




**CITY OF LAREDO, TEXAS
INTERNAL AUDIT DIVISION**

To: Honorable Mayor & Members of the City Council

CC: Rosario C. Cabello, Co-Interim City Manager
Robert A. Eads, Co-Interim City Manager
Kristina L. Hale, City Attorney
Homero Vasquez Garcia, Information Services & Telecommunications (IST) Director
Jose F. Castillo, Acting Financial Services Director
Miguel Pescador, Purchasing Agent

From: Veronica Urbano-Baeza, Internal Auditor 

Date: January 17, 2020

Subject: Friday Packet: Compiled Weekly Check Register Report with City Manager
Authorizations for Week Ending January 10, 2020

Enclosed is the Compiled Weekly Check Register report with the specifications noted below for the week ending January 10, 2020 with City Manager authorizations, if applicable, as requested by City Council. The enclosed report consists of source data extracted from the I-Series System through a query developed by our IST Department which includes City Manager authorization thresholds of \$10,001 to \$49,999, as amended in the City's Accounting Procedures Manual – Purchasing Policy and approved by City Council on December 2, 2019. Specifically, the report reflects checks, electronic funds transfers (EFT) and wire transfers issued within the time period specified. It is important to note that the City Manager authorizations reflected on the report come from the requisitions and subsequent purchase orders issued, and in some instances a City Manager authorization is not reflected because of the dollar amount of the requisition submitted and purchase order issued as per the requirements of the City's Accounting Procedures Manual – Purchasing Policy.

The enclosed report is being submitted for your review, and it will subsequently be posted on the City's webpage, as requested by City Council. It is important to note that the enclosed report is a compilation of data and not a comprehensive compliance audit, which would require a more extensive amount of time for completion depending on the number of checks, EFTs and wire transfers issued in any given week.

We would like to thank the IST Department and Financial Services Department staff for providing us with assistance on this request. If you should have any questions regarding this report, please feel free to contact me at my office at (956) 790-1808. Thank you.

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 01-06-2020 to 01-10-2020
 Amount Range Selected: \$10,001 to \$49,999

