



**CITY OF LAREDO, TEXAS
INTERNAL AUDIT DIVISION**

To: Honorable Mayor & Members of the City Council

CC: Horacio De Leon, Jr., City Manager
Cynthia Collazo, Deputy City Manager
Martin Aleman, Executive Director of Finance & Technology
Kristina L. Hale, City Attorney
Homero Vasquez Garcia, Information Svcs & Telecomm Director
Jose F. Castillo, Assistant Financial Services Director
Miguel Pescador, Purchasing Agent

From: Veronica Urbano-Baeza, Internal Auditor 

Date: December 28, 2018

Subject: Friday Packet: Compiled Weekly Check Register Report with City Manager
Authorizations for Week Ending December 21, 2018

Enclosed is the Compiled Weekly Check Register report with the specifications noted below for the week ending December 21, 2018 with City Manager authorizations, if applicable, as requested by City Council on July 24, 2017. The enclosed report consists of source data extracted from the I-Series System through a query developed by our IT Department. Specifically, the report reflects checks, electronic funds transfers (EFT) and wire transfers issued within the time period specified and with a dollar range specified of \$7,001 to \$49,999 with corresponding City Manager authorizations. It is important to note that the City Manager authorizations reflected on the report come from the requisitions and subsequent purchase orders issued, and in some instances a City Manager authorization is not reflected because of the dollar amount of the requisition submitted and purchase order issued as per the requirements of the City's Accounting Procedures Manual – Purchasing Policy.

The enclosed report is being submitted for your review, and it will subsequently be posted on the City's webpage, as requested by City Council. It is important to note that the enclosed report is a compilation of data and not a comprehensive compliance audit, which would require a more extensive amount of time for completion depending on the number of checks, EFTs and wire transfers issued in any given week.

We would like to thank the IT Department and Financial Services Department staff for providing us with assistance on this request. If you should have any questions regarding this report, please feel free to contact me at my office at (956) 790-1808. Thank you.

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 12-17-2018 to 12-21-2018
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)						
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3	
12832	12/18/2018	CALDWELL COUNTRY	\$ 24,328.00	VEHICLES PURCHASE	(As per Requisition No. 356814, for the Purchase of Emergency Vehicles for the Fire Department staff; Approved by City Council on 04-16-2018 (Motion No. 32))	297898	K1153906	356814	MFLORES	5/2/2018				
12832	12/18/2018	CALDWELL COUNTRY	\$ 23,728.00	VEHICLES PURCHASE		297898	K1155553	356814	MFLORES	5/2/2018				
		EFT No. 12832 Total	\$ 48,056.00											
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 196.14	MASS TRANSPORTATION BUS	PO NUM 302730 (Blanket Order (BO))		12697552	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 260.00	MASS TRANSPORTATION BUS	PO NUM 302730		12697568	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 1,104.00	MASS TRANSPORTATION BUS	PO NUM 302730		11700442	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 176.42	MASS TRANSPORTATION BUS	PO NUM 302730		11700446	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 323.16	MASS TRANSPORTATION BUS	PO NUM 302730		11702004	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 485.95	AUTO & TRUCK MAINT.ITEMS	PO NUM 304047 (Contract No. 18-085GAP, Blanket Order (BO))		15694687	363859	MMALDONADO	9/21/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 558.02	AUTO & TRUCK MAINT.ITEMS	PO NUM 305459 (Contract No. 18-046GONZ, Blanket Order (BO))		10698683	365422	MMALDONADO	10/23/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 617.20	AUTO & TRUCK MAINT.ITEMS	PO NUM 305459		15704363	365422	MMALDONADO	10/23/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 1,280.18	AUTO & TRUCK MAINT.ITEMS	PO NUM 305459		9703378	365422	MMALDONADO	10/23/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 13,083.60	MASS TRANSPORTATION BUS	PO NUM 306488		11700460	366685	MMALDONADO	11/9/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 240.10	MASS TRANSPORTATION BUS	(Blanket Order (BO))	302730	12692600	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 67.47	JANITORIAL SUPPLIES		302730	13692676	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 59.88	FUEL,OIL,GREASE & LUBRICN		302730	12697552	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 95.92	JANITORIAL SUPPLIES		302730	12697552	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 146.81	MASS TRANSPORTATION BUS		302730	12697552	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 154.68	FUEL,OIL,GREASE & LUBRICN		302730	16698110	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 442.17	FUEL,OIL,GREASE & LUBRICN		302730	11700389	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 230.64	MASS TRANSPORTATION BUS		302730	11700389	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 31.92	MASS TRANSPORTATION BUS		302730	9701659	362354	MMALDONADO	8/24/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 21.00	AUTO & TRUCK MAINT.ITEMS	(Contract No. 18-085GAP, Blanket Order (BO))	304047	15694687	363859	MMALDONADO	9/21/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 211.64	AUTO & TRUCK MAINT.ITEMS		304047	13699128	363859	MMALDONADO	9/21/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ (15.00)	EQUIP MAINT & REPAIR GEN	(Contract No. 15-048GONZ, Blanket Order (BO))	304447	10703601	364111	CCOLLAZO	10/5/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 73.49	EQUIP MAINT & REPAIR GEN		304447	9703303	364111	CCOLLAZO	10/5/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 387.94	AUTO & TRUCK MAINT.ITEMS	(Contract No. 18-046GONZ, Blanket Order (BO))	305459	13694290	365422	MMALDONADO	10/23/2018				
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 30.00	AUTO & TRUCK MAINT.ITEMS		305459	16694721	365422	MMALDONADO	10/23/2018				

