	\$ 1,062.74	SPORTING AND ATHLETIC EQP	(As per Requisition No. 353611, for the Replacement of Basketball Backboard Padding for the Hillside Rec. Center)	294338	901622363	353611							
516913	4/5/2018	BSN SPORTS, INC.	\$ 1,609.90	SPORTING AND ATHLETIC EQP	(As per Requisition No. 353963, for the Purchase of Poly-Cap Fence Top Guard for Slaughter Park)	294754	901674351	353963							
		<b>Check No. 516913 Total</b>	<b>\$ 8,396.22</b>												
516922	4/5/2018	CHEMTRADE CHEMICALS US, LLC.	\$ 4,813.85	CHEMICALS	(Contract No. 14-084CHET, Blanket Order (BO))	289140	92318192	346716	READS	10/16/2017					
516922	4/5/2018	CHEMTRADE CHEMICALS US, LLC.	\$ 5,672.90	CHEMICALS	(Contract No. 14-084CHET, Blanket Order (BO))	289142	92318190	346719	READS	10/16/2017	BO ENTRY				
516922	4/5/2018	CHEMTRADE CHEMICALS US, LLC.	\$ 5,689.35	CHEMICALS		289142	92318191	346719	READS	10/16/2017	BO ENTRY				
516922	4/5/2018	CHEMTRADE CHEMICALS US, LLC.	\$ 5,642.35	CHEMICALS		289142	92318193	346719	READS	10/16/2017	BO ENTRY				
516922	4/5/2018	CHEMTRADE CHEMICALS US, LLC.	\$ 4,846.56	CHEMICALS	(Contract No. 14-084CHET, Blanket Order (BO))	289140	92313284	346716	READS	10/16/2017					
516922	4/5/2018	CHEMTRADE CHEMICALS US, LLC.	\$ 5,687.00	CHEMICALS	(Contract No. 14-084CHET, Blanket Order (BO))	289142	92308524	346719	READS	10/16/2017	BO ENTRY				
		<b>Check No. 516922 Total</b>	<b>\$ 32,352.01</b>												



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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3
516928	4/5/2018	CORE & MAIN, LP.	\$ 8,746.00	WATER SEWAGE TREATMENT EQ	PO NUM 290878 (Contract No. 15-061CORE, Blanket Order (BO))		1506751	349994	MALEMAN	11/29/2017					
516928	4/5/2018	CORE & MAIN, LP.	\$ 508.00	WATER SEWAGE TREATMENT EQ	PO NUM 290971 (Contract No. 16-064CORE, Blanket Order (BO))		1478716	344935	READS	8/22/2017					
		<b>Check No. 516928 Total</b>	<b>\$ 9,254.00</b>												
					(As per Requisition No. 354854, for Professional Inspection Services as required by FTA on new Bus (Unit No. 1755) for Transit)										
516944	4/5/2018	FIRST TRANSIT, INC.	\$ 2,000.00	PROFESSIONAL SERVICES		295633	30100301	354854							
516944	4/5/2018	FIRST TRANSIT, INC.	\$ 20,845.99	11453156 4/02/18	REQ.#T-18-049		11453156								
516944	4/5/2018	FIRST TRANSIT, INC.	\$ 9,033.26	11453156 4/02/18	REQ.#T-18-049		11453156								
516944	4/5/2018	FIRST TRANSIT, INC.	\$ 4,169.20	11453156 4/02/18	REQ.#T-18-049		11453156								
516944	4/5/2018	FIRST TRANSIT, INC.	\$ 486.40	11453156 4/02/18	REQ.#T-18-049		11453156								
516944	4/5/2018	FIRST TRANSIT, INC.	\$ 833.84	11453156 4/02/18	REQ.#T-18-049		11453156								
		<b>Check No. 516944 Total</b>	<b>\$ 37,368.69</b>												
					(As per Requisition No. 348582, for Third Party Funding Contract; Approved by City Council on 10-02-2017 (Motion No. 19))										
516965	4/5/2018	LAREDO PHILHARMONIC ORCHESTRA	\$ 11,000.00	THIRD PARTY AGENCY		289953	REIM.JAN-APR'18	348582	CCOLLAZO	10/27/2017					
		<b>Check No. 516965 Total</b>	<b>\$ 11,000.00</b>												
516992	4/5/2018	ROCA GENERAL CONTRACTORS, LLC.	\$ 7,900.00	FIRST & FINAL PAYMENT	REQ.#2017-28 SOLIS		312E.MONTGOMERY								
		<b>Check No. 516992 Total</b>	<b>\$ 7,900.00</b>												
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 210.00	BUILDING MAINTENANCE/REPR	(Contract No. 16-047THYS)	288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 615.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 420.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 2,430.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 420.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 210.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 195.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 210.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 210.00	BUILDING MAINTENANCE/REPR		288474	3003823294	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 709.63	BUILDING MAINTENANCE/REPR	(Contract No. 16-047THYS)	288477	3003821988	26031							
517019	4/5/2018	THYSSENKRUPP ELEVATOR CORPORAT	\$ 406.02	PROFESSIONAL SERVICES		294145	6000298462	353118							
		<b>Check No. 517019 Total</b>	<b>\$ 7,205.65</b>												