| Check# | Date | Vendor | Amount | Description #1 | Description #2 | PO Number | Invoice Number | Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested) | | | | | | | | |
|--------|----------|--------------------------------|--------------|---------------------------|--|-----------|----------------|--|-------------|------------|----------------|-------------|------|----------------|-------------|------|
| | | | | | | | | Requisition #1 | Approval #1 | Date | Requisition #2 | Approval #2 | Date | Requisition #3 | Approval #3 | Date |
| 555142 | 1/7/2020 | AUTOMATION CONCEPTS | \$ 30,140.00 | EQUIP MAINT & REPAIR GEN | (As per Requisition No. 383462, for the Purchase of a Watson Marlow Pump for the Chemical Feed System at the Jefferson Water Treatment Plant (Utilities Department)) | 323266 | 2100-225 | 383462 | READS | 11/1/2019 | | | | | | |
| | | Check No. 555142 Total | \$ 30,140.00 | | | | | | | | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 644.50 | ELECTRICAL CABLES/WIRE NE | | 324644 | 401923 | 385192 | | | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 376.50 | RADIO AND TELECOMMUNICATN | | 324644 | 401923 | 385192 | | | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 6,808.50 | COMPUTER EQUIPMENT | | 324125 | 401843 | 384038 | READS | 11/18/2019 | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 2,133.00 | RADIO AND TELECOMMUNICATN | | 324125 | 401843 | 384038 | READS | 11/18/2019 | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 17,450.00 | COMPUTER EQUIPMENT | | 324125 | 401843 | 384038 | READS | 11/18/2019 | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 5,655.00 | RADIO AND TELECOMMUNICATN | | 324125 | 401843 | 384038 | READS | 11/18/2019 | | | | | | |
| | | | | | (As per Requisition No. 384910, for Smartnet Support Renewal (IST Department), DIR Contract No. DIR-TSO-4167)) | | | | | | | | | | | |
| 555159 | 1/7/2020 | COMPUTER SOLUTIONS | \$ 3,152.00 | PROFESSIONAL SERVICES | | 324297 | 401708 | 384910 | | | | | | | | |
| | | Check No. 555159 Total | \$ 36,219.50 | | | | | | | | | | | | | |
| 555184 | 1/7/2020 | FIRST TRANSIT, INC. | \$ 20,472.81 | AUTO LIABILITY/PROPERTY | DEC-2019 - JAN-2020 | | 11647815 | | | | | | | | | |
| 555184 | 1/7/2020 | FIRST TRANSIT, INC. | \$ 8,939.80 | AUTO LIABILITY/PROPERTY | DEC-2019 - JAN-2020 | | 11647815 | | | | | | | | | |
| 555184 | 1/7/2020 | FIRST TRANSIT, INC. | \$ 4,162.81 | AUTO LIABILITY/PROPERTY | DEC-2019 - JAN-2020 | | 11647815 | | | | | | | | | |
| 555184 | 1/7/2020 | FIRST TRANSIT, INC. | \$ 477.70 | AUTO LIABILITY/PROPERTY | DEC-2019 - JAN-2020 | | 11647815 | | | | | | | | | |
| 555184 | 1/7/2020 | FIRST TRANSIT, INC. | \$ 818.91 | AUTO LIABILITY/PROPERTY | DEC-2019 - JAN-2020 | | 11647815 | | | | | | | | | |
| | | Check No. 555184 Total | \$ 34,872.03 | | | | | | | | | | | | | |
| | | | | | (As per Requisition No. 381756, for the Collection of Delinquent Property Taxes as allowed by the Texas Property Tax Code (Tax Department); Approved by City Council 03-19-2018 (Motion No. 51)) | | | | | | | | | | | |
| 555185 | 1/7/2020 | FLORES, FLORES & CANALES, PLLC | \$ 23,963.86 | FINANCIAL SERVICES | | 322048 | Dec-19 | 381756 | RCABELLO | 10/14/2019 | | | | | | |
| | | Check No. 555185 Total | \$ 23,963.86 | | | | | | | | | | | | | |
| 555249 | 1/7/2020 | QUEST DIAGNOSTICS, INC. | \$ 39,239.46 | CLINICAL LABORATORY TESTS | (Contract No. 17-020QUES) | 325467 | 9184778904 | 385512 | RCABELLO | 12/18/2019 | | | | | | |
| | | Check No. 555249 Total | \$ 39,239.46 | | | | | | | | | | | | | |
| 555442 | 1/9/2020 | AT&T | \$ 32,985.71 | (956)795-3199: 12/2019 | PHONES,DID'S,CIRCUITS MO. | | 7170 273 12/19 | | | | | | | | | |
| | | Check No. 555442 Total | \$ 32,985.71 | | | | | | | | | | | | | |

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 01-06-2020 to 01-10-2020
 Amount Range Selected: \$10,001 to \$49,999