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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date	
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 337.92	AUTO/TRUCK MAINT ITEMS		305459	9693617	365422	MMALDONADO	10/23/2018							
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 212.87	AUTO & TRUCK MAINT.ITEMS		305459	13699111	365422	MMALDONADO	10/23/2018							
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 335.68	AUTO/TRUCK MAINT ITEMS		305459	15704363	365422	MMALDONADO	10/23/2018							
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 178.41	AUTO/TRUCK MAINT ITEMS		305459	9703409	365422	MMALDONADO	10/23/2018							
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 406.43	AUTO & TRUCK MAINT.ITEMS		305459	13707906	365422	MMALDONADO	10/23/2018							
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 108.10	AUTO & TRUCK MAINT.ITEMS	(Contract No. 18-046GONZ, Blanket Order (BO))	298170	13661636	357788	MMALDONADO	5/9/2018							
12846	12/18/2018	GONZALEZ AUTO PARTS INC.	\$ 107.08	AUTO/TRUCK MAINT ITEMS		298170	13661636	357788	MMALDONADO	5/9/2018							
		EFT No. 12846 Total	\$ 21,949.82														
					(As per Requisition No. 352733, for Print & Electronic Advertising for Convention & Visitors' Bureau; Approved by City Council on 11-06-2017 (Motion No. 33))												
12848	12/18/2018	GRUPO EDITORIAL EXPANSION	\$ 6,500.00	COMMUNICATIONS/MEDIA SRV		293581	MS-8475	352733	BLOPEZ	1/24/2018							
12848	12/18/2018	GRUPO EDITORIAL EXPANSION	\$ 2,272.72	COMMUNICATIONS/MEDIA SRV		293581	MS-8459	352733	BLOPEZ	1/24/2018							
		EFT No. 12848 Total	\$ 8,772.72														
					(Contract No. 16-034IPB) (As per Requisition No. 351139, for the Purchase and Hauling of Dirt to the City Landfill used to cover Landfill Cell; Approved by City Council on 03-07-2016 (Motion No. 31))												
12855	12/18/2018	INDUSTRIAL PROPERTY BROKERS, L	\$ 10,155.35	SEED,SOD,SOIL,& INOCULANT		292295	18-1107-7196	351139	MALEMAN	12/20/2017							
		EFT No. 12855 Total	\$ 10,155.35														
12856	12/18/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 4,960.00	AUTO & TRUCK MAINT.ITEMS		298168	1426	357777	MMALDONADO	5/9/2018							
12856	12/18/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 4,849.00	AUTO & TRUCK MAINT.ITEMS		298168	1427	357777	MMALDONADO	5/9/2018							
12856	12/18/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 1,515.00	EQUIP MAINT & REPAIR GEN		305191	1429	364043	MALEMAN	10/12/2018							
12856	12/18/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 3,720.00	AUTO & TRUCK MAINT.ITEMS		307205	1425	367232	MMALDONADO	11/27/2018							
12856	12/18/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 800.00	AUTO & TRUCK MAINT.ITEMS		307205	1428	367232	MMALDONADO	11/27/2018							
		EFT No. 12856 Total	\$ 15,844.00														
12860	12/18/2018	MILLER VETERINARY SUPPLY CO.,I	\$ 137.52	VETERINARY EQPT.-SUPPLIES	(Blanket Order (BO))	295677	697215	354768	CCOLLAZO	3/12/2018							
12860	12/18/2018	MILLER VETERINARY SUPPLY CO.,I	\$ 1,946.44	VETERINARY EQPT.-SUPPLIES		295677	695692	354768	CCOLLAZO	3/12/2018							
12860	12/18/2018	MILLER VETERINARY SUPPLY CO.,I	\$ 6,291.21	VETERINARY EQPT.-SUPPLIES		295677	696271	354768	CCOLLAZO	3/12/2018							
12860	12/18/2018	MILLER VETERINARY SUPPLY CO.,I	\$ 107.32	VETERINARY EQPT.-SUPPLIES		295677	696298	354768	CCOLLAZO	3/12/2018							
		EFT No. 12860 Total	\$ 8,482.49														

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12864	12/18/2018	RODRIGUEZ, ALEJANDRO VELA EFT No. 12864 Total	\$ 16,000.00 \$ 16,000.00	COMMUNICATIONS/MEDIA SRV	(As per Requisition No. 367069, for Television Advertising for Convention & Visitors' Bureau; Approved by City Council on 10-15-2018 (Motion No. 48))	307407	50% PAYMT PUBL.	367069	BLOPEZ	12/3/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 235.20	AUTO &TRUCK MAINT.ITEMS	PO NUM 302380 (Contract No. 13-054ROTX, Blanket Order (BO))		X901016893:01	362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 411.60	AUTO &TRUCK MAINT.ITEMS	PO NUM 302380		X901016991:01	362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 176.40	AUTO &TRUCK MAINT.ITEMS	PO NUM 302380		X901017612:01	362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 2,277.75	MASS TRANSPORTATION BUS	PO NUM 302734 (Blanket Order (BO))		X901017118:01	362361	MMALDONADO	8/24/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 452.13	AUTO/TRUCK MAINT ITEMS	(Contract No. 13-054ROTX, Blanket Order (BO))	302380	X901016982:01	BO ENTRY; 362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 91.60	AUTO/TRUCK MAINT ITEMS		302380	X901017323:01	BO ENTRY; 362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 258.86	AUTO/TRUCK MAINT ITEMS		302380	X901017611:01	BO ENTRY; 362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 2,626.43	AUTO/TRUCK MAINT ITEMS		302380	X901017698:01	BO ENTRY; 362021	MMALDONADO	8/15/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 1,478.84	AUTO &TRUCK MAINT.ITEMS	(Contract No. 15-048ROTX, Blanket Order (BO))	304526	X901016741:01	364079	CCOLLAZO	10/8/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC.	\$ 146.21	AUTO &TRUCK MAINT.ITEMS		304526	X901017860:01	364079	CCOLLAZO	10/8/2018						
12865	12/18/2018	ROTEX TRUCK CENTER, INC. EFT No. 12865 Total	\$ 2,818.01 \$ 10,973.03	MASS TRANSPORTATION BUS	(Blanket Order (BO))	302734	X901014872	BO ENTRY; 362361	MMALDONADO	8/24/2018						
12885	12/20/2018	BETHANY HOUSE OF LAREDO, INC. EFT No. 12885 Total	\$ 8,863.84 \$ 8,863.84	DRAW 1 FOR MONTH SEPT'18	REQ.#1	A18009	FY 17 ESG REIMB									
12891	12/20/2018	CLEAN ENERGY FUELS	\$ 6,707.74	MANAGEMENT/OPERATION SERV	(As per Requisition No. 364674, for Preventive Maintenance Agreement for CNG Plant Locations on Scott St and Daugherty Ave; Approved by City Council on 10-18-2010 (Motion No. 36))	306710	CE12141411	364674	MMALDONADO	10/26/2018						
12891	12/20/2018	CLEAN ENERGY FUELS EFT No. 12891 Total	\$ 573.37 \$ 7,281.11	MANAGEMENT/OPERATION SERV		306710	CE12141411	364674	MMALDONADO	10/26/2018						
12892	12/20/2018	CRUISING KITCHENS, LLC.	\$ 7,000.00	BUILDER'S SUPPLIES		308325	1026	367139	CCOLLAZO	12/17/2018						
12892	12/20/2018	CRUISING KITCHENS, LLC. EFT No. 12892 Total	\$ 900.00 \$ 7,900.00	ELECTRICAL CABLES/WIRE NE		308325	1026	367139	CCOLLAZO	12/17/2018						
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 361.00	FIRST AID AND SAFETY EQUI		304797	61736	364446	MALEMAN	10/12/2018						
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 541.50	FIRST AID AND SAFETY EQUI		304797	61736	364446	MALEMAN	10/12/2018						
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 1,805.00	FIRST AID AND SAFETY EQUI		304797	61736	364446	MALEMAN	10/12/2018						
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 902.50	FIRST AID AND SAFETY EQUI		304797	61736	364446	MALEMAN	10/12/2018						
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 550.65	ROAD/HGWY HEAVY EQUIPMNT		305243	61733	364957								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 540.00	SAFETY SUPPLIES	(Contract No. 17-024EAGL)	305254	61734	365114								

