



**CITY OF LAREDO, TEXAS
INTERNAL AUDIT DIVISION**

To: Honorable Mayor & Members of the City Council

CC: Horacio De Leon, Jr., Interim City Manager
Cynthia Collazo, Deputy City Manager
Robert Eads, Assistant City Manager
Kristina L. Hale, Acting City Attorney
Heberto L. Ramirez, Information Svcs & Telecomm Director / Acting City Secretary
Rosario Cabello, Financial Services Director

From: Veronica Urbano-Baeza, Internal Auditor 

Date: August 4, 2017

Subject: Friday Packet: Approval on Weekly Check Register Report with City Manager
Authorizations as requested by City Council on July 24, 2017

For the past few weeks, we had been submitting to City Council a compiled weekly report of purchase orders approved by the City Manager (or designee) as requested by City Council during the meeting of June 19, 2017; however, that request was recently amended to reflect check registers rather than purchase orders at the City Council meeting of July 24, 2017. To provide some background, we have been working with the IT Department to develop a query report from the I-Series System that would reflect checks, electronic funds transfers (EFT) and wire transfers issued that fall within the range specified of \$7,001 to \$49,999 on a weekly basis with corresponding City Manager authorizations. Enclosed is the compiled weekly check register report with the specifications noted above for the week ending July 28, 2017 with City Manager authorizations, if applicable. It is important to note that the City Manager authorizations reflected on the report come from the requisitions and subsequent purchase orders issued, and in some instances a City Manager authorization is not reflected because of the dollar amount of the requisition submitted and purchase order issued as per the requirements of the City's Accounting Procedures Manual – Purchasing Policy.

The enclosed report will be presented to City Council at the upcoming City Council meeting of August 7, 2017 for review and approval, so that it may subsequently be posted on the City's webpage, as requested by City Council. It is important to note that the enclosed report is a compilation of data and not a comprehensive compliance audit, which would require a more

extensive amount of time for completion depending on the number of checks, EFTs and wire transfers issued in any given week.

We would like to thank the IT Department and Financial Services Department staff for providing us with assistance on this request. If you should have any questions regarding this report, please feel free to contact me at my office at (956) 790-1808 or on my cell at . Thank you.

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)

Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
----------------	-------------	------	----------------	-------------	------	----------------	-------------	------

330154	HDELEON	10/20/2016						
--------	---------	------------	--	--	--	--	--	--

BO ENTRY;								
327941	READS	09/09/2016						
BO ENTRY;								
327941	READS	09/09/2016						
335919	READS	02/03/2017						
342466	READS	06/26/2017						

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number
6485	7/25/2017	BEST BEST & KRIEGER, LLP.	\$9,547.63	PROFESSIONAL SERVICES		274274	797475
			\$9,547.63				
EFT No. 6485 Total							
6489	7/25/2017	EMPEROR SERVICES, LLC.	\$596.10	ROAD/HIGHWAY MATERIAL		271999	LOC804
6489	7/25/2017	EMPEROR SERVICES, LLC.	\$5,751.00	ROAD/HIGHWAY MATERIAL		271999	LOC806
6489	7/25/2017	EMPEROR SERVICES, LLC.	\$999.17	ROAD/HIGHWAY MATERIAL		278603	LOC802
6489	7/25/2017	EMPEROR SERVICES, LLC.	\$9,592.77	ROAD/HIGHWAY MATERIAL		284485	LOC805
