




**CITY OF LAREDO, TEXAS  
INTERNAL AUDIT DIVISION**

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To: Honorable Mayor & Members of the City Council

CC: Horacio De Leon, Jr., City Manager  
Cynthia Collazo, Deputy City Manager  
Martin Aleman, Executive Director of Finance & Technology  
Kristina L. Hale, City Attorney  
Homero Vasquez Garcia, Information Svcs & Telecomm Director  
Jose F. Castillo, Assistant Financial Services Director  
Miguel Pescador, Purchasing Agent

From: Veronica Urbano-Baeza, Internal Auditor 

Date: September 7, 2018

Subject: Friday Packet: Compiled Weekly Check Register Report with City Manager  
Authorizations for Week Ending August 31, 2018

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Enclosed is the Compiled Weekly Check Register report with the specifications noted below for the week ending August 31, 2018 with City Manager authorizations, if applicable, as requested by City Council on July 24, 2017. The enclosed report consists of source data extracted from the I-Series System through a query developed by our IT Department. Specifically, the report reflects checks, electronic funds transfers (EFT) and wire transfers issued within the time period specified and with a dollar range specified of \$7,001 to \$49,999 with corresponding City Manager authorizations. It is important to note that the City Manager authorizations reflected on the report come from the requisitions and subsequent purchase orders issued, and in some instances a City Manager authorization is not reflected because of the dollar amount of the requisition submitted and purchase order issued as per the requirements of the City's Accounting Procedures Manual – Purchasing Policy.

The enclosed report is being submitted for your review, and it will subsequently be posted on the City's webpage, as requested by City Council. It is important to note that the enclosed report is a compilation of data and not a comprehensive compliance audit, which would require a more extensive amount of time for completion depending on the number of checks, EFTs and wire transfers issued in any given week.

We would like to thank the IT Department and Financial Services Department staff for providing us with assistance on this request. If you should have any questions regarding this report, please feel free to contact me at my office at (956) 790-1808. Thank you.

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 08-27-2018 to 08-31-2018  
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)							
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3
11304	8/28/2018	ANDY'S AUTO & BUS AIR, INC.	\$ 12,000.00	MASS TRANSPORTATION BUS	PO NUM 287604 (Blanket Order (BO))		114137	345795	READS	9/7/2017					
11304	8/28/2018	ANDY'S AUTO & BUS AIR, INC.	\$ 380.42	MASS TRANSPORTATION BUS	(Blanket Order (BO))	287604	114033	345795	READS	9/7/2017					
11304	8/28/2018	ANDY'S AUTO & BUS AIR, INC.	\$ 420.48	MASS TRANSPORTATION BUS	(Blanket Order (BO))	291278	114136	BO ENTRY; 349433	MMALDONADO	11/29/2017					
11304	8/28/2018	ANDY'S AUTO & BUS AIR, INC.	\$ 450.00	MASS TRANSPORTATION BUS	(Contract No. 17-011ANDY, Blanket Order (BO))	291278	114136	BO ENTRY; 349433	MMALDONADO	11/29/2017					
11304	8/28/2018	ANDY'S AUTO & BUS AIR, INC.	\$ 520.35	AUTO/TRUCK MAINT ITEMS	(Contract No. 17-011ANDY)	291477	113805	BO ENTRY; 350437	MMALDONADO	12/4/2017					
11304	8/28/2018	ANDY'S AUTO & BUS AIR, INC.	\$ 201.40	AUTO & TRUCK MAINT. ITEMS	(Contract No. 17-011ANDY)	300928	114057	360720							
			<b>\$ 13,972.65</b>	<b>EFT No. 11304 Total</b>											
11305	8/28/2018	ARGUINDEGUI OIL CO.	\$ 18,770.45	FUEL,OIL,GREASE & LUBRICN	PO NUM 290807 (Contract No. 16-074ARGU, Blanket Order (BO))		B600447-IN	349413	MMALDONADO	11/15/2017					
11305	8/28/2018	ARGUINDEGUI OIL CO.	\$ 17,171.22	FUEL,OIL,GREASE & LUBRICN	PO NUM 290807		B600448-IN	349413	MMALDONADO	11/15/2017					
			<b>\$ 35,941.67</b>	<b>EFT No. 11305 Total</b>											
11310	8/28/2018	CALDWELL COUNTRY	\$ 28,480.00	VEHICLES PURCHASE	(As per Requisition No. 356814, for the Purchase of Emergency Vehicles for the Fire Department staff; Approved by City Council on 04-16-2018 (Motion No. 32))	297898	JG464221	356814	MFLORES	5/2/2018					
			<b>\$ 28,480.00</b>	<b>EFT No. 11310 Total</b>											
11313	8/28/2018	CASA DE MISERICORDIA	\$ 8,803.74	COST ASSOCIATED W/OPERATI	REQ.#13 OF C.MISERICORDIA	A17012	COST REIMB.								
			<b>\$ 8,803.74</b>	<b>EFT No. 11313 Total</b>											
11316	8/28/2018	CENTERPOINT ENERGY GAS SERVICE	\$ 11,679.42	401 SCOTT / CNG GAS	MONTHLY FEE SERVICE		3321574								
			<b>\$ 11,679.42</b>	<b>EFT No. 11316 Total</b>											
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,020.00	ROAD/HIGHWAY MATERIAL	(Contract No. 16-059CITY, Blanket Order (BO))	286091	456	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,448.00	ROAD/HIGHWAY MATERIAL		286091	457	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 3,060.00	ROAD/HIGHWAY MATERIAL		286091	451	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,938.00	ROAD/HIGHWAY MATERIAL		286091	452	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,346.00	ROAD/HIGHWAY MATERIAL		286091	454	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 3,300.00	BUILDER'S SUPPLIES		299172	423	358621							
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,173.00	ROAD/HIGHWAY MATERIAL	(Contract No. 16-059CITY, Blanket Order (BO))	286091	458	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,734.00	ROAD/HIGHWAY MATERIAL		286091	459	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,479.00	ROAD/HIGHWAY MATERIAL		286091	460	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,040.00	ROAD/HIGHWAY MATERIAL		286091	461	BO ENTRY; 344368	READS	8/4/2017					
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,020.00	BUILDER'S SUPPLIES	(Contract No. 16-059CITY)	295707	710	354178	RCHAVEZ	3/14/2018					