| Check# | Date | Vendor | Amount | Description #1 | Description #2 | PO Number | Invoice Number | Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested) | | | | | | | |
|--------|----------|---|-------------------------------------|---------------------------|--|-----------|----------------|--|-------------|------------|----------------|-------------|------|----------------|-------------|
| | | | | | | | | Requisition #1 | Approval #1 | Date | Requisition #2 | Approval #2 | Date | Requisition #3 | Approval #3 |
| 555447 | 1/9/2020 | BETHANY HOUSE OF LAREDO, INC. <i>Check No. 555447 Total</i> | \$ 23,896.35 <i>\$ 23,896.35</i> | HUMAN SERVICES | (As per Requisition No. 371082, for Contract Services to include Shelter Operations, Street Outreach, Shelter Essential Services, Homelessness Prevention and Rapid Re-Housing Services (Emergency Solutions Grant; Community Development Department); Approved by City Council on 01-22-2019 (Motion No. 40)) | 313716 | DRAW #1-5 | 371082 | RCABELLO | 4/16/2019 | | | | | |
| 555451 | 1/9/2020 | BRENNTAG SOUTHWEST, INC. | \$ 1,274.00 | CHEMICAL,COMM,BULK | (Blanket Order (BO)) | 309056 | BSW162964 | BO ENTRY; 368059 | MALEMAN | 12/17/2018 | | | | | |
| 555451 | 1/9/2020 | BRENNTAG SOUTHWEST, INC. | \$ 3,822.00 | CHEMICAL,COMM,BULK | | 309056 | BSW162965 | BO ENTRY; 368059 | MALEMAN | 12/17/2018 | | | | | |
| 555451 | 1/9/2020 | BRENNTAG SOUTHWEST, INC. | \$ 2,548.00 | CHEMICAL,COMM,BULK | | 309056 | BSW166320 | BO ENTRY; 368059 | MALEMAN | 12/17/2018 | | | | | |
| 555451 | 1/9/2020 | BRENNTAG SOUTHWEST, INC. <i>Check No. 555451 Total</i> | \$ 2,548.00 <i>\$ 10,192.00</i> | CHEMICAL,COMM,BULK | | 309056 | BSW166321 | BO ENTRY; 368059 | MALEMAN | 12/17/2018 | | | | | |
| 555473 | 1/9/2020 | CONTROL TECHNOLOGIES OF CENTRA <i>Check No. 555473 Total</i> | \$ 17,823.61 <i>\$ 17,823.61</i> | ELECTRONIC COMPONENTS | | 324438 | 70395 | 384309 | READS | 11/22/2019 | | | | | |
| 555474 | 1/9/2020 | CORE & MAIN, LP. | \$ 613.50 | WATER SEWAGE TREATMENT EQ | PO NUM 319982 (Contract No. 16-064CORE, Blanket Order (BO)) | | L664728 | 380145 | RCABELLO | 9/6/2019 | | | | | |
| 555474 | 1/9/2020 | CORE & MAIN, LP. | \$ 196.50 | WATER SEWAGE TREATMENT EQ | PO NUM 319982 | | L659071 | 380145 | RCABELLO | 9/6/2019 | | | | | |
| 555474 | 1/9/2020 | CORE & MAIN, LP. | \$ 15,583.50 | WATER SEWAGE TREATMENT EQ | PO NUM 319984 (Contract No. 16-065CORE, Blanket Order (BO)) | | L556543 | 380147 | RCABELLO | 9/6/2019 | | | | | |
| 555474 | 1/9/2020 | CORE & MAIN, LP. | \$ 69.30 | WATER SEWAGE TREATMENT EQ | (Contract No. 16-064CORE, Blanket Order (BO)) | 319982 | L659071 | BO ENTRY; 380145 | RCABELLO | 9/6/2019 | | | | | |
| 555474 | 1/9/2020 | CORE & MAIN, LP. <i>Check No. 555474 Total</i> | \$ 118.56 <i>\$ 16,581.36</i> | WATER SEWAGE TREATMENT EQ | | 319982 | L659071 | BO ENTRY; 380145 | RCABELLO | 9/6/2019 | | | | | |
| 555479 | 1/9/2020 | DELL | \$ 9,793.15 | COMPUTER EQUIPMENT | | 324952 | 10363094373 | 385149 | RCABELLO | 12/6/2019 | | | | | |
| 555479 | 1/9/2020 | DELL <i>Check No. 555479 Total</i> | \$ 4,789.16 <i>\$ 14,582.31</i> | COMPUTER EQUIPMENT | | 324952 | 10363094373 | 385149 | RCABELLO | 12/6/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 180.60 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 321404 | 12063 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 301.00 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12063 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 60.20 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12063 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 60.20 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12063 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 574.85 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12064 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 958.10 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12064 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 191.62 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12064 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 191.62 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12064 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 180.04 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12065 | 381746 | READS | 10/4/2019 | | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 300.09 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12065 | 381746 | READS | 10/4/2019 | | | | | |