			\$16,939.04				
EFT No. 6489 Total							
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$141.60	OFFICE SUPPLIES		282898	86840-1
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$218.00	EQUIPMENT		283132	88498-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$15.95	OFFICE SUPPLIES		283132	88498-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$39.95	FIRST AID AND SAFETY EQUI		283145	88629-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$251.63	JANITORIAL SUPPLIES		283145	88629-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$185.57	JANITORIAL SUPPLIES		283145	88629-1
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$21.95	JANITORIAL SUPPLIES		283145	88629-2
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$118.75	OFFICE SUPPLIES		283497	88176-1
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$118.75	OFFICE SUPPLIES		283497	88176-1
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$681.62	OFFICE SUPPLIES		283538	88415-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$13.29	OFFICE SUPPLY;INKS,LEADS		283538	88415-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$249.54	OFFICE SUPPLIES		283548	88381-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$15.90	ENVELOPES,PLAIN,PRINTED		283583	88492-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$240.95	LIBRARY MACHINES/SUPPLIES		283583	88492-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$159.67	OFFICE SUPPLIES		283583	88492-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$25.90	OFFICE SUPPLY;INKS,LEADS		283583	88492-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$79.90	HARDWARE,AND ALLIED ITEMS		283599	88496-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$96.81	OFFICE SUPPLIES		283649	88619-0.
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$97.86	OFFICE SUPPLY;INKS,LEADS		283649	88619-0.
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$199.90	OFFICE SUPPLIES		283672	88614-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$2,327.12	JANITORIAL SUPPLIES		283676	88615-0.
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$365.64	JANITORIAL SUPPLIES		283676	88615-1
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$93.36	JANITORIAL SUPPLIES		283676	88615-2
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$111.48	OFFICE SUPPLIES,PAP & RIB		283679	89416-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$308.64	OFFICE SUPPLIES		283679	89416-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$42.24	OFFICE SUPPLY;INKS,LEADS		283679	89416-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$398.65	OFFICE SUPPLIES		283683	88703-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$154.90	COPYING MACHINE SUPPLIES		283718	88737-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$284.00	PAPER		283718	88737-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$41.94	ELECTRONIC COMPONENTS		283720	88692-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$46.73	OFFICE SUPPLIES		283720	88692-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$303.29	OFFICE SUPPLY;INKS,LEADS		283720	88692-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$919.80	COPYING MACHINE SUPPLIES		283720	88692-1
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$91.70	BUS PARTS		283788	88915-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$20.28	OFFICE SUPPLY;INKS,LEADS		283788	88915-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$59.60	PAPER		283788	88915-0
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$24.99	OFFICE SUPPLIES		283794	89063-2
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$67.92	OFFICE SUPPLIES		283846	89141-0