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Time Period Selected: 08-27-2018 to 08-31-2018  
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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3	Requisition #1	Approval #1	Requisition #2	Approval #2
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,020.00	ROAD/HIGHWAY MATERIAL	(Contract No. 16-059CITY, Blanket Order (BO))	301999	462	361679	RCHAVEZ		8/10/2018						
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,040.00	ROAD/HIGHWAY MATERIAL		301999	463	361679	RCHAVEZ		8/10/2018						
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,020.00	ROAD/HIGHWAY MATERIAL		301999	464	361679	RCHAVEZ		8/10/2018						
11318	8/28/2018	CITY READY MIX, INC.	\$ 816.00	ROAD/HIGHWAY MATERIAL	(Contract No. 16-059CITY, Blanket Order (BO))	286091	450	BO ENTRY; 344368	READS		8/4/2017						
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,652.00	ROAD/HIGHWAY MATERIAL		286091	455	BO ENTRY; 344368	READS		8/4/2017						
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,040.00	BUILDER'S SUPPLIES	(Contract No. 16-059CITY)	295707	448	354178	RCHAVEZ		3/14/2018						
11318	8/28/2018	CITY READY MIX, INC.	\$ 2,040.00	BUILDER'S SUPPLIES		295707	432	354178	RCHAVEZ		3/14/2018						
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,020.00	BUILDER'S SUPPLIES	(Contract No. 16-059CITY)	300946	453	360610									
11318	8/28/2018	CITY READY MIX, INC.	\$ (1,020.00)	BUILDER'S SUPPLIES	REF:P.O.#295707 (Contract No. 16-059CITY)		710	354178	RCHAVEZ		3/14/2018						
11318	8/28/2018	CITY READY MIX, INC.	\$ 1,020.00	BUILDER'S SUPPLIES	REF:P.O.#295707		441	354178	RCHAVEZ		3/14/2018						
		<b>EFT No. 11318 Total</b>	<b>\$ 34,206.00</b>														
					(As per Requisition No. 347996, for Preventive Maintenance Agreement for CNG Plant Locations on Scott St and Daugherty Ave; Approved by City Council on 10-18-2010 (Motion No. 36))												
11319	8/28/2018	CLEAN ENERGY FUELS	\$ 6,729.22	PROFESSIONAL SERVICES		290829	CE12103040	347996	CCOLLAZO		10/31/2017						
11319	8/28/2018	CLEAN ENERGY FUELS	\$ 441.68	PROFESSIONAL SERVICES		290829	CE12103040	347996	CCOLLAZO		10/31/2017						
		<b>EFT No. 11319 Total</b>	<b>\$ 7,170.90</b>														
					(As per Requisition No. 355100, for the Rental of a High Track Dozer for the Landfill)												
11327	8/28/2018	HOLT CAT	\$ 11,400.00	EQUIPMENT RENTAL		295962	RIML04888040	355100	MALEMAN		3/19/2018	356918	MALEMAN	5/2/2018	358210	MALEMAN	5/25/2018
11327	8/28/2018	HOLT CAT	\$ 211.08	CHARGES		295962	RIML04888040	355100	MALEMAN		3/19/2018	356918	MALEMAN	5/2/2018	358210	MALEMAN	5/25/2018
		<b>EFT No. 11327 Total</b>	<b>\$ 11,611.08</b>														
					(As per Requisition No. 348586, for Third Party Funding Contract; Approved by City Council on 10-02-2017 (Motion No. 19))												
11330	8/28/2018	LAREDO CENTER FOR THE ARTS	\$ 10,249.50	THIRD PARTY AGENCY		289955	1ST QTR 8/27/18	348586	CCOLLAZO		10/27/2017						
11330	8/28/2018	LAREDO CENTER FOR THE ARTS	\$ 10,477.26	THIRD PARTY AGENCY		289955	2ND QTR 8/27/18	348586	CCOLLAZO		10/27/2017						
11330	8/28/2018	LAREDO CENTER FOR THE ARTS	\$ 10,409.97	THIRD PARTY AGENCY		289955	3RD QTR 8/27/18	348586	CCOLLAZO		10/27/2017						
		<b>EFT No. 11330 Total</b>	<b>\$ 31,136.73</b>														
11340	8/28/2018	ROMO CONTRACTORS, LLC.	\$ 31,160.00	TRANSITIONAL HOUSING @	REQ#12045 1517 WASHINGTON	A18017	EST.#5										
		<b>EFT No. 11340 Total</b>	<b>\$ 31,160.00</b>														
		<b>Retainage Amount Noted on EFT No. 11340</b>	<b>\$ (3,116.00)</b>														
		<b>EFT No. 11340 Net Total</b>	<b>\$ 28,044.00</b>														