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 01-06-2020 to 01-10-2020
 Amount Range Selected: \$10,001 to \$49,999

| Check# | Date | Vendor | Amount | Description #1 | Description #2 | PO Number | Invoice Number | Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested) | | | | | | | |
|-------------------------------|----------|-------------------------|---------------------|---------------------------|---------------------------|-----------|----------------|--|-------------|----------------|-------------|----------------|-------------|--|--|
| | | | | | | | | Requisition #1 | Approval #1 | Requisition #2 | Approval #2 | Requisition #3 | Approval #3 | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 60.02 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12065 | 381746 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 60.02 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12065 | 381746 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 243.49 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12066 | 381746 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 405.82 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12066 | 381746 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 81.16 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12066 | 381746 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 81.16 | SECURITY,FIRE,SAFETY SERV | | 321404 | 12066 | 381746 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 623.50 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 321414 | 12053 | 381799 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 408.50 | SECURITY,FIRE,SAFETY SERV | | 321414 | 12068 | 381799 | READS | | 10/4/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 1,128.75 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 322119 | 12070 | 382476 | RCABELLO | | 10/14/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 946.00 | CONSULTING SERVICES | (Contract No. 17-066EYEV) | 322121 | 12074 | 382589 | RCABELLO | | 10/14/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 526.75 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 322137 | 12054 | 382381 | READS | | 10/15/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 526.75 | SECURITY,FIRE,SAFETY SERV | | 322137 | 12069 | 382381 | READS | | 10/15/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 645.00 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 322140 | 12073 | 382554 | READS | | 10/15/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 1,032.00 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 322229 | 12072 | 382060 | READS | | 10/15/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 1,806.00 | CONSULTING SERVICES | (Contract No. 17-066EYEV) | 322238 | 12075 | 381737 | RCABELLO | | 10/7/2019 | | | | |
| 555492 | 1/9/2020 | EYE VIEW SECURITY, INC. | \$ 2,709.00 | SECURITY,FIRE,SAFETY SERV | (Contract No. 17-066EYEV) | 322911 | 12071 | 383378 | RCABELLO | | 10/28/2019 | | | | |
| Check No. 555492 Total | | | \$ 14,282.24 | | | | | | | | | | | | |
| 555519 | 1/9/2020 | HEIL OF TEXAS | \$ 810.00 | FLEET MANAGEMENT ITEM | | 317135 | 10415 | 377500 | READS | | 7/10/2019 | | | | |
| 555519 | 1/9/2020 | HEIL OF TEXAS | \$ 11,498.94 | EQUIP MAINT & REPAIR GEN | | 317135 | 10415 | 377500 | READS | | 7/10/2019 | | | | |
| 555519 | 1/9/2020 | HEIL OF TEXAS | \$ 486.00 | PROFESSIONAL SERVICES | | 317135 | 10415 | 377500 | READS | | 7/10/2019 | | | | |
| 555519 | 1/9/2020 | HEIL OF TEXAS | \$ 250.00 | SHIPPING AND HANDLING | | 317135 | 10415 | 377500 | READS | | 7/10/2019 | | | | |