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date	
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$113.80	COPYING MACHINE SUPPLIES		283863	89148-0	341935									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$231.88	OFFICE SUPPLIES		283863	89148-0	341935									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$347.39	OFFICE SUPPLIES		283873	89364-0	341937									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$15.90	ENVELOPES,PLAIN,PRINTED		283922	88980-0	341827									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$99.63	OFFICE SUPPLIES		283922	88980-0	341827									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$155.50	PAPER		283922	88980-0	341827									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$169.70	OFFICE SUPPLIES		283931	89283-0	341713									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$17.70	OFFICE SUPPLY;INKS,LEADS		283931	89283-0	341713									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$499.95	FURNITURE,OFFICE		283947	89330-0	341860									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$692.30	JANITORIAL SUPPLIES		283965	89302-0	341949									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$109.95	OFFICE SUPPLIES		283998	89749-0	341985									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$400.80	OFFICE SUPPLIES		284004	89305-0	341654									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$589.95	OFFICE SUPPLIES		284005	89304-0	341995									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$445.45	OFFICE SUPPLIES		284017	89348-0	342048									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$359.90	OFFICE SUPPLIES		284025	89353-0	341967									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$359.90	OFFICE SUPPLIES		284026	89352-0	341969									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$34.67	ENVELOPES,PLAIN,PRINTED		284046	89437-0	341940									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$327.59	OFFICE SUPPLIES		284046	89437-0	341940									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$21.97	OFFICE SUPPLY;INKS,LEADS		284046	89437-0	341940									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$179.85	COPYING MACHINE SUPPLIES		284077	88889-0	341824									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$12.95	HARDWARE,AND ALLIED ITEMS		284077	88889-0	341824									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$49.95	OFFICE SUPPLIES		284077	88889-0	341824									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$18.90	OFFICE SUPPLY;INKS,LEADS		284077	88889-0	341824									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$189.95	OFFICE SUPPLIES		284117	89944-0	341544									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$749.95	EQUIPMENT MAINT & REPAIR		284117	89944-0	341544									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$49.95	OFFICE MACHINES & ACCESS		284135	89693-0	341661									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$142.61	OFFICE SUPPLIES		284135	89693-0	341661									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$21.94	OFFICE SUPPLY;INKS,LEADS		284135	89693-0	341661									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$86.85	FURNITURE,OFFICE		284141	89607-0	342193									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$52.90	OFFICE SUPPLIES		284141	89607-0	342193									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$10.85	OFFICE SUPPLY;INKS,LEADS		284141	89607-0	342193									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$69.82	ENVELOPES,PLAIN,PRINTED		284165	89704-0	342049									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$203.85	OFFICE SUPPLIES		284165	89704-0	342049									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$70.64	OFFICE SUPPLY;INKS,LEADS		284165	89704-0	342049									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$47.88	OFFICE SUPPLIES		284176	89792-0	342223									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$79.95	PAPER		284176	89792-0	342223									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$229.60	OFFICE SUPPLIES		284176	89792-0	342223									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$598.00	JANITORIAL SUPPLIES		284179	90001-0	342189									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$55.60	ENGINEERING EQUIPMENT		284239	89879-0	342292									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$721.98	JANITORIAL SUPPLIES		284239	89879-0	342292									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$147.00	PAPER & PLASTIC-DISPOSBLE		284239	89879-0	342292									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$39.90	RAGS,SHOP TOWELS,WIPING		284239	89879-0	342292									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$31.60	JANITORIAL SUPPLIES		284239	89879-0	342292									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$486.90	JANITORIAL SUPPLIES		284242	89995-0	342422									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$269.02	OFFICE SUPPLIES		284265	89881-0	342230									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$44.26	OFFICE SUPPLIES		284297	89945-0	342238									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$10.90	PROFESSIONAL SERVICES		284297	89945-0	342238									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$9.98	LODGING		284297	89945-0	342238									
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$352.03	BADGES & OTHER ID EQUIP		284297	89945-0	342238									