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								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date	
11348	8/28/2018	TERRACON CONSULTANTS, INC. EFT No. 11348 Total	\$ 7,920.00 \$ 7,920.00	PROFESSIONAL SERVICES	(As per Requisition No. 337699, for Laboratory Testing Services for the South Laredo Wastewater Treatment Plant Expansion Project; Approved by City Council on 02-06-2017 (Motion No. 49))	280058	TA77814	337699									
11358	8/30/2018	DELL	\$ 2,127.83	OFFICE SUPPLIES		301641	10259617957	361298									
11358	8/30/2018	DELL	\$ 7,631.65	COMPUTER EQUIPMENT		301897	10260515121	358396	RCHAVEZ	8/8/2018							
11358	8/30/2018	DELL	\$ 42.74	COPYING MACHINE SUPPLIES		301985	10260099274	361735									
11358	8/30/2018	DELL	\$ 85.48	COPYING MACHINE SUPPLIES		301985	10260099274	361735									
11358	8/30/2018	DELL	\$ 2,500.82	COMPUTER EQUIPMENT		300768	10255984227	360480									
11358	8/30/2018	DELL	\$ 170.98	COMPUTER EQUIPMENT		300954	10257379090	360545									
11358	8/30/2018	DELL	\$ 321.07	COMPUTER EQUIPMENT		301263	10257681700	359898									
11358	8/30/2018	DELL	\$ 930.95	COPYING MACHINE SUPPLIES		301282	10257681727	361018									
		EFT No. 11358 Total	\$ 13,811.52														
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,634.00	PROFESSIONAL SERVICES		288894	10921	347205	READS	10/11/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,128.75	PRINTING:PREPARATIONS SEV		289290	10920	347984	CCOLLAZO	10/18/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 526.75	PRINTING:PREPARATIONS SEV		289380	10922	347754	CCOLLAZO	10/20/2017							
					(Contract No. 17-066EYEV) (As per Requisition No. 364758, for Security Services at All Bridges)												
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 180.60	PRINTING:PREPARATIONS SEV		290523	10927	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 301.00	PRINTING:PREPARATIONS SEV		290523	10927	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	PRINTING:PREPARATIONS SEV		290523	10927	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 60.20	PRINTING:PREPARATIONS SEV		290523	10927	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 590.72	PRINTING:PREPARATIONS SEV		290523	10928	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 984.54	PRINTING:PREPARATIONS SEV		290523	10928	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 196.91	PRINTING:PREPARATIONS SEV		290523	10928	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 196.91	PRINTING:PREPARATIONS SEV		290523	10928	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 178.99	PRINTING:PREPARATIONS SEV		290523	10929	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 298.32	PRINTING:PREPARATIONS SEV		290523	10929	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 59.66	PRINTING:PREPARATIONS SEV		290523	10929	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 59.66	PRINTING:PREPARATIONS SEV		290523	10929	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 243.49	PRINTING:PREPARATIONS SEV		290523	10930	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 405.82	PRINTING:PREPARATIONS SEV		290523	10930	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 81.16	PRINTING:PREPARATIONS SEV		290523	10930	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 81.16	PRINTING:PREPARATIONS SEV		290523	10930	346758	CCOLLAZO	11/8/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 645.00	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	290770	10931	349546	CCOLLAZO	11/14/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 559.00	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	290818	10924	349517	CCOLLAZO	11/14/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 623.50	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	290819	10923	349521	CCOLLAZO	11/14/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,032.00	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	290847	10903	349437	MALEMAN	11/16/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,032.00	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	290847	10918	349437	MALEMAN	11/16/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 2,709.00	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	291043	10919	349734	MALEMAN	11/21/2017	361057	MALEMAN	8/1/2018				
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 849.25	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	291478	10917	350175	CCOLLAZO	12/4/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 924.50	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	291478	10932	350175	CCOLLAZO	12/4/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 989.00	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	292336	10926	351278	CCOLLAZO	12/21/2017							
11364	8/30/2018	EYEVUE INVESTIGATIONS & SECUR	\$ 1,360.03	PRINTING:PREPARATIONS SEV	(Contract No. 17-066EYEV)	292337	10925	351287	CCOLLAZO	12/21/2017							
		EFT No. 11364 Total	\$ 17,992.12														