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								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3			
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 540.00	SAFETY SUPPLIES		305254	61734	365114								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 450.00	HARDWARE,AND ALLIED ITEMS	(Contract No. 17-024EAGL)	305709	61735	365675								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 68.70	CLOTHING & APPAREL		305709	61735	365675								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 87.75	HARDWARE,AND ALLIED ITEMS		305709	61735	365675								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 1,180.00	JANITORIAL SUPPLIES		305742	61732	365522								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 45.00	SHIPPING AND HANDLING		305742	61732	365522								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 298.75	CLOTHING & APPAREL	(Contract No. 17-024EAGL)	306133	61737	366153								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 298.75	CLOTHING & APPAREL		306133	61737	366153								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 109.51	CLOTHING & APPAREL		306133	61737	366153								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 273.75	CLOTHING & APPAREL		306133	61737	366153								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 316.00	FIRST AID AND SAFETY EQUI	(Contract No. 17-024EAGL)	306259	61738	365871								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 395.00	FIRST AID AND SAFETY EQUI		306259	61738	365871								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 474.00	FIRST AID AND SAFETY EQUI		306259	61738	365871								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 910.00	TOOLS,HAND (NOT CLASSED)		306400	61741	365037								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 660.00	JANITORIAL SUPPLIES		306400	61741	365037								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 330.00	FUEL,OIL,GREASE & LUBRICN		306400	61741	365037								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 1,170.00	SHOES AND BOOTS	(Contract No. 17-024EAGL)	306406	61739	365965								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 276.00	EQUIP.MAINT/REPAIR HOSP.	(Contract No. 17-024EAGL)	306756	61740	366618								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 414.00	EQUIP.MAINT/REPAIR HOSP.		306756	61740	366618								
12894	12/20/2018	EAGLE SUPPLY CO.	\$ 489.00	EQUIP.MAINT/REPAIR HOSP.		306756	61740	366618								
EFT No. 12894 Total			\$ 13,486.86													
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 720.84	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT, Blanket Order (BO))	278230	39163	BO ENTRY; 335612	RCABELLO	1/26/2017						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 2,281.46	PROFESSIONAL SERVICES		278230	39163	BO ENTRY; 335612	RCABELLO	1/26/2017						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 595.72	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	281419	39163A	339167	READS	4/17/2017	346307	READS	9/18/2017	358325	RCHAVEZ	5/23/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 302.05	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	288732	39164	346975	READS	10/10/2017	350053	MALEMAN	11/28/2017	353235	MALEMAN	2/5/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 441.23	PROFESSIONAL SERVICES		288732	39165	346975	READS	10/10/2017	350053	MALEMAN	11/28/2017	353235	MALEMAN	2/5/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,020.68	PROFESSIONAL SERVICES		288732	39166	346975	READS	10/10/2017	350053	MALEMAN	11/28/2017	353235	MALEMAN	2/5/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 191.86	FLEET MANAGEMENT ITEM	(Contract No. 15-037ELIT)	288820	39155	346732	CCOLLAZO	10/9/2017						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 747.45	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	289357	39158	348038	READS	10/19/2017	356600	RCHAVEZ	4/17/2018			
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 519.53	PROFESSIONAL SERVICES		289357	39159	348038	READS	10/19/2017	356600	RCHAVEZ	4/17/2018			
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,153.98	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	289621	39161	348104	CCOLLAZO	10/24/2017						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 797.27	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	289665	39160	348123	CCOLLAZO	10/24/2017						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 309.58	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	290097	39146	348092	CCOLLAZO	10/27/2017	351286	CCOLLAZO	1/12/2018	356373	CCOLLAZO	4/17/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 563.56	LABOR	(Contract No. 15-037ELIT)	292490	39169	351342	MALEMAN	12/28/2017	352908	MALEMAN	1/30/2018	358076	MALEMAN	6/21/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 850.54	LABOR		292490	39169	351342	MALEMAN	12/28/2017	352908	MALEMAN	1/30/2018	358076	MALEMAN	6/21/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 352.26	ELECTRONIC COMPONENTS	(Contract No. 15-037ELIT)	295383	39145	354568	MMALDONADO	3/2/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,396.13	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	295670	39147	353549	CCOLLAZO	3/12/2018	360223	CCOLLAZO	7/18/2018			
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 427.60	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	296341	39143	355570	CCOLLAZO	3/23/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,462.81	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	298874	39168	358013	RCHAVEZ	5/18/2018	360530	MALEMAN	8/19/2018			
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 841.02	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	300010	39153	359560	MALEMAN	6/21/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 246.51	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	301513	39148	360844	CCOLLAZO	7/30/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 774.97	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	302220	39223	361552	MALEMAN	8/15/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 208.50	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	302765	39149	362333	CCOLLAZO	8/24/2018	365566	CCOLLAZO	11/5/2018			
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 748.20	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304515	39142	364331	MMALDONADO	10/9/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 448.69	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304670	39144	364177	CCOLLAZO	10/10/2018	367010	CCOLLAZO	11/20/2018	367952	CCOLLAZO	12/16/2018
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 345.67	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304766	39150	364655	CCOLLAZO	10/11/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,559.27	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304842	39170	364278	MMALDONADO	10/11/2018						
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 595.05	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304843	39171	364359	MMALDONADO	10/11/2018						

