



CITY OF LAREDO
Application for Street Addressing,
Emergency (911) Assignment,
Address Change & Verification



Date Received: _____

Received By: _____

Applicant _____
(If different from Property Owner)

Property Owner _____

Address _____

Address _____

Telephone _____

Telephone _____

Cellular _____

Cellular _____

E-Mail Address _____

E-Mail Address _____

***NOTE: If applicant is different from the owner named on the deed, the affidavit on page three of this application must be completed.**

- All owners of the above cited property must sign and date application.
- If the owner of the property is a corporation, proof of legitimacy of signing party must be provided.

Name of designated representative **(If different from Property Owner)** _____

Address _____

Telephone _____

Cellular _____

E-Mail Address _____

This request is for: New Verification Change of address (If checked, please provide current address below)

Instructions: Please provide the following information regarding the property for which address has been requested:

Legal Description of Property (**Attach Copy of Deed**):

Lot: _____ Block: _____

Name of Subdivision (if Applicable): _____

General Location of Property: _____

Total Residential Structures: _____

Total Commercial Structures: _____

*** A CURRENT SURVEY AND COMPLETED METES AND BOUNDS DESCRIPTION PREPARED BY A TEXAS REGISTERED PROFESSIONAL LAND SURVEYOR (R.P.L.S.) MUST BE PROVIDED FOR ALL PROPERTIES THAT ARE NOT IN A RECORDED SUBDIVISION. PLEASE ATTCH TO THIS APPLICATION.**

Structure # 1 – Check Type Residential Commercial

Current Mailing Address: _____ Phone at Site: _____

Structure # 2 – Check Type: Residential Commercial

Current Mailing Address: _____ Phone at Site: _____

Structure # 3 – Check Type: Residential Commercial

Current Mailing Address: _____ Phone at Site: _____

Planning Staff Only

Utilities: _____

Postal Conversation: _____

Other: _____

***NOTE:** Temporary address for: _____

(Temporary address will become void upon completion)

Comments: _____

Distance – Based Addressing GPS Follow – up Required

AFFIDAVIT

(Appointment of Representative)

COUNTY OF WEBB§

STATE OF TEXAS§

BEFORE ME, the undersigned official, on this day personally appeared _____, who is personally known to me, and first being duly sworn according to law upon his/her oath deposed and said:

“My name is _____; I am over eighteen (18) years of age and I reside at _____ . I have personal knowledge of the facts stated herein, and they are all true and correct. I own the property which is the subject. I have designated _____ to represent me in filling an application for Street Addressing and Emergency (911) Assignment with the Planning Department of the City of Laredo, and to appear on my behalf at all necessary meetings with respect to this request. It has been explained to me and I understand that a written notice must be filed with the Planning & Zoning Department of the City of Laredo, Texas, to give notice to the City of the termination or substitution of representation with respect to this application.”

Affiant

On _____, 20____, personally appeared _____ and having been duly sworn by me subscribed to the foregoing affidavit and has stated that the facts therein are true and correct.

Notary Public, State of Texas