| Check No. 555519 Total | | | \$ 13,044.94 | | | | | | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 27.63 | ELECTRONIC COMPONENTS | (Contract No. UCOMM16154) | 313342 | 973841 | 373633 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 97.60 | PLUMBING EQUIPMENT | | 313342 | 973841 | 373633 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 93.23 | BLDG MAINT/REPAIR/INSTALL | (Contract No. UCOMM16154) | 321687 | 4973712 | 381702 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 27.88 | BLDG MAINT/REPAIR/INSTALL | | 321687 | 7973991 | 381702 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 71.88 | BLDG MAINT/REPAIR/INSTALL | | 321687 | 1974229 | 381702 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 50.91 | BLDG MAINT/REPAIR/INSTALL | | 321687 | 974279 | 381702 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 67.23 | BLDG MAINT/REPAIR/INSTALL | | 321687 | 974310 | 381702 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 160.45 | EQUIP MAINT & REPAIR GEN | (Contract No. UCOMM16154) | 321689 | 974289 | 381728 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 179.92 | AUTO & TRUCK MAINT.ITEMS | (Contract No. UCOMM16154) | 323726 | 4973708 | 384209 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 171.62 | LUMBER,WOODS,SIDING ETC | (Contract No. UCOMM16154) | 324575 | 6973539 | 385243 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 35.10 | ROOFING MATERIAL/SUPPLIES | | 324575 | 6973539 | 385243 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 404.10 | TOOLS,HAND (NOT CLASSED) | (Contract No. UCOMM16154) | 324667 | 6023333 | 385257 | | | 385254 | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 2,016.00 | LUMBER,WOODS,SIDING ETC | | 324667 | 6023333 | 385257 | | | 385254 | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 404.10 | TOOLS,HAND (NOT CLASSED) | | 324667 | 6023334 | 385257 | | | 385254 | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 404.10 | TOOLS,HAND (NOT CLASSED) | | 324667 | 6023335 | 385257 | | | 385254 | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 404.10 | TOOLS,HAND (NOT CLASSED) | | 324667 | 6023336 | 385257 | | | 385254 | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 404.10 | TOOLS,HAND (NOT CLASSED) | | 324667 | 6023337 | 385257 | | | 385254 | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 996.10 | FLOOR COVERING,INSTALL ET | (Contract No. UCOMM16154) | 324942 | 3974135 | 385402 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 996.10 | FLOOR COVERING,INSTALL ET | | 324942 | 3974135 | 385402 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 515.68 | PLUMBING EQUIPMENT | (Contract No. UCOMM16154) | 324948 | 3974139 | 385403 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 448.00 | PAINT,COATINGS, WALLPAPER | (Contract No. UCOMM16154) | 324970 | 973859 | 385527 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 41.92 | BOATS,MOTORS,& MARINE SUP | (Contract No. UCOMM16154) | 325148 | 8973944 | 385838 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 134.80 | FASTENERS, FASTENING DEVS | (Contract No. UCOMM16154) | 325222 | 3974106 | 385977 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 723.48 | FENCING | | 325222 | 3974106 | 385977 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 231.90 | CONSTRUCTION,SRV,TRADES | | 325222 | 3974106 | 385977 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 176.18 | TOOLS,HAND (NOT CLASSED) | | 325454 | 974278 | 386256 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 188.38 | HOSE,ALL KINDS | | 325454 | 974278 | 386256 | | | | | | | |