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								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 3,600.00	TOOLS,HAND (NOT CLASSED)	(Contract No. 14-070GUTI, Blanket Order (BO))	287129	6757	BO ENTRY; 344722	READS	8/31/2017					
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 4,850.00	EQUIP.MAINT/REPAIR-HEAVY		287129	6757	BO ENTRY; 344722	READS	8/31/2017					
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 4,200.00	EQUIP.MAINT/REPAIR-HEAVY		287129	6757	BO ENTRY; 344722	READS	8/31/2017					
					(Contract No. 14-070GUTI, Blanket Order (BO)) (As per Requisition No. 346930, for Welding Repair Services needed at the Utilities Department; Approved by City Council on 08-07-2017 (Motion No. 37))										
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 10,700.00	PROFESSIONAL SERVICES		289317	6758	BO ENTRY; 346930	READS	10/16/2017					
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 4,550.00	WATER SEWAGE TREATMENT EQ	(Contract No. 14-070GUTI, Blanket Order (BO))	289318	6753	BO ENTRY; 3416950	READS	10/16/2017					
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 4,850.00	WATER SEWAGE TREATMENT EQ		289318	6754	BO ENTRY; 3416950	READS	10/16/2017					
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 1,550.00	WATER SEWAGE TREATMENT EQ		289318	6755	BO ENTRY; 3416950	READS	10/16/2017					
11368	8/30/2018	GUTIERREZ MACHINE & WELDING SH	\$ 3,850.00	WATER SEWAGE TREATMENT EQ		289318	6756	BO ENTRY; 3416950	READS	10/16/2017					
		EFT No. 11368 Total	\$ 38,150.00												
		Discount Amount Noted on EFT No. 11368	\$ (1,144.50)												
		EFT No. 11368 Net Total	\$ 37,005.50												
11375	8/30/2018	LAREDO FIREFIGHTER'S ASSOCIATI	\$ 14,961.35	UNION LOCAL FIRE		Aug-18		PAY DT:08/31/18							
		EFT No. 11375 Total	\$ 14,961.35												
					(Contract No. 17-003LMEC, Blanket Order (BO))										
11377	8/30/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 455.00	AUTO/TRUCK MAINT ITEMS		290806	1374	BO ENTRY; 349253	MMALDONADO	11/15/2017					
11377	8/30/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 910.00	AUTO/TRUCK MAINT ITEMS		290806	1375	BO ENTRY; 349253	MMALDONADO	11/15/2017					
11377	8/30/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 913.00	MACHINERY & HEAVY HRDWARE	(Blanket Order, (BO))	291060	1372	BO ENTRY; 346969	CCOLLAZO	11/9/2017					
11377	8/30/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 2,526.00	MACHINERY & HEAVY HRDWARE		291060	1373	BO ENTRY; 346969	CCOLLAZO	11/9/2017					
					(Contract No. 17-034LMEC, Blanket Order (BO))										
11377	8/30/2018	LAREDO MECHANICAL INDUSTRIAL	\$ 4,960.00	AUTO/TRUCK MAINT ITEMS		298168	1376		357777	MMALDONADO	5/9/2018				
		EFT No. 11377 Total	\$ 9,764.00												
					(As per Requisition No. 352020, for Mowing & Landscaping Services at Main Police Station & Substations) (As per Requisition No. 359348, for Fabrication of Heavy Duty Gates for Storm Drain Channel (Environmental Dept))										
11396	8/30/2018	ROMO CONTRACTORS, LLC.	\$ 900.00	CHARGES		293436	1779	352020	MFLORES	1/22/2018					
11396	8/30/2018	ROMO CONTRACTORS, LLC.	\$ 4,500.00	PROFESSIONAL SERVICES		300168	1776	359348							