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)

Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
----------------	-------------	------	----------------	-------------	------	----------------	-------------	------

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$10.95	OFFICE SUPPLIES		284297	89945-0	342238								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$153.60	OFFICE SUPPLIES		284329	89433-0	342276								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$52.90	OFFICE SUPPLIES		284358	90026-0	342479								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$52.90	OFFICE SUPPLIES		284358	90026-1	342479								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$465.80	OFFICE SUPPLIES		284381	90024-0	342290								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$6.99	OFFICE SUPPLY;INKS,LEADS		284381	90024-0	342290								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$20.26	BADGES & OTHER ID EQUIP		284381	90024-1	342290								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$93.24	OFFICE SUPPLY;INKS,LEADS		284381	90024-1	342290								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$134.33	JANITORIAL SUPPLIES		284383	90058-0	341183								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$44.80	JANITORIAL SUPPLIES		284383	90058-0	341183								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$239.20	OFFICE SUPPLIES		284384	90060-0	342397								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$129.95	FURNITURE,OFFICE		284428	90057-0	342488								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$35.96	ELECTRONIC COMPONENTS		284449	90140-0	342521								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$219.66	OFFICE SUPPLIES		284449	90140-0	342521								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$145.90	COPYING MACHINE SUPPLIES		284458	90141-0	342500								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$310.47	OFFICE SUPPLIES		284491	90108-0	342571								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$15.90	OFFICE SUPPLY;INKS,LEADS		284491	90108-0	342571								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$179.90	OFFICE SUPPLIES		284509	89962-0	342587								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$194.90	COPYING MACHINE SUPPLIES		284542	90292-0	342591								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$26.96	OFFICE SUPPLIES		284542	90292-0	342591								
6490	7/25/2017	EXECUTIVE OFFICE SUPPLY	\$291.65	OFFICE SUPPLIES		284543	90291-0	342667								
		EFT No. 6490 Total	\$21,491.48													
6498	7/25/2017	IMPRESSIONS DESIGN, INC.	\$1,950.00	VENETIAN BLINDS ETC		280759	17066	338306	READS	3/30/2017	340624	READS	5/19/2017	341699		
6498	7/25/2017	IMPRESSIONS DESIGN, INC.	\$685.00	PROFESSIONAL SERVICES		280759	17066	338306	READS	3/30/2017	340624	READS	5/19/2017	341699		
6498	7/25/2017	IMPRESSIONS DESIGN, INC.	\$1,950.00	VENETIAN BLINDS ETC		280759	17068	338306	READS	3/30/2017	340624	READS	5/19/2017	341699		
6498	7/25/2017	IMPRESSIONS DESIGN, INC.	\$685.00	PROFESSIONAL SERVICES		280759	17068	338306	READS	3/30/2017	340624	READS	5/19/2017	341699		
6498	7/25/2017	IMPRESSIONS DESIGN, INC.	\$345.00	PROFESSIONAL SERVICES		280759	17080	338306	READS	3/30/2017	340624	READS	5/19/2017	341699		
6498	7/25/2017	IMPRESSIONS DESIGN, INC.	\$1,400.00	VENETIAN BLINDS ETC		280759	17080	338306	READS	3/30/2017	340624	READS	5/19/2017	341699		
		EFT No. 6498 Total	\$7,015.00													
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$1,850.00	AUTO SHOP EQUIPMENT & SUP		282390	1601	339626			341828					
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$2,300.00	EQUIPMENT MAINT & REPAIR		282390	1601	339626			341828					
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$1,170.00	VENETIAN BLINDS ETC		283007	1604	340207								
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$780.00	LABOR		283007	1604	340207								
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$9,815.00	BUILDING MAINTENANCE/REPR		283112	1596	341079								
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$2,400.00	ROOFING MATERIALS		283892	1599	341963	READS	6/14/2017						
6509	7/25/2017	ROMO CONTRACTORS, LLC.	\$7,580.00	VENETIAN BLINDS ETC		283892	1599	341963	READS	6/14/2017						
		EFT No. 6509 Total	\$25,895.00													
6520	7/27/2017	BETHANY HOUSE OF LAREDO, INC.	\$7,383.81	RE-HOUSING ASSISTANCE	REQ.#9	A16032	REIMB.9 HOUSE-H									
		EFT No. 6520 Total	\$7,383.81													
6523	7/27/2017	BETHANY HOUSE OF LAREDO, INC.	\$8,001.58	REIMB.TO ASSIST 8 HOUSE-	REQ#8 HOLDS	A16032	ASSIST.8 H-HOLD									
		EFT No. 6523 Total	\$8,001.58													
6524	7/27/2017	CENTERPOINT ENERGY GAS SERVICE	\$12,835.67	401 SCOTT / CNG GAS	MONTHLY FEE SERVICE		2815644									
		EFT No. 6524 Total	\$12,835.67													