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Time Period Selected: 01-06-2020 to 01-10-2020
 Amount Range Selected: \$10,001 to \$49,999

| Check# | Date | Vendor | Amount | Description #1 | Description #2 | PO Number | Invoice Number | Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested) | | | | | | | |
|--------|----------|---|----------------------|---------------------------|--|-----------|----------------|--|-------------|----------------|-------------|----------------|-------------|--|--|
| | | | | | | | | Requisition #1 | Approval #1 | Requisition #2 | Approval #2 | Requisition #3 | Approval #3 | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 1,060.32 | PLUMBING EQUIPMENT | (Contract No. UCOMM16154) | 325485 | 974311 | 386238 | | | | | | | |
| 555521 | 1/9/2020 | HOME DEPOT | \$ 1,060.32 | PLUMBING EQUIPMENT | | 325485 | 974311 | 386238 | | | | | | | |
| | | Check No. 555521 Total | \$ 11,593.13 | | | | | | | | | | | | |
| 555534 | 1/9/2020 | K-AIR CORPORATION | \$ 40,493.22 | FIRE STATION #4 RENOVATN. | REQ#10966 EST.#2 PROJECT | A20003 | EST.#2 | | | | | | | | |
| | | Check No. 555534 Total | \$ 40,493.22 | | | | | | | | | | | | |
| | | Retainage Amount Noted on Check No. 555534 | \$ (4,049.32) | | | | | | | | | | | | |
| | | Check No. 555534 Net Total | \$ 36,443.90 | | | | | | | | | | | | |
| | | | | | (As per Requisition No. 382522, for the Installation of a Concrete Slab at El Pico Water Treatment Plant (Utilities Department)) | | | | | | | | | | |
| 555537 | 1/9/2020 | LAREDO CONCRETE CUTTING | \$ 10,400.00 | PROFESSIONAL SRV HIGH ED | | 324157 | 768 | 382522 | READS | | 11/13/2019 | | | | |
| | | Check No. 555537 Total | \$ 10,400.00 | | | | | | | | | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 394.72 | AUTO/TRUCK MAINT ITEMS | (Contract No. 18-033NUEC, Blanket Order (BO)) | 318542 | 31960L | BO ENTRY; 378913 | READS | | 8/8/2019 | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 235.65 | AUTO & TRUCK MAINT.ITEMS | | 318542 | 31964L | BO ENTRY; 378913 | READS | | 8/8/2019 | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 7,599.81 | AUTO/TRUCK MAINT ITEMS | | 318542 | 31968L | BO ENTRY; 378913 | READS | | 8/8/2019 | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 1,907.60 | AUTO/TRUCK MAINT ITEMS | PO NUM 318542 (Contract No. 18-033NUEC, Blanket Order (BO)) | | 31961L | 378913 | READS | | 8/8/2019 | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 3,770.03 | AUTO/TRUCK MAINT ITEMS | (Contract No. 18-033NUEC, Blanket Order (BO)) | 318542 | 31961L | BO ENTRY; 378913 | READS | | 8/8/2019 | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 90.05 | AUTO & TRUCK MAINT.ITEMS | | 318542 | 31670L | BO ENTRY; 378913 | READS | | 8/8/2019 | | | | |
| 555557 | 1/9/2020 | NUECES POWER EQUIPMENT | \$ 25.00 | FLEET MANAGEMENT ITEM | | 318542 | 31670L | BO ENTRY; 378913 | READS | | 8/8/2019 | | | | |
| | | Check No. 555557 Total | \$ 14,022.86 | | | | | | | | | | | | |
| 555563 | 1/9/2020 | PINNACLE TOWERS, LLC. | \$ 5,939.80 | MANAGEMENT/OPERATION SERV | (Tower Site Lease) | 321411 | 30234740 | 26768 | CVILLARREAL | | 4/6/2011 | | | | |
| 555563 | 1/9/2020 | PINNACLE TOWERS, LLC. | \$ 4,653.99 | MANAGEMENT/OPERATION SERV | | 321411 | 30234781 | 26768 | CVILLARREAL | | 4/6/2011 | | | | |
| 555563 | 1/9/2020 | PINNACLE TOWERS, LLC. | \$ 601.74 | MANAGEMENT/OPERATION SERV | | 321411 | 30237089 | 26768 | CVILLARREAL | | 4/6/2011 | | | | |
| | | Check No. 555563 Total | \$ 11,195.53 | | | | | | | | | | | | |
| | | | | | (As per Requisition No. 382675, for Repairs to Bartlett, Highland and Killam Booster Station Doors (Utilities Department) (Blanket Order (BO)) (As per Requisition No. 368692, for Concrete Repairs of Sidewalks, Driveways and Curbs as a Result of Water Line Break Repairs made by Utilities Department; Approved by City Council on 01-22-2019 Motion No. 66)) | | | | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 1,620.00 | PROFESSIONAL SERVICES | | 322361 | 2174 | 382675 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 800.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10565 | 368692 | MALEMAN | | 1/16/2019 | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 800.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10566 | 368692 | MALEMAN | | 1/16/2019 | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 665.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10567 | 368692 | MALEMAN | | 1/16/2019 | | | | |