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								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date
11396	8/30/2018	ROMO CONTRACTORS, LLC. EFT No. 11396 Total	\$ 7,000.00 \$ 12,400.00	PROFESSIONAL SERVICES	(As per Requisition No. 360580, for Maintenance of Chacon Creek Hike/Bike Trail; Approved by City Council on 07-17-2017 (Motion No. 42))	301523	1780	360580	CCOLLAZO	7/24/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC.	\$ 735.93	AUTO/TRUCK MAINT ITEMS	(Contract No. 17-048ROTX, Blanket Order (BO))	298391	X901009223:01	357928	MMALDONADO	5/14/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC.	\$ 600.85	AUTO/TRUCK MAINT ITEMS		298391	X901009272:01	357928	MMALDONADO	5/14/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC.	\$ 316.91	AUTO/TRUCK MAINT ITEMS		298391	X901009413:01	357928	MMALDONADO	5/14/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC.	\$ 230.26	AUTO/TRUCK MAINT ITEMS		298391	X901009439:01	357928	MMALDONADO	5/14/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC.	\$ 1,722.09	AUTO/TRUCK MAINT ITEMS		298391	X901009446:01	357928	MMALDONADO	5/14/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC.	\$ 6,447.94	AUTO/TRUCK MAINT ITEMS		298391	X901009011:01	357928	MMALDONADO	5/14/2018						
11397	8/30/2018	ROTEX TRUCK CENTER, INC. EFT No. 11397 Total	\$ 20,345.17 \$ 30,399.15	AUTO/TRUCK MAINT ITEMS		298391	X901009066:01	357928	MMALDONADO	5/14/2018						
11405	8/30/2018	STANDARD INSURANCE COMPANY EFT No. 11405 Total	\$ 12,509.44 \$ 12,509.44	PAYROLL SUMMARY			20180831									
11406	8/30/2018	STANDARD INSURANCE COMPANY EFT No. 11406 Total	\$ 19,129.60 \$ 19,129.60	LIFE,AD&D,DEPT LIFE & PAI	JULY 2018 INSURANCE PREIM		754407 A & B									
11408	8/30/2018	TERRACON CONSULTANTS, INC.	\$ 7,200.00	PROFESSIONAL SERVICES	(As per Requisition No. 337699, for Laboratory Testing Services for the South Laredo Wastewater Treatment Plant Expansion Project; Approved by City Council on 02-06-2017 (Motion No. 49))	280058	TA88724	337699								
11408	8/30/2018	TERRACON CONSULTANTS, INC. EFT No. 11408 Total	\$ 515.00 \$ 7,715.00	PROFESSIONAL SERVICES		302583	TA77648	361983								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ (1,331.96)	AUTO SHOP EQUIPMENT & SUP		300116	9844592379	359739								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 1,686.40	AUTO SHOP EQUIPMENT & SUP		300116	9844806233	359739								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 5,973.28	COOLER,DRINKING WATER		300843	9846284041	360509								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 370.80	TOOLS,HAND (NOT CLASSED)		300843	9846284041	360509								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 10.22	HARDWARE,AND ALLIED ITEMS		300843	9846284041	360509								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 69.62	HARDWARE,AND ALLIED ITEMS		301332	9862700797	361017								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 69.62	HARDWARE,AND ALLIED ITEMS		301332	9862700797	361017								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ (130.68)		9864766325 REF:P.O.#301153		9864766325	361047								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 130.68		9859396195 REF:P.O.#301153		9859396195	361047								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 275.98	TOOLS,HAND (NOT CLASSED)		301677	9866658397	361497								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 100.00	PHOTOGRAPHIC EQUIPMENT		302139	9875677545	362047								
11413	8/30/2018	W.W. GRAINGER, INC.	\$ 49.20	TOOLS,HAND (NOT CLASSED)		292447	9860628289	351433								
11413	8/30/2018	W.W. GRAINGER, INC. EFT No. 11413 Total	\$ 599.30 \$ 7,872.46	HARDWARE,AND ALLIED ITEMS		301118	9858560445	360999								
524249	8/28/2018	ALC CONSTRUCTION CO. Check No. 524249 Total	\$ 26,270.00 \$ 26,270.00	TELECOMMUNICATIONS BLDG	REQ#12056 ROOF REPLACE PJ	A18031	EST.#2									