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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date	
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,084.02	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304844	39172	364366	MMALDONADO	10/11/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 257.20	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304897	39157	364263	CCOLLAZO	10/15/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 335.13	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304927	39156	365111	BLOPEZ	10/16/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 448.80	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	304996	36162	364789	BLOPEZ	10/16/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 328.32	SAMPLING & SAMPLE SERVICE	(Contract No. 15-037ELIT)	305033	39138	364048	MALEMAN	10/17/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 418.47	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305036	39151	364925	CCOLLAZO	10/16/2018	367049	CCOLLAZO	12/5/2018				
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 349.49	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305312	39221	364451	MALEMAN	10/21/2018	365693	MALEMAN	10/29/2018	366068	MALEMAN	10/31/2018	
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 738.09	CONTRACTED SRV & RENTALS		305312	39222	364451	MALEMAN	10/21/2018	365693	MALEMAN	10/29/2018	366068	MALEMAN	10/31/2018	
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,760.23	CONTRACTED SRV & RENTALS		305312	39224	364451	MALEMAN	10/21/2018	365693	MALEMAN	10/29/2018	366068	MALEMAN	10/31/2018	
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,760.23	CONTRACTED SRV & RENTALS		305312	39224	364451	MALEMAN	10/21/2018	365693	MALEMAN	10/29/2018	366068	MALEMAN	10/31/2018	
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 334.99	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305409	39152	364696	CCOLLAZO	10/19/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 907.30	PROFESSIONAL SERVICES	(Contract No. 15-037ELIT)	305418	39154	364240	MALEMAN	10/21/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 427.60	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305433	39233	364753	RCHAVEZ	10/22/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 710.91	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305487	39139	364772	MMALDONADO	10/23/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 632.26	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305549	39140	364481	CCOLLAZO	10/22/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 2,135.43	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305808	39234	364749	RCHAVEZ	10/29/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 1,829.17	CONTRACTED SRV & RENTALS		305808	39235	364749	RCHAVEZ	10/29/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 215.51	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305918	39141	365269	CCOLLAZO	10/30/2018	367503	CCOLLAZO	12/5/2018				
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 267.25	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	306886	39167	363884	RCHAVEZ	11/19/2018							
12895	12/20/2018	ELITE EMPLOYMENT SERVICES, LLC	\$ 331.39	CONTRACTED SRV & RENTALS	(Contract No. 15-037ELIT)	305432	39248	364898	RCHAVEZ	10/22/2018							
EFT No. 12895 Total			\$ 35,174.22														
					(Contract No. 16-068EMP, Blanket Order (BO))												
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 4,221.90	ROAD/HIGHWAY MATERIAL		305088	LOC1187	363875	MALEMAN	10/12/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 1,928.70	ROAD/HIGHWAY MATERIAL		305088	LOC1193	363875	MALEMAN	10/12/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 1,303.20	ROAD/HIGHWAY MATERIAL		305088	LOC1197	363875	MALEMAN	10/12/2018							
					(Contract No. 16-068EMP, Blanket Order (BO))												
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 4,991.75	ROAD/HIGHWAY MATERIAL		305723	LOC1184	363852	MALEMAN	10/12/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 5,420.43	ROAD/HIGHWAY MATERIAL		305723	LOC1185	363852	MALEMAN	10/12/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 2,203.41	ROAD/HIGHWAY MATERIAL		305723	LOC1191	363852	MALEMAN	10/12/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 2,416.43	ROAD/HIGHWAY MATERIAL		305723	LOC1196	363852	MALEMAN	10/12/2018							
					(Contract No. 15-052EMPR, Blanket Order (BO))												
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 2,710.57	ROAD/HIGHWAY MATERIAL		305728	LOC1186	364728	MALEMAN	10/21/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 1,228.23	ROAD/HIGHWAY MATERIAL		305728	LOC1192	364728	MALEMAN	10/21/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 2,358.31	ROAD/HIGHWAY MATERIAL		305728	LOC1198	364728	MALEMAN	10/21/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 586.70	ROAD/HIGHWAY MATERIAL		305728	LOC1165	364728	MALEMAN	10/21/2018							
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 764.61	ROAD/HIGHWAY MATERIAL		305959	LOC1188	366004	MALEMAN	10/31/2018							
					(Contract No. 16-068EMP, Blanket Order (BO))												
12896	12/20/2018	EMPEROR SERVICES, LLC.	\$ 2,914.23	ROAD/HIGHWAY MATERIAL		305723	LOC1161	363852	MALEMAN	10/12/2018							
EFT No. 12896 Total			\$ 33,048.47														
					(Contract No. 17-066EYEV)												
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 1,032.00	SECURITY,FIRE,SAFETY SERV		304321	11174	364307	MALEMAN	10/4/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 176.83	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304512	11185	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 294.71	SECURITY,FIRE,SAFETY SERV		304512	11185	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 58.94	SECURITY,FIRE,SAFETY SERV		304512	11185	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 58.94	SECURITY,FIRE,SAFETY SERV		304512	11185	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 544.21	SECURITY,FIRE,SAFETY SERV		304512	11186	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 907.03	SECURITY,FIRE,SAFETY SERV		304512	11186	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 181.41	SECURITY,FIRE,SAFETY SERV		304512	11186	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 181.41	SECURITY,FIRE,SAFETY SERV		304512	11186	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 180.60	SECURITY,FIRE,SAFETY SERV		304512	11187	364448	MMALDONADO	10/9/2018							