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Approval #1			Approval #2			Approval #3		
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$565.99	SECURITY,FIRE & SAFETY SE		273007	10003	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$754.65	SECURITY,FIRE & SAFETY SE		273007	10003	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$188.66	SECURITY,FIRE & SAFETY SE		273007	10003	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$377.33	SECURITY,FIRE & SAFETY SE		273007	10003	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$180.60	SECURITY,FIRE & SAFETY SE		273007	10004	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$240.80	SECURITY,FIRE & SAFETY SE		273007	10004	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$60.20	SECURITY,FIRE & SAFETY SE		273007	10004	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$120.40	SECURITY,FIRE & SAFETY SE		273007	10004	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$180.60	SECURITY,FIRE & SAFETY SE		273007	10005	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$240.80	SECURITY,FIRE & SAFETY SE		273007	10005	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$60.20	SECURITY,FIRE & SAFETY SE		273007	10005	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$120.40	SECURITY,FIRE & SAFETY SE		273007	10005	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$243.49	SECURITY,FIRE & SAFETY SE		273007	10006	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$324.65	SECURITY,FIRE & SAFETY SE		273007	10006	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$81.16	SECURITY,FIRE & SAFETY SE		273007	10006	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$162.33	SECURITY,FIRE & SAFETY SE		273007	10006	330150	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$955.46	SECURITY,FIRE & SAFETY SE		273009	10010	330221	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$641.02	SECURITY,FIRE & SAFETY SE		273010	10007	330107	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$2,709.00	SECURITY,FIRE & SAFETY SE		273011	10000	329779	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$623.50	SECURITY,FIRE & SAFETY SE		273012	10013	329834	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$559.00	SECURITY,FIRE & SAFETY SE		273013	10014	329841	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$1,634.00	PROFESSIONAL SERVICES		273015	10011	330054	CCOLLAZO	10/7/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$376.25	PROFESSIONAL SERVICES		273047	9985	330163	HDELEON	10/10/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$446.13	PROFESSIONAL SERVICES		273047	10002	330163	HDELEON	10/10/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$1,032.00	SECURITY,FIRE & SAFETY SE		273321	9999	329830	READS	10/12/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$1,128.75	SECURITY,FIRE & SAFETY SE		273698	10001	330716	CCOLLAZO	10/18/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$526.75	SECURITY,FIRE & SAFETY SE		273748	10012	330287	CCOLLAZO	10/18/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$989.00	SECURITY,FIRE & SAFETY SE		273804	10009	330537	CCOLLAZO	10/19/2016						
6529	7/27/2017	EYEVUE INVESTIGATIONS & SECUR	\$1,214.86	SECURITY,FIRE & SAFETY SE		273805	10008	330538	CCOLLAZO	10/19/2016						
EFT No. 6529 Total			\$16,737.98													
BO ENTRY;																
6532	7/27/2017	LAREDO MECHANICAL INDUSTRIAL	\$950.00	AUTO/TRUCK MAINT ITEMS		275791	1162	333009	READS	11/30/2016						
6532	7/27/2017	LAREDO MECHANICAL INDUSTRIAL	\$3,940.00	AUTO/TRUCK MAINT ITEMS		282273	1159	340064								
6532	7/27/2017	LAREDO MECHANICAL INDUSTRIAL	\$2,340.00	AUTO/TRUCK MAINT ITEMS		283043	1157	341031	READS	05/24/2017						
6532	7/27/2017	LAREDO MECHANICAL INDUSTRIAL	\$4,200.00	AUTO/TRUCK MAINT ITEMS		283043	1161	341031	READS	05/24/2017						
6532	7/27/2017	LAREDO MECHANICAL INDUSTRIAL	\$2,355.00	EQUIPMENT MAINT & REPAIR		285055	1160	342989	READS	07/11/2017						
EFT No. 6532 Total			\$13,785.00													
6544	7/27/2017	STANDARD INSURANCE COMPANY	\$18,836.25	PAI INSURANCE PREMIUMS		17-Jun		754407 A & B								
EFT No. 6544 Total			\$18,836.25													
6546	7/27/2017	VERIZON WIRELESS	\$121.25	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							
6546	7/27/2017	VERIZON WIRELESS	\$113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							
6546	7/27/2017	VERIZON WIRELESS	\$34.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							
6546	7/27/2017	VERIZON WIRELESS	\$1,115.70	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							
6546	7/27/2017	VERIZON WIRELESS	\$57.90	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS			421940607	6/17							