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 01-06-2020 to 01-10-2020
 Amount Range Selected: \$10,001 to \$49,999

| Check# | Date | Vendor | Amount | Description #1 | Description #2 | PO Number | Invoice Number | Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested) | | | | | | | | | |
|--------|----------|-------------------------------|---------------------|----------------------------|---|-----------|----------------|--|-------------|------------------|----------------|-------------|------------------|----------------|-------------|------------------|------------|
| | | | | | | | | Requisition #1 | Approval #1 | Approval #1 Date | Requisition #2 | Approval #2 | Approval #2 Date | Requisition #3 | Approval #3 | Approval #3 Date | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 360.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10568 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 1,440.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10569 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 600.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10571 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 336.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10572 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 1,468.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10573 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 624.00 | CONSTRUCTION,SRV,TRADES | | 310001 | 10574 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| 555576 | 1/9/2020 | ROMO CONTRACTORS, LLC. | \$ 2,608.20 | CONSTRUCTION,SRV,TRADES | | 310001 | 10575 | 368692 | MALEMAN | 1/16/2019 | | | | | | | |
| | | Check No. 555576 Total | \$ 11,321.20 | | | | | | | | | | | | | | |
| | | | | | (As per Requisition No. 378349, for the Purchase of One (1) Ford F-350 Pick-Up Truck for Creek Maintenance (Public Works Department))(Goodbuy Contract No. 19-8F000)) | | | | | | | | | | | | |
| 555584 | 1/9/2020 | SILSBEE FORD, INC. | \$ 41,091.50 | AUTO MAJOR TRANSPORTATION | | 318051 | 49037F | 378349 | RCABELLO | 7/30/2019 | | | | | | | |
| 555584 | 1/9/2020 | SILSBEE FORD, INC. | \$ 1,000.00 | CHARGES | | 318051 | 49037F | 378349 | RCABELLO | 7/30/2019 | | | | | | | |
| | | Check No. 555584 Total | \$ 42,091.50 | | | | | | | | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 401.60 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321122 | 613507 | 381347 | RCABELLO | 9/30/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 363.88 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321123 | 613498 | 381330 | RCABELLO | 9/30/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 504.00 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321156 | 613511 | 381427 | | | | 381886 | RCABELLO | 10/4/2019 | 381922 | RCABELLO | 10/14/2019 |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 4,586.27 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321156 | 613513 | 381427 | | | | 381886 | RCABELLO | 10/4/2019 | 381922 | RCABELLO | 10/14/2019 |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 503.34 | PROFESSIONAL SERVICES | (Contract No. 19-079STAF) | 321240 | 613517 | 381384 | READS | 10/3/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 1,013.19 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321743 | 613499 | 381374 | RCABELLO | 9/30/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 532.20 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321955 | 613510 | 381604 | RCABELLO | 10/4/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 1,010.60 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321955 | 613512 | 381604 | RCABELLO | 10/4/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 1,178.00 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321955 | 613514 | 381604 | RCABELLO | 10/4/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 181.13 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 322584 | 613500 | 381831 | RCABELLO | 10/14/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 181.14 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 322584 | 613500 | 381831 | RCABELLO | 10/14/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 440.56 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 322591 | 613501 | 380316 | READS | 9/26/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 408.40 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 322628 | 613506 | 381595 | READS | 10/18/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 625.69 | LABOR | (Contract No. 19-079STAF) | 322722 | 613516 | 382892 | RCABELLO | 10/24/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 449.60 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 322744 | 613504 | 381365 | RCABELLO | 10/24/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 408.40 | PROFESSIONAL SERVICES | (Contract No. 19-079STAF) | 322929 | 613505 | 381480 | RCABELLO | 10/24/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 727.98 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 323429 | 613515 | 381915 | READS | 10/8/2019 | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 245.04 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 323435 | 613502 | 381439 | | | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 250.40 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 323485 | 613503 | 381440 | | | | | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 566.50 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321196 | 613508 | 381390 | | | | 384934 | | | | | |
| 555587 | 1/9/2020 | STAFF FORCE, INC. | \$ 485.88 | CONTRACTED SRV & RENTALS | (Contract No. 19-079STAF) | 321360 | 613509 | 381391 | | | | | | | | | |
| | | Check No. 555587 Total | \$ 15,063.80 | | | | | | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ (31,828.35) | EQUIPMENT RENTAL | | 315749 | 170330558-009 | 376290 | READS | 6/12/2019 | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 2,199.98 | RENTAL/LEASE GENERAL EQUIP | | 315900 | 170621560-005 | 375968 | | | | 379122 | READS | 8/15/2019 | 382456 | RCABELLO | 10/10/2019 |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 1,317.21 | EQUIPMENT RENTAL | | 321237 | 174622215-002 | 381554 | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 294.11 | CHARGES | | 321237 | 174622215-002 | 381554 | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 0.67 | FINANCIAL SERVICES | | 323833 | 176264483-001 | 384313 | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 304.25 | RENTAL/LEASE GENERAL EQUIP | | 323833 | 176264483-001 | 384313 | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 2,031.57 | ROAD/HGWY HEAVY EQUIPMNT | | 320006 | 173593077-002 | 380247 | | | | 385079 | READS | 12/6/2019 | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 4.47 | WATER SEWAGE TREATMENT EQ | | 320006 | 173593077-002 | 380247 | | | | 385079 | READS | 12/6/2019 | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 2,199.98 | RENTAL/LEASE GENERAL EQUIP | | 315900 | 170621560-006 | 375968 | | | | 379122 | READS | 8/15/2019 | 382456 | RCABELLO | 10/10/2019 |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 2,031.57 | ROAD/HGWY HEAVY EQUIPMNT | | 320006 | 173593077-001 | 380247 | | | | 385079 | READS | 12/6/2019 | | | |