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 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
					(As per Requisition No. 356163, for Emergency PO on Veterinary Care Services for the Animal Care Facility as outlined in Agreement between City and Provider)										
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 202.14	PROFESSIONAL SERVICES		296650	179743	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 327.20	PROFESSIONAL SERVICES		296650	179956	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 981.18	PROFESSIONAL SERVICES		296650	180516	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 233.78	PROFESSIONAL SERVICES		296650	180595	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 416.96	PROFESSIONAL SERVICES		296650	180818	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 128.20	PROFESSIONAL SERVICES		296650	180884	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 38.40	PROFESSIONAL SERVICES		296650	180885	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 75.00	PROFESSIONAL SERVICES		296650	181023	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 75.00	PROFESSIONAL SERVICES		296650	181024	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 224.68	PROFESSIONAL SERVICES		296650	178620	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 84.50	PROFESSIONAL SERVICES		296650	178659	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 353.38	PROFESSIONAL SERVICES		296650	178721	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 47.00	PROFESSIONAL SERVICES		296650	178746	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 446.36	PROFESSIONAL SERVICES		296650	178817	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 52.50	PROFESSIONAL SERVICES		296650	178853	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 250.58	PROFESSIONAL SERVICES		296650	178875	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 162.52	PROFESSIONAL SERVICES		296650	178881	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 20.18	PROFESSIONAL SERVICES		296650	178933	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 267.78	PROFESSIONAL SERVICES		296650	178977	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 260.96	PROFESSIONAL SERVICES		296650	179043	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 123.80	PROFESSIONAL SERVICES		296650	179048	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 92.84	PROFESSIONAL SERVICES		296650	179068	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 247.70	PROFESSIONAL SERVICES		296650	179093	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 141.48	PROFESSIONAL SERVICES		296650	179110	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 162.32	PROFESSIONAL SERVICES		296650	179158	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 38.80	PROFESSIONAL SERVICES		296650	179161	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 259.20	PROFESSIONAL SERVICES		296650	179263	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 259.36	PROFESSIONAL SERVICES		296650	179384	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 73.80	PROFESSIONAL SERVICES		296650	179397	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 50.60	PROFESSIONAL SERVICES		296650	179450	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 419.40	PROFESSIONAL SERVICES		296650	179477	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 125.34	PROFESSIONAL SERVICES		296650	179563	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 6.12	PROFESSIONAL SERVICES		296650	179626	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 100.00	PROFESSIONAL SERVICES		296650	177407	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 85.50	PROFESSIONAL SERVICES		296650	177654	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 129.17	PROFESSIONAL SERVICES		296650	177723	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 75.00	PROFESSIONAL SERVICES		296650	177885	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 75.00	PROFESSIONAL SERVICES		296650	177952	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 47.00	PROFESSIONAL SERVICES		296650	178517	356163	CCOLLAZO	4/5/2018					
517039	4/6/2018	CRITTER CARE VETERINARY CLINIC	\$ 611.98	PROFESSIONAL SERVICES		296650	182463	356163	CCOLLAZO	4/5/2018					
		<b>Check No. 517039 Total</b>	<b>\$ 7,772.71</b>												

Items in Blue Font Added by Internal Audit

Accounting Purchase Order Assigned (typically applies to Engineering Construction Contracts)

No Purchase Order Required as per the City's Accounting Procedures Manual - Purchasing Policy, which includes the following items: Travel Expenses (mileage, registration, lodging, airfare, etc.), Car Allowances, Personnel Reimbursements, Refunds, Engineering Licenses and Review Fees, Freight Charges (UPS, Federal Express, etc), Dues and Subscriptions (not required, but may be requested), Inter-Departmental Transfers, Postage (stamps, postage meters), Petty Cash and Utility Payments.