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)								
Approval #1		Requisition	Approval #2		Requisition	Approval #3		Approval #3
Requisition #1	Approval #1	Date	#2	Approval #2	Date	#3	#3	Date

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number
6546	7/27/2017	VERIZON WIRELESS	\$216.77	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$22,419.73	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$1,956.45	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$1,191.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$664.17	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$501.08	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$196.57	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$34.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$133.38	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$227.94	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$1,392.71	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$161.87	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$563.85	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$441.15	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$72.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$34.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$103.00	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$364.90	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$49.29	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$235.16	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$72.28	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$303.92	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$370.12	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$78.86	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$50.83	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$926.45	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$133.18	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$112.50	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$187.05	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$151.84	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$113.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$215.96	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$93.97	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$532.42	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$385.82	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17
6546	7/27/2017	VERIZON WIRELESS	\$75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017
Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
Approval #1		Requisition	Approval #2		Requisition	Approval	Approval #3
Requisition #1	Approval #1	Date	#2	Approval #2	Date	#3	Date

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number								
6546	7/27/2017	VERIZON WIRELESS	\$34.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$466.70	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$689.84	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$77.40	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$75.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$37.99	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	\$82.98	SUMMARY BILL/CELL PHONES,	AIR CARDS, MIFI, TABLETS		421940607 6/17								
6546	7/27/2017	VERIZON WIRELESS	(\$1,004.18)	CREDIT FOR EQUIPMENT	CHARGES PAID ON 12/2016.		BUYBACK CREDIT!								
6546	7/27/2017	VERIZON WIRELESS	(\$1,199.88)	CREDIT FOR EQUIPMENT	CHARGES PAID ON 12/2016.		BUYBACK CREDIT!								
6546	7/27/2017	VERIZON WIRELESS	(\$299.97)	CREDIT FOR EQUIPMENT	CHARGES PAID ON 12/2016.		BUYBACK CREDIT!								
6546	7/27/2017	VERIZON WIRELESS	(\$149.97)	CREDIT FOR EQUIPMENT	CHARGES PAID ON 12/2016.		BUYBACK CREDIT!								
EFT No. 6546 Total			\$35,897.58												
504221	7/25/2017	BRENNTAG SOUTHWEST, INC.	\$8,055.00	CHEMICAL,COMM,BULK		241744	BSW854705	BO ENTRY; 296356	JOLIVARES	10/24/2014					
504221	7/25/2017	BRENNTAG SOUTHWEST, INC.	\$6,444.00	CHEMICAL,COMM,BULK		241744	BSW855172	BO ENTRY; 296356	JOLIVARES	10/24/2014					
Check No. 504221 Total			\$14,499.00												
504231	7/25/2017	CDM SMITH, INC.	\$14,500.00		90015565 REQ.#0976	A15056	90015565								
504231	7/25/2017	CDM SMITH, INC.	\$14,773.50		90016896 REQ.#0976	A17018	90016896								
504231	7/25/2017	CDM SMITH, INC.	\$2,734.50		90019239 REQ.#0976	A17018	90019239								
504231	7/25/2017	CDM SMITH, INC.	\$6,066.00		90021766 REQ.#0976	A17018	90021766								
Check No. 504231 Total			\$38,074.00												
504238	7/25/2017	COMPACTORS, INC.	\$1,137.44	HARDWARE,AND ALLIED ITEMS		285358	88	342494	READS	7/5/2017					
504238	7/25/2017	COMPACTORS, INC.	\$29.41	LUMBER,WOODS,SIDING ETC		285358	88	342494	READS	7/5/2017					
504238	7/25/2017	COMPACTORS, INC.	\$9,609.65	MACHINERY & HEAVY HRDWARE		285358	88	342494	READS	7/5/2017					
Check No. 504238 Total			\$10,776.50												
504240	7/25/2017	CONVENTIONS SPORTS & LEISURE	\$14,415.70	EDUCATIONAL SERVICES		261619	FTI0001931	317392	HDELEON	1/13/2016	335477	CCOLLAZO	2/7/2017		
504240	7/25/2017	CONVENTIONS SPORTS & LEISURE	\$259.30	PROFESSIONAL SERVICES		261619	FTI0001931	317392	HDELEON	1/13/2016	335477	CCOLLAZO	2/7/2017		
Check No. 504240 Total			\$14,675.00												
504246	7/25/2017	E.G. CONSTRUCTION & GUADALUPE	\$7,995.00	FIRST & FINAL PAYMT	REQ.#43 G. HERNANDEZ		104 E.SAN PEDRO								
Check No. 504246 Total			\$7,995.00												
504258	7/25/2017	GENESIS CONSTRUCTION & RODOLFO	\$3,578.16	FIRST & FINAL PAYMT	REQ.#44 RODOLFO/MARIA GAR		108 PEACH								
504258	7/25/2017	GENESIS CONSTRUCTION & RODOLFO	\$3,821.84	FIRST & FINAL PAYMT	REQ.#44 RODOLFO/MARIA GAR		108 PEACH								
Check No. 504258 Total			\$7,400.00												
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$1,197.28	AUTO &TRUCK MAINT.ITEMS	PO NUM 274097		144764	Blanket Order; 331258	READS	10/25/2016					
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$1,852.42	AUTO &TRUCK MAINT.ITEMS	PO NUM 274097		145295	331258	READS	10/25/2016					
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$51.21	AUTO &TRUCK MAINT.ITEMS	PO NUM 274097		145959	331258	READS	10/25/2016					
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$95.55	AUTO/TRUCK MAINT ITEMS	PO NUM 274097		145959	331258	READS	10/25/2016					
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$744.00	AUTO &TRUCK MAINT.ITEMS	PO NUM 274097		146390	331258	READS	10/25/2016					

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)

Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
----------------	-------------	------	----------------	-------------	------	----------------	-------------	------