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 01-06-2020 to 01-10-2020
Amount Range Selected: \$10,001 to \$49,999

| Check# | Date | Vendor | Amount | Description #1 | Description #2 | PO Number | Invoice Number | Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested) | | | | | | | | | |
|--------|----------|-------------------------------|---------------------|---------------------------|----------------|-----------|----------------|--|-------------|-----------|----------------|-------------|-------|----------------|-------------|------|--|
| | | | | | | | | Requisition #1 | Approval #1 | Date | Requisition #2 | Approval #2 | Date | Requisition #3 | Approval #3 | Date | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 4.47 | WATER SEWAGE TREATMENT EQ | | 320006 | 173593077-001 | 380247 | | | | 385079 | READS | 12/6/2019 | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 452.17 | RENTAL/LEASE GENERAL EQUP | | 324728 | 172978753-004 | 384429 | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 452.17 | RENTAL/LEASE GENERAL EQUP | | 324728 | 172978753-003 | 384429 | | | | | | | | | |
| 555600 | 1/9/2020 | UNITED RENTALS, INC. | \$ 31,828.35 | | | 315749 | 170330558-010 | 376290 | READS | 6/12/2019 | | | | | | | |
| | | Check No. 555600 Total | \$ 11,292.62 | | | | | | | | | | | | | | |
| 555612 | 1/9/2020 | MISC. VENDOR TAX REFUNDS | \$ 10,129.40 | TAX REFUNDS | 64556 | | 655412 | | | | | | | | | | |
| | | Check No. 555612 Total | \$ 10,129.40 | | | | | | | | | | | | | | |
| 555655 | 1/9/2020 | MISC. VENDOR TAX REFUNDS | \$ 11,065.84 | TAX REFUNDS | 64543 | | 662995 | | | | | | | | | | |
| | | Check No. 555655 Total | \$ 11,065.84 | | | | | | | | | | | | | | |

Items in Blue Font Added by Internal Audit

Accounting Purchase Order Assigned (typically applies to Engineering Construction Contracts)

No Purchase Order Required as per the City's Accounting Procedures Manual - Purchasing Policy, which includes the following items: Travel Expenses (mileage, registration, lodging, airfare, etc.), Car Allowances, Personnel Reimbursements, Refunds, Engineering Licenses and Review Fees, Freight Charges (UPS, Federal Express, etc), Dues and Subscriptions (not required, but may be requested), Inter-Departmental Transfers, Postage (stamps, postage meters), Petty Cash and Utility Payments.