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								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date	
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 301.00	SECURITY,FIRE,SAFETY SERV		304512	11187	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE,SAFETY SERV		304512	11187	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 60.20	SECURITY,FIRE,SAFETY SERV		304512	11187	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 243.49	SECURITY,FIRE,SAFETY SERV		304512	11188	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 405.82	SECURITY,FIRE,SAFETY SERV		304512	11188	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 81.16	SECURITY,FIRE,SAFETY SERV		304512	11188	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 81.16	SECURITY,FIRE,SAFETY SERV		304512	11188	364448	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 1,634.00	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304516	11177	364317	MMALDONADO	10/9/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 580.50	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304566	11179	363970	CCOLLAZO	10/8/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 559.00	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304567	11180	363971	CCOLLAZO	10/8/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 2,709.00	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304873	11175	364105	MALEMAN	10/12/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 526.75	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304899	11178	364281	CCOLLAZO	10/15/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 817.00	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304977	11184	364669	CCOLLAZO	10/15/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 978.25	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	305035	11183	364527	CCOLLAZO	10/16/2018							
12898	12/20/2018	EYEVIEW INVESTIGATIONS & SECUR	\$ 897.63	SECURITY,FIRE,SAFETY SERV	(Contract No. 17-066EYEV)	304977	11105	364669	CCOLLAZO	10/15/2018							
		EFT No. 12898 Total	\$ 13,551.24														
12905	12/20/2018	HOLGUIN CLEANERS	\$ 7,750.00	LAUNDRY & DRY CLEANING		303436	603234	362490	CCOLLAZO	9/6/2018							
		EFT No. 12905 Total	\$ 7,750.00														
					(Contract No. 16-034IPB) (As per Requisition No. 351139, for the Purchase and Hauling of Dirt to the City Landfill used to cover Landfill Cell; Approved by City Council on 03-07-2016 (Motion No. 31))												
12906	12/20/2018	INDUSTRIAL PROPERTY BROKERS, L	\$ 8,988.37	SEED,SOD,SOIL,& INOCULANT		292295	18-1114-7197	351139	MALEMAN	12/20/2017							
		EFT No. 12906 Total	\$ 8,988.37														
12911	12/20/2018	LAREDO FIREFIGHTER'S ASSOCIATI	\$ 15,053.61	UNION LOCAL FIRE		Dec-18	PAY DT:12/21/18										
		EFT No. 12911 Total	\$ 15,053.61														
12915	12/20/2018	LOZANO'S BODY SHOP	\$ 6,066.05	AUTO BODIES & ACCESSORES		272644	2212	BO ENTRY; 329684	READS	9/27/2016							
12915	12/20/2018	LOZANO'S BODY SHOP	\$ 939.96	AUTO & TRUCK MAINT.ITEMS		272644	2213	BO ENTRY; 329684	READS	9/27/2016							
		EFT No. 12915 Total	\$ 7,006.01														
		Discount Amount Noted on EFT No. 12915	\$ (210.18)														
		EFT No. 12915 Net Total	\$ 6,795.83														
					(Contract No. 15-022RAFT, Blanket Order (BO)) (As per Requisition No. 364324, for Hauling & Disposal Services of Wastewater Bio-Solids from the South Laredo Wastewater Treatment Plant to the San Antonio Landfill; Approved by City Council on 10-01-2018 (Motion No. 50))												
12923	12/20/2018	RAFTER P. TRANSPORT CORPORATIO	\$ 12,460.00	CONTRACTED SRV & RENTALS		307022	1014	BO ENTRY; 364324	MALEMAN	10/31/2018							

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								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3	
12923	12/20/2018	RAFTER P. TRANSPORT CORPORATIO	\$ 35,600.00	CONTRACTED SRV & RENTALS		307022	1018	BO ENTRY; 364324	MALEMAN	10/31/2018				
		EFT No. 12923 Total	\$ 48,060.00											
12925	12/20/2018	REIM CONSTRUCTION, INC.	\$ 10,000.00	LDO INT'L AIRPORT TAXIWAY	& WIDENING GA APRON RECON	A18008	EST.#10							
		EFT No. 12925 Total	\$ 10,000.00											
		Retainage Amount Noted on EFT No. 12446	\$ (500.00)											
		EFT No. 12446 Net Total	\$ 9,500.00											
					(As per Requisition No. 360852, for the Purchase of One (1) 2018 Ford Fusion (Administration) and One (1) 2019 F-250 Crew Cab Pick-Up Truck (Water Distribution) for the Utilities Department; Approved by City Council on 7-16-2018 (Motion No. 53))									
12929	12/20/2018	SILSBEE FORD, INC.	\$ 27,483.00	VEHICLES PURCHASE		301552	00494F	360852	MALEMAN	8/1/2018				
12929	12/20/2018	SILSBEE FORD, INC.	\$ 17,225.00	VEHICLES PURCHASE		301552	42493F	360852	MALEMAN	8/1/2018				
		EFT No. 12929 Total	\$ 44,708.00											
12930	12/20/2018	STANDARD INSURANCE COMPANY	\$ 15,902.31	PAYROLL SUMMARY			20181221							
		EFT No. 12930 Total	\$ 15,902.31											
12933	12/20/2018	TORRES LANDSCAPING AND PAINT,	\$ 750.00	GROUNDS & PARK SERVICES		304194	N*1744	363958						
12933	12/20/2018	TORRES LANDSCAPING AND PAINT,	\$ 274.00	GROUNDS & PARK SERVICES		305575	N*1745	365567						
12933	12/20/2018	TORRES LANDSCAPING AND PAINT,	\$ 10,402.00	LUMBER,WOODS,SIDING ETC		305943	N*1746	365959	CCOLLAZO	10/30/2018				
		EFT No. 12933 Total	\$ 11,426.00											
12936	12/20/2018	VERIZON WIRELESS	\$ 85.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 189.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 79.24	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 123.75	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 1,127.79	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 23.90	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 123.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 12,643.47	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 1,932.23	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 1,250.06	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 743.32	EQUIPMENT CHARGES:	CELL PHONE EXCHANGES.		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 456.20	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 424.41	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							
12936	12/20/2018	VERIZON WIRELESS	\$ 99.88	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18							

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Time Period Selected: 12-17-2018 to 12-21-2018

Amount Range Selected: \$7,001 to \$49,999

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								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
12936	12/20/2018	VERIZON WIRELESS	\$ 75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 76.00	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 1,111.49	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 108.37	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 113.30	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 265.93	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 618.79	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 117.23	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 614.36	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 497.15	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 402.51	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 79.79	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 79.24	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 79.24	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 396.20	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 223.00	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 169.35	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 265.93	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 483.08	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 79.24	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 61.89	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 85.79	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 103.93	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 123.75	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 137.87	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 141.13	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 155.22	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 251.84	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 144.39	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 510.11	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 405.12	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 82.50	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 277.95	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 468.66	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								
12936	12/20/2018	VERIZON WIRELESS	\$ 37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18								

