



# CITY OF LAREDO

## ENGINEERING DEPARTMENT

---

**Date: March 5, 2019**

### REQUEST FOR SUBMISSION OF QUALIFICATIONS FOR DESIGN OF A PROJECT

**PROJECT: Barbara Fasken Community Center located at 15201 Cerralvo Dr.**

The City of Laredo will solicit and receive statement of qualifications until **Friday, March 22, 2019, at 4:00 P.M.** from qualified firms interested in providing professional architectural/engineering services for surveys, design, and preparation of plans and specifications for the above referred project.

### SCOPE OF SERVICES

Scope of services include, but are not limited to:

Engineering and Surveying design, prepare plans/specifications, and probable estimated cost for a public special purpose outdoor swimming pool to provide recreational and instructional activities such as swimming lessons, water aerobics, aqua zumba and aqua cycling with a maximum capacity of 40 people, zero depth entrance or ADA access ramp, mechanical room, all necessary plumbing piping, plumbing fixtures, pumping equipment, electrical system, water supply, automatic pool chlorinator, automatic water leveler, pool lift, perimeter fencing and other related accessories. In addition, a kid's tree house, a natural water feature, vehicle parking, lighting and cameras, and other amenities as necessary at Barbara Fasken Community Center located at 15201 Cerralvo Dr. The design shall comply with City, State, and Federal guidelines/requirements including but not limited to federal drain size (Virginia Baker Law standards), filters and chlorinator standards, the latest edition of Americans with Disabilities Act (ADA), International Building Code, Department of State Health Services and Texas Commission on Environmental Quality.

### STATEMENT OF QUALIFICATIONS

The statement of qualifications shall include:

1. Firm name, address, phone number, and persons to contact regarding the statement of qualifications. Include names of sub-consultants, addresses, and contact person.
2. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services comparable to the proposed project with dates of project,

and information regarding cost over-runs on previous projects. Provide Chart A, attached.

3. List of in-state references including the name, address and phone numbers of the persons closely associated with the firm's prior projects.
4. Availability to commence services immediately after successfully negotiating a contract.
5. Familiarity with the geographical area of the project.
6. Brief summary report of your approach and the factors you will consider in accomplishing the project.
7. Schedule to complete project.

#### CRITERIA TO BE USED IN EVALUATING

The following criteria will generally be used in evaluating consultant's submitting proposals:

1. Experience, background and qualifications of firm, key personnel, key sub-consultants - 30.
2. Experience with City of Laredo issues, past experience with City of Laredo – 30.
3. Understanding of the project and proposed plan for providing services including project completion timeline - 20.
4. Capability to meet schedules and deadlines - 20.

Top consulting firms will be requested to make a presentation before the evaluation committee.

Interested consultant firms should submit **Seven original** copies (No faxes or e-mail) of a brief statement of qualifications consisting of the minimum number of typewritten pages sufficient to provide necessary information to:

**City Engineering Department  
Ramon E. Chavez, P.E., City Engineer  
1110 Houston Street; 2<sup>nd</sup> Floor  
Laredo, Texas 78040  
(956) 791-7346**

Firms submitting interest statements should be ready to negotiate a professional services fee within ten (10) days after notifications of recommendation for award.

Questions regarding the project should be directed to Mr. Ramon E. Chavez, P.E., City Engineer, at (956) 791-7346.

**Complete Request for Statement for Qualifications for the above mentioned project is available at the City of Laredo official web site at [www.laredotexas.gov](http://www.laredotexas.gov) or by calling the City of Laredo Engineering Department, located at 1110 Houston Street, at (956)791-7346.**

**Construction plans by recipient of award are to be sealed and signed by a registered professional engineer and/or architect licensed to practice in the State of Texas.**