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$380.24	AUTO & TRUCK MAINT.ITEMS	PO NUM 274097		146862	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$43.54	AUTO/TRUCK MAINT ITEMS	PO NUM 274097		146863	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$732.41	AUTO & TRUCK MAINT.ITEMS	PO NUM 274097		146934	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$372.00	AUTO & TRUCK MAINT.ITEMS	PO NUM 274097		147693	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$815.46	AUTO & TRUCK MAINT.ITEMS	PO NUM 274097		147693	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$608.70	AUTO & TRUCK MAINT.ITEMS	PO NUM 274097		147947	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$228.70	AUTO/TRUCK MAINT ITEMS	PO NUM 274097		147947	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$62.16	AUTO/TRUCK MAINT ITEMS		274097	147937	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$15.81	AUTO/TRUCK MAINT ITEMS		274097	145380	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$100.47	AUTO/TRUCK MAINT ITEMS		274097	146390	331258	READS	10/25/2016						
504261	7/25/2017	GILLIE HYDE FORD LINCOLN, INC.	\$388.18	AUTO & TRUCK MAINT.ITEMS		274097	147115	331258	READS	10/25/2016						
		Check No. 504261 Total	\$7,688.13													
504278	7/25/2017	LAREDO FENCE MATERIALS INC.	\$23,774.96	BUILDING MAINTENANCE/REPR		281829	33949A	339532	READS	4/27/2017						
504278	7/25/2017	LAREDO FENCE MATERIALS INC.	\$625.00	BUILDING MAINTENANCE/REPR		282802	33946A	340693								
504278	7/25/2017	LAREDO FENCE MATERIALS INC.	\$1,425.00	GROUNDS & PARK SERVICES		283273	33947	340018								
		Check No. 504278 Total	\$25,824.96													
504282	7/25/2017	LED ELECTRIC & LIGHTING CONTRA	\$41,500.00	PROFESSIONAL SERVICES		282155	883	339535	CCOLLAZO	5/3/2017						
		Check No. 504282 Total	\$41,500.00													
504313	7/25/2017	POLYDNE INC.	\$13,482.41	CHEMICALS		241741	1150741	BO ENTRY								
		Check No. 504313 Total	\$13,482.41													
504334	7/25/2017	SERVPRO OF NORTH LAREDO	\$5,736.49	BUILDING MAINTENANCE/REPR		285553	5235625	343020	CCOLLAZO	7/21/2017						
504334	7/25/2017	SERVPRO OF NORTH LAREDO	\$6,478.82	FLEET MANAGEMENT ITEM		285553	5235625	343020	CCOLLAZO	7/21/2017						
504334	7/25/2017	SERVPRO OF NORTH LAREDO	\$21,993.37	PROFESSIONAL SERVICES		285553	5235625	343020	CCOLLAZO	7/21/2017						
		Check No. 504334 Total	\$34,208.68													
504354	7/25/2017	THE LAMAR COMPANIES	\$5,000.00	COMMUNICATIONS/MEDIA SERV		276288	108203853	333446	CCOLLAZO	12/7/2016						
504354	7/25/2017	THE LAMAR COMPANIES	\$7,862.00	COMMUNICATIONS/MEDIA SERV		277177	108206304	334619	CCOLLAZO	12/30/2016						
		Check No. 504354 Total	\$12,862.00													
504355	7/25/2017	THE UNITED STATES CONFERENCE	\$12,242.00	MEMBERSHIP		283305	34028	340902	CCOLLAZO	5/30/2017						
		Check No. 504355 Total	\$12,242.00													
504364	7/25/2017	TRAFFICWARE GROUP, INC.	\$19,950.00	EQUIPMENT MAINT & REPAIR		281416	N0000014437	338976	READS	4/17/2017						
		Check No. 504364 Total	\$19,950.00													
504366	7/25/2017	TRANSCORE	\$4,455.77	COMPUTER SOFTWARE		273587	17-01512	329764	CCOLLAZO	10/10/2016						
504366	7/25/2017	TRANSCORE	\$4,455.77	COMPUTER SOFTWARE		273587	17-01512	329764	CCOLLAZO	10/10/2016						
504366	7/25/2017	TRANSCORE	\$4,455.77	COMPUTER SOFTWARE		273587	17-01512	329764	CCOLLAZO	10/10/2016						
504366	7/25/2017	TRANSCORE	\$4,455.77	COMPUTER SOFTWARE		273587	17-01512	329764	CCOLLAZO	10/10/2016						
		Check No. 504366 Total	\$17,823.08													
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$276.64	PROFESSIONAL SERVICES		278982	17050534N	336021	CCOLLAZO	2/13/2017						
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$2,181.96	PROFESSIONAL SERVICES		278982	17050534N	336021	CCOLLAZO	2/13/2017						
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$829.92	PROFESSIONAL SERVICES		278982	17050534N	336021	CCOLLAZO	2/13/2017						
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$4,144.02	PROFESSIONAL SERVICES		278982	17050534N	336021	CCOLLAZO	2/13/2017						

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 07-24-2017 to 07-28-2017

Amount Range Selected: \$7,001 to \$49,999

Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)

Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
----------------	-------------	------	----------------	-------------	------	----------------	-------------	------