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								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date		
12936	12/20/2018	VERIZON WIRELESS	\$ 41.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ 75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ 76.00	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ 212.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ 99.99	EQUIPMENT CHARGE			421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ 89.24	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ (111.44)	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 11/18											
12936	12/20/2018	VERIZON WIRELESS	\$ 2,836.18	EQUIPMENT CHARGES UT DEPT		304107	9819393587	362755										
FFT No. 12936 Total			\$ 32,860.93															
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 26.82	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 506.98	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 7,570.90	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 245.83	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 81.94	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 295.28	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 110.32	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 38.42	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 31.47	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 26.82	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
529856	12/18/2018	CENTER POINT ENERGY SERVICES,	\$ 1,626.44	NATURAL GAS SERVICE.	MONTHLY FEE SERVICE.		Nov-18											
Check No. 529856 Total			\$ 10,561.22															
(As per Requisition No. 360830, for the Purchase of a 3D Imaging System for Crime Scene Investigations (Police Department); Approved by City Council on 7-16-2018 (Motion No. 44))																		
529873	12/18/2018	FARO TECHNOLOGIES, INC.	\$ 2,150.00	PHOTOGRAPHIC EQUIPMENT		301240	90530077	360830	CCOLLAZO	7/20/2018								
529873	12/18/2018	FARO TECHNOLOGIES, INC.	\$ 6,980.00	90530077 REF:P.O.#301240			90530077	360830	CCOLLAZO	7/20/2018								
Check No. 529873 Total			\$ 9,130.00															
529875	12/18/2018	FERGUSON ENTERPRISES, INC.	\$ 2,820.00	WATER SEWAGE TREATMENT EQ	PO NUM 305155 (Blanket Order (BO))		990341	364431	MALEMAN	10/12/2018								
529875	12/18/2018	FERGUSON ENTERPRISES, INC.	\$ 25,570.70	WATER SEWAGE TREATMENT EQ	PO NUM 305155		0990341-1	364431	MALEMAN	10/12/2018								
Check No. 529875 Total			\$ 28,390.70															
529879	12/18/2018	FIRST TRANSIT, INC.	\$ 39,395.92	MANAGEMENT/OPERATION SERV	(As per Requisition No. 365239, for First Transit Management Fees)	306168	11522790	365239	MMALDONADO	11/2/2018								
Check No. 529879 Total			\$ 39,395.92															
529894	12/18/2018	GOVERNMENTJOBS.COM, INC.	\$ 17,907.14	COMPUTER SOFTWARE	(As per Requisition No. 365397, for the Annual Software License Renewal for Insight Enterprise Software (10-1-2018 to 9-30-2019) (Human Resources Department))	305809	INV25406	365397	CCOLLAZO	10/27/2018								
Check No. 529894 Total			\$ 17,907.14															

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								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3	
								(As per Requisition No. 365330, for Port Laredo Promotions and Public Relations Expense Activities (Convention & Visitors' Bureau Department))						
529902	12/18/2018	HISPANIC INTERNATIONAL SERVICE	\$ 11,998.80	CONSULTING SERVICES		306340	LRD H18-325	365330	BLOPEZ		11/7/2018			
529902	12/18/2018	HISPANIC INTERNATIONAL SERVICE	\$ 12,002.40	CONSULTING SERVICES		306340	LRD H18-325	365330	BLOPEZ		11/7/2018			
529902	12/18/2018	HISPANIC INTERNATIONAL SERVICE	\$ 11,998.80	CONSULTING SERVICES		306340	LRD H18-325	365330	BLOPEZ		11/7/2018			
Check No. 529902 Total			\$ 36,000.00											
								(Contract No. 18-004METR, Blanket Order (BO))						
529925	12/18/2018	METROPOLITAN COMPOUNDS, INC.	\$ 4,125.00	ROAD AND HIGHWAY MATERIAL		306402	70155	BO ENTRY; 365533	MALEMAN		11/5/2018			
529925	12/18/2018	METROPOLITAN COMPOUNDS, INC.	\$ 5,998.00	ROAD AND HIGHWAY MATERIAL		306402	69948	BO ENTRY; 365533	MALEMAN		11/5/2018			
Check No. 529925 Total			\$ 10,123.00											
Discount Amount Noted on Check No. 529925			\$ (303.69)											
Check No. 529925 Net Total			\$ 9,819.31											
								(Contract No. 15-052VULC, Blanket Order (BO))						
529974	12/18/2018	VULCAN MATERIALS COMPANY	\$ 6,014.36	ROAD AND HIGHWAY MATERIAL		303531	61820428	BO ENTRY; 362320	MALEMAN		9/10/2018			
529974	12/18/2018	VULCAN MATERIALS COMPANY	\$ 3,013.96	ROAD AND HIGHWAY MATERIAL		303531	61823161	BO ENTRY; 362320	MALEMAN		9/10/2018			
529974	12/18/2018	VULCAN MATERIALS COMPANY	\$ 15,212.12	ROAD AND HIGHWAY MATERIAL		303531	61807155	BO ENTRY; 362320	MALEMAN		9/10/2018			
Check No. 529974 Total			\$ 24,240.44											
								(As per Requisition No. 357957, to Repair the Fire Sprinkler System at Unitrade Stadium (Parks Department))						
529981	12/18/2018	1ST FP LAREDO, LLC.	\$ 10,670.58	PROFESSIONAL SERVICES		299778	307-3131	357957	RCHAVEZ		6/18/2018			
Check No. 529981 Total			\$ 10,670.58											
								(As per Requisition No. 368136, for Catering of the City of Laredo Employee Luncheon held on 12-19-2018 (City Manager's Office))						
529987	12/19/2018	VILLA LAREDO RESTAURANT	\$ 12,750.00	PROFESSIONAL SERVICES		308303	EVENT 12/19/18	368136	CRIVERA		12/18/2018			
Check No. 529987 Total			\$ 12,750.00											
529992	12/20/2018	AL & ROB SALES	\$ 64.75	BADGES & OTHER ID EQUIP		303370	86337	362793						
529992	12/20/2018	AL & ROB SALES	\$ 295.00	CLOTHING & APPAREL		303370	86337	362793						
529992	12/20/2018	AL & ROB SALES	\$ 6,487.95	CLOTHING & APPAREL		305435	86345	365182	RCHAVEZ		10/22/2018			
529992	12/20/2018	AL & ROB SALES	\$ 1,542.45	CLOTHING & APPAREL		305435	86345	365182	RCHAVEZ		10/22/2018			
529992	12/20/2018	AL & ROB SALES	\$ 313.50	CLOTHING & APPAREL		305821	86291	365875						
529992	12/20/2018	AL & ROB SALES	\$ 129.75	CLOTHING & APPAREL		305478	86357	365624						
Check No. 529992 Total			\$ 8,833.40											
529993	12/20/2018	ALC CONSTRUCTION CO.	\$ 31,840.35	SIDEWALK IMPROVEMENTS	PHASE 2 ALMA PIERCE DIST	A18056	EST.#3							
529993	12/20/2018	ALC CONSTRUCTION CO.	\$ 9,655.65	SIDEWALK IMPROVEMENTS	PHASE 2 ALMA PIERCE DIST	A18056	EST.#3							
Check No. 529993 Total			\$ 41,496.00											
Retainage Amount Noted on Check No. 529993			\$ (4,149.60)											

