

**LAREDO PORT OF ENTRY ADVISORY COMMITTEE**  
**BYLAWS**  
**March 29, 2021**

**Article I.**

Name

The name of this committee shall be the Laredo Port of Entry Advisory Committee, hereinafter designated as the Committee.

**Article II.**

Creation and Purpose

The purpose of the Committee is to advise the City Council with matters regarding developing and diversifying the economy of Laredo by encouraging the enhancement of our inland ports to facilitate commerce through comprehensive planning and strategic involvement in multi-modal transportation, development, management, operations, commercial processing, international matters, feasibility studies, infrastructure, and any other matters incident thereto.

**Article III.**

Members and Qualifications

- A. The Commission shall be composed of the following:
1. Number of Members: 15 voting members and 1 ex-officio member.
  2. Membership Composition:
    - a. The representatives for the following organizations shall be the President of the organization, elected by the membership. The organization's President shall appoint an alternate to attend in their place if they are unable to attend a meeting.
      1. One representative of the Laredo Licensed U.S. Customs Brokers Association
      2. One representative of the Association of Laredo Forwarding Agents
      3. One representative of the Laredo Motor Carriers Association
      4. One representative of the Laredo Manufacturers Association d/b/a Logistics & Manufacturing Association
    - b. The following representatives shall be appointed by the Mayor:
      1. One International Banker
      2. One representative from the Laredo Economic Development Corporation
    - c. One representative appointed by each council member

1. Committee members appointed by council members, shall serve a term concurrent with the council member appointing them and shall continue in office until their successor is duly appointed.
  - d. The Council Member for District VII.
  - e. One ex-officio who shall be a representative from the Asociacion de Agentes Aduanales de Nuevo Laredo. The ex-officio member shall have no voting privileges.
- B. All members of the Committee, except for the non-voting member, shall reside in Laredo and must have expertise in and be knowledgeable in international trade and/or directly involved in the trade industry in our community.

**Article IV.**  
Goals and Responsibilities

- A. **Goals:** The goals of the Committee will be to promote international trade and provide advisory recommendations to the Laredo City Council on international trade issues.
- B. **Responsibilities:** The Committee may, by a vote of at least five members, make recommendations to the City Council concerning recommending modifications to port facilities, policies, fees and bridge tolls that would serve to improve the port and trade industry.

**Article V.**  
Meeting and Attendance Requirements

- A. Members of the Committee shall meet bimonthly or at the call of the Chair of the Committee.
- B. Meetings shall be held at City Council Chambers at a time designated by the Chair of the Committee.
- C. Five (5) members of the Committee shall constitute a quorum.
- D. In any member is absent from three (3) meetings during a calendar year, they shall be automatically removed from the Committee.
- E. On all questions of parliamentary law now addressed by these bylaws, Roberts Rules of Order Newly Revised and the Priority Procedures for the Mayor and City Council Laredo, Texas shall govern.

**Article VI.**  
Officers

- A. Members shall elect a Chair and Vice-Chair by a majority vote for a one-year term who shall be eligible for re-election.
- B. It shall be the duty of the Chair to preside at all meetings of the Committee and the Vice-Chair to preside in the event of absence of the Chair. If both the Chair and the Vice-

Chair are absent, a quorum of the Committee can elect a temporary Chair for said meeting.

- C. The Committee may establish such other officers as the Committee may deem necessary.

### **Article VII**

#### **Accessibility to the Public**

- A. Members shall be subject to the notice and openness requirements of the Texas Open Meetings Act.
- B. All meetings shall be posted in compliance with the procedures defined for the Mayor and City Council in the Priority Procedures Manual.

### **Article VIII**

#### **Committee Liaison**

- A. The Committee shall be appointed a liaison, selected by the Bridge Director, who shall provide assistance to the Committee.

### **Article IX**

#### **Amendments**

- A. The bylaws may be amended at any regular meeting of the Committee by a majority vote of the Committee members present.