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$276.64	PROFESSIONAL SERVICES		278982	17040534N	336021	CCOLLAZO	2/13/2017						
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$2,181.96	PROFESSIONAL SERVICES		278982	17040534N	336021	CCOLLAZO	2/13/2017						
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$829.92	PROFESSIONAL SERVICES		278982	17040534N	336021	CCOLLAZO	2/13/2017						
504403	7/27/2017	DEPARTMENT OF INFORMATION RESO	\$7,319.22	PROFESSIONAL SERVICES		278982	17040534N	336021	CCOLLAZO	2/13/2017						
		Check No. 504403 Total	\$18,040.28													
504428	7/27/2017	HOLGUIN CLEANERS	\$7,750.00	PROFESSIONAL SERVICES		273687	804062	330331	CCOLLAZO	10/18/2016						
		Check No. 504428 Total	\$7,750.00													
504447	7/27/2017	MARATHON FITNESS	\$12,646.20	SPORTING AND ATHLETIC EQP		282761	IN0017003	340445	READS	5/18/2017						
504447	7/27/2017	MARATHON FITNESS	\$350.80	PROFESSIONAL SERVICES		282761	IN0017003	340445	READS	5/18/2017						
		Check No. 504447 Total	\$12,997.00													
504457	7/27/2017	MIDWEST TAPE	\$55.43	BOOKBINDING AND BK SUPPLY		282686	95168865	340682								
504457	7/27/2017	MIDWEST TAPE	\$22.34	BOOKBINDING AND BK SUPPLY		282686	95174841	340682								
504457	7/27/2017	MIDWEST TAPE	\$2,837.44	BOOKBINDING AND BK SUPPLY		283650	95183314	340400	HDELEON	6/7/2017						
504457	7/27/2017	MIDWEST TAPE	\$60.28	BOOKBINDING AND BK SUPPLY		283650	95188300	340400	HDELEON	6/7/2017						
504457	7/27/2017	MIDWEST TAPE	\$1,825.39	BOOKBINDING AND BK SUPPLY		283650	95191852	340400	HDELEON	6/7/2017						
504457	7/27/2017	MIDWEST TAPE	\$1,058.72	BOOKBINDING AND BK SUPPLY		283653	95192105	341577								
504457	7/27/2017	MIDWEST TAPE	\$13.14	BOOKBINDING AND BK SUPPLY		283654	95191855	341579								
504457	7/27/2017	MIDWEST TAPE	\$58.02	BOOKBINDING AND BK SUPPLY		283655	95174894	341580								
504457	7/27/2017	MIDWEST TAPE	\$43.68	BOOKBINDING AND BK SUPPLY		283655	95180746	341580								
504457	7/27/2017	MIDWEST TAPE	\$272.95	BOOKBINDING AND BK SUPPLY		283655	95183290	341580								
504457	7/27/2017	MIDWEST TAPE	\$36.88	BOOKBINDING AND BK SUPPLY		283656	95191793	341581								
504457	7/27/2017	MIDWEST TAPE	\$340.23	BOOKBINDING AND BK SUPPLY		283657	95151706	341582								
504457	7/27/2017	MIDWEST TAPE	\$15.99	BOOKBINDING AND BK SUPPLY		283657	95192103	341582								
504457	7/27/2017	MIDWEST TAPE	\$234.06	BOOKBINDING AND BK SUPPLY		283658	95190990	341583								
504457	7/27/2017	MIDWEST TAPE	\$103.70	BOOKBINDING AND BK SUPPLY		283659	95183274	341585								
504457	7/27/2017	MIDWEST TAPE	\$30.34	BOOKBINDING AND BK SUPPLY		283659	95188251	341585								
504457	7/27/2017	MIDWEST TAPE	\$99.59	BOOKBINDING AND BK SUPPLY		283659	95187881	341585								
504457	7/27/2017	MIDWEST TAPE	\$485.36	BOOKBINDING AND BK SUPPLY		283660	95151717	341587								
504457	7/27/2017	MIDWEST TAPE	\$46.37	BOOKBINDING AND BK SUPPLY		283660	95192104	341587								
504457	7/27/2017	MIDWEST TAPE	\$30.28	BOOKBINDING AND BK SUPPLY		283769	95188127	341690								
504457	7/27/2017	MIDWEST TAPE	\$659.45	BOOKBINDING AND BK SUPPLY		283769	95188221	341690								
504457	7/27/2017	MIDWEST TAPE	\$317.90	BOOKBINDING AND BK SUPPLY		283769	95191854	341690								
504457	7/27/2017	MIDWEST TAPE	\$890.67	BOOKBINDING AND BK SUPPLY		284438	95192107	342504								
		Check No. 504457 Total	\$9,538.21													
504500	7/27/2017	VILLA SAN LUIS	\$128,044.00	VILLA LUIS ELECT.IMPROVE	REQ.#02	A17024	PAYMT REQ.#2									
504500	7/27/2017	VILLA SAN LUIS	(\$128,044.00)	VILLA LUIS ELECT.IMPROVE	REQ.#02		PAYMT REQ.#2									
504500	7/27/2017	VILLA SAN LUIS (Retainage)	\$12,804.40	VILLA LUIS ELECT.IMPROVE	REQ.#02	A17024	PAYMT REQ.#2									
		Check No. 504500 Total	\$12,804.40													

Items in Blue Font Added by Internal Audit

- Accounting Purchase Order Assigned (typically applies to Engineering Construction Contracts)
- No Purchase Order Required as per the City's Accounting Procedures Manual - Purchasing Policy, which includes the following items: Travel Expenses (mileage, registration, lodging, airfare, etc.), Car Allowances, Personnel Reimbursements, Refunds, Engineering Licenses and Review Fees, Freight Charges (UPS, Federal Express, etc), Dues and Subscriptions (not required, but may be requested), Inter-Departmental Transfers, Postage (stamps, postage meters), Petty Cash and Utility Payments.
- Voided Check Group