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Check No. 529993 Net Total			\$ 37,346.40											
529999	12/20/2018	ANDERSON COLUMBIA CO., INC.	\$ 7,834.14	ROAD AND HIGHWAY MATERIAL	(Contract No. 17-049ANDE, Blanket Order (BO))	302001	43020	361820	RCHAVEZ	8/10/2018				
529999	12/20/2018	ANDERSON COLUMBIA CO., INC.	\$ 14,266.92	ROAD AND HIGHWAY MATERIAL		302001	43022	361820	RCHAVEZ	8/10/2018				
Check No. 529999 Total			\$ 22,101.06											
530006	12/20/2018	BAY BRIDGE ADMINISTRATORS, LLC	\$ 15,663.28	PAYROLL SUMMARY			20181221							
Check No. 530006 Total			\$ 15,663.28											
530007	12/20/2018	BAY BRIDGE ADMINISTRATORS, LLC	\$ 16,437.64	PAYROLL SUMMARY			20181221							
530007	12/20/2018	BAY BRIDGE ADMINISTRATORS, LLC	\$ 8,188.32	PAYROLL SUMMARY			20181221							
Check No. 530007 Total			\$ 24,625.96											
530011	12/20/2018	CANTU ELECTRIC, INC.	\$ 5,000.00	ELECTRONIC COMPONENTS	(Contract No. 18-084CANT, Blanket Order (BO))	305429	1566	BO ENTRY; 364033	RCHAVEZ	10/22/2018				
530011	12/20/2018	CANTU ELECTRIC, INC.	\$ 1,941.00	ELECTRONIC COMPONENTS		305429	1567	BO ENTRY; 364033	RCHAVEZ	10/22/2018				
530011	12/20/2018	CANTU ELECTRIC, INC.	\$ 4,475.50	ELECTRONIC COMPONENTS		305429	1570	BO ENTRY; 364033	RCHAVEZ	10/22/2018				
Check No. 530011 Total			\$ 11,416.50											
530015	12/20/2018	COLONIAL SUPPLEMENTAL INSURANC	\$ 24,371.92	PAYROLL SUMMARY			20181221							
Check No. 530015 Total			\$ 24,371.92											
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 505.90	EQUIPMENT RENTAL	(Toshiba Governmental Copier Lease Program Contract with Toshiba Business Solutions, Inc., Lease Agreement Term is for Forty-Eight (48) Months; Approved by City Council on 02-01-2016 (Motion No. 19))	304168	61677631	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 144.38	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 179.43	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 107.69	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 84.94	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 144.38	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 144.25	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 27.62	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 150.08	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 107.69	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 198.72	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 403.97	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 27.62	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 143.48	MEMBERSHIP		304191	61697271	66565						
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565						

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 12-17-2018 to 12-21-2018

Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 669.12	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 215.22	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 90.59	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 99.36	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 459.28	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 27.62	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 27.62	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 27.62	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 143.48	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 26.11	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 26.12	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 169.59	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 105.96	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 477.51	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 84.94	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 84.94	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 90.59	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 150.08	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 150.08	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 215.22	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 347.00	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 242.84	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							

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Time Period Selected: 12-17-2018 to 12-21-2018
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 71.74	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 99.36	MEMBERSHIP		304191	61697271	66565							
530018	12/20/2018	DE LAGE LANDEN PUBLIC FINANCE	\$ 78.34	MEMBERSHIP		304191	61697271	66565							
Check No. 530018 Total			\$ 9,185.92												
												(As per Requisition No. 366807, for Renewal of Magazine, Newspaper and Journal Subscriptions for all the Library Branches)			
530028	12/20/2018	EBSCO INDUSTRIES, INC.	\$ 2,822.15	LIBRARY & SUBSCRIP. SERV		307761	7548210	366807	CCOLLAZO	12/1/2018					
530028	12/20/2018	EBSCO INDUSTRIES, INC.	\$ 3,634.29	LIBRARY & SUBSCRIP. SERV		307761	7548210	366807	CCOLLAZO	12/1/2018					
530028	12/20/2018	EBSCO INDUSTRIES, INC.	\$ 1,781.57	LIBRARY & SUBSCRIP. SERV		307761	7548210	366807	CCOLLAZO	12/1/2018					
530028	12/20/2018	EBSCO INDUSTRIES, INC.	\$ 953.80	LIBRARY & SUBSCRIP. SERV		307761	7548210	366807	CCOLLAZO	12/1/2018					
530028	12/20/2018	EBSCO INDUSTRIES, INC.	\$ 51.92	LIBRARY & SUBSCRIP. SERV		307761	7548210	366807	CCOLLAZO	12/1/2018					
530028	12/20/2018	EBSCO INDUSTRIES, INC.	\$ 639.09	LIBRARY & SUBSCRIP. SERV		307761	7548210	366807	CCOLLAZO	12/1/2018					
Check No. 530028 Total			\$ 9,882.82												
530051	12/20/2018	LAREDO FEDERAL CREDIT UNION	\$ 27,004.50	PAY DATE: 12/21/18			PPE: 12/15/18								
Check No. 530051 Total			\$ 27,004.50												
												(As per Requisition No. 367853, for Online Benefit Enrollment Services to Collect, Maintain, Transmit and Support the City of Laredo Employee Benefit Programs; Approved by City Council on 06-05-2017 (Motion No.24))			
530065	12/20/2018	MASS GROUP MARKETING, INC.	\$ 5,086.00	PROFESSIONAL SRV HIGH ED		308271	2536	367853	CCOLLAZO	12/16/2018					
530065	12/20/2018	MASS GROUP MARKETING, INC.	\$ 5,008.00	PROFESSIONAL SRV HIGH ED		308271	2504	367853	CCOLLAZO	12/16/2018					
Check No. 530065 Total			\$ 10,094.00												
												(As per Requisition No. 363658, for Consulting Services on Government Accounting Standards Board (GASB) No. 75 Valuation (to Include Retiree Medical Expense and Liability Calculation as of 9-30-2018 (Finance Department))			
530067	12/20/2018	MILLIMAN	\$ 9,000.00	FINANCIAL SERVICES		303817	0082LAR07:12118	363658	MALEMAN	9/13/2018					
Check No. 530067 Total			\$ 9,000.00												
												(Contract No. 15-050MOV)			
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 1,137.50	WATER SEWAGE TREATMENT EQ		304131	E90135	363018							
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 1,419.60	PUBLIC WORKS & RELATED SE		301393	E 91237	361055	MALEMAN	7/27/2018					
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 2,129.40	PUBLIC WORKS & RELATED SE		301393	E 91238	361055	MALEMAN	7/27/2018					
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 1,419.60	PUBLIC WORKS & RELATED SE		301393	E 91239	361055	MALEMAN	7/27/2018					
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 2,129.40	PUBLIC WORKS & RELATED SE		301393	E 91250	361055	MALEMAN	7/27/2018					
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 5,260.00	PUBLIC WORKS & RELATED SE		307184	E 90996	367294	MALEMAN	11/28/2018					
530070	12/20/2018	MOVAC ENVIRONMENTAL, INC.	\$ 2,520.00	PUBLIC WORKS & RELATED SE		307184	E 91005	367294	MALEMAN	11/28/2018					
Check No. 530070 Total			\$ 16,015.50												

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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date	
530081	12/20/2018	R & A CONSTRUCTION, LLC.	\$ 29,838.49	FIRE STATION NO.5 RENOVA-	TIONS/REHAB	A18050	EST.#2 FINAL										
		Check No. 530081 Total	\$ 29,838.49														
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 169.80	AUTO &TRUCK MAINT.ITEMS			3012867025			358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 254.70	AUTO &TRUCK MAINT.ITEMS			3012869053			358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 169.80	AUTO &TRUCK MAINT.ITEMS			3012918166			358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 210.00	AUTO/TRUCK MAINT ITEMS			298891	3012866918		BO ENTRY; 358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 22.95	AUTO/TRUCK MAINT ITEMS			298891	3012898649		BO ENTRY; 358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 1,563.78	MASS TRANSPORTATION BUS	(Blanket Order (BO))		299503	3012892354		BO ENTRY; 357550	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 1,079.00	MASS TRANSPORTATION BUS	(Blanket Order (BO))		306301	3012852936		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ (58.10)	MASS TRANSPORTATION BUS			306301	3012867956		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 3,350.00	MASS TRANSPORTATION BUS			306301	3012911210		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 1,391.12	MASS TRANSPORTATION BUS			306301	3012920209		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 435.88	AUTO &TRUCK MAINT.ITEMS				3012934909		358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 140.72	AUTO &TRUCK MAINT.ITEMS				3012963902		358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 190.00	AUTO/TRUCK MAINT ITEMS			298891	3012938760		BO ENTRY; 358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 1,550.90	AUTO/TRUCK MAINT ITEMS			298891	3012949890		BO ENTRY; 358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 86.24	AUTO/TRUCK MAINT ITEMS			298891	3012964262		358144	MMALDONADO	5/26/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 198.49	AUTO &TRUCK MAINT.ITEMS	(Contract No. 17-048RUSH)		306247	3012961770		366397							
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 500.00	MASS TRANSPORTATION BUS	(Blanket Order (BO))		306301	3012958088		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 35.00	SHIPPING AND HANDLING			306301	3012958088		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 188.50	MASS TRANSPORTATION BUS			306301	3012963353		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 120.00	MASS TRANSPORTATION BUS			306301	3012964232		BO ENTRY; 364434	MMALDONADO	10/23/2018					
530085	12/20/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 4,831.21	MASS TRANSPORTATION BUS			306301	3012974878		BO ENTRY; 364434	MMALDONADO	10/23/2018					
		Check No. 530085 Total	\$ 16,429.99														
530086	12/20/2018	RZ COMMUNICATIONS,INC.(PD.USE	\$ 12,674.70	COMPUTER EQUIPMENT			305465	1443		365153	CCOLLAZO	10/22/2018					
530086	12/20/2018	RZ COMMUNICATIONS,INC.(PD.USE	\$ 65.00	FLEET MANAGEMENT ITEM			305465	1443		365153	CCOLLAZO	10/22/2018					
530086	12/20/2018	RZ COMMUNICATIONS,INC.(PD.USE	\$ 375.00	LABOR			305465	1443		365153	CCOLLAZO	10/22/2018					
		Check No. 530086 Total	\$ 13,114.70														
530089	12/20/2018	SEPULVEDA ASSOCIATES	\$ 18,825.00	FERNANDO A.SALINAS	ELDERLY APARTMENTS		A18013	EST.#2									
		Check No. 530089 Total	\$ 18,825.00														

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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date	
530113	12/20/2018	SUPERIOR VISION SERVICES, INC.	\$ 8,550.84	PAYROLL SUMMARY			20181221										
		Check No. 530113 Total	\$ 8,550.84														
530123	12/20/2018	UNUM LIFE INSURANCE COMPANY OF	\$ 15,126.55	PAYROLL SUMMARY			20181221										
		Check No. 530123 Total	\$ 15,126.55														
2191220	12/21/2018	USCM-DEFERRED COMPENSATION	\$ 39,877.12	USCM CLEARING ACCOUNT	PPE 12/15/18												
		Wire Transfer No. 2191220 Total	\$ 39,877.12														

Items in Blue Font Added by Internal Audit

Accounting Purchase Order Assigned (typically applies to Engineering Construction Contracts)

No Purchase Order Required as per the City's Accounting Procedures Manual - Purchasing Policy, which includes the following items: Travel Expenses (mileage, registration, lodging, airfare, etc.), Car Allowances, Personnel Reimbursements, Refunds, Engineering Licenses and Review Fees, Freight Charges (UPS, Federal Express, etc), Dues and Subscriptions (not required, but may be requested), Inter-Departmental Transfers, Postage (stamps, postage meters), Petty Cash and Utility Payments.