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			\$ (2,627.00)														
			\$ 23,643.00														
524250	8/28/2018	ALTONA DIAGNOSTICS USA, INC.	\$ 14,039.00	CHEMICAL LAB EQUIP & SUPP		301338	1630	360709	CCOLLAZO	7/16/2018							
			\$ 14,039.00														
524254	8/28/2018	ANDERSON COLUMBIA CO., INC.	\$ 32,754.77	ROAD AND HIGHWAY MATERIAL	(Contract No. 17-049ANDE, Blanket Order (BO))	286440	40988	BO ENTRY; 344677	READS	8/14/2017							
524254	8/28/2018	ANDERSON COLUMBIA CO., INC.	\$ 2,852.40	ROAD AND HIGHWAY MATERIAL	(Blanket Order (BO))	290131	40987	348961	CCOLLAZO	11/1/2017							
			\$ 35,607.17														
524262	8/28/2018	BARCO PUMP COMPANY	\$ 26,989.00	WATER SEWAGE TREATMENT EQ		299992	F02988-SA	358876	MALEMAN	6/21/2018							
			\$ 26,989.00														
524270	8/28/2018	BOY'S AND GIRL'S CLUB OF LARED	\$ 10,000.00	THIRD PARTY AGENCY	(As per Requisition No. 348549, for Third Party Funding Contract; Approved by City Council on 10-02-2017 (Motion No. 18))	289867	2ND/3RD QTR	348549	CCOLLAZO	10/26/2017							
			\$ 10,000.00														
524273	8/28/2018	BRENTTAG SOUTHWEST, INC.	\$ 5,907.00	CHEMICAL,COMM,BULK	(Contract No. 14-084BREN, Blanket Order (BO))	289157	BSW005917	BO ENTRY; 346720	READS	10/16/2017							
524273	8/28/2018	BRENTTAG SOUTHWEST, INC.	\$ 7,518.00	CHEMICAL,COMM,BULK		289157	BSW006504	BO ENTRY; 346720	READS	10/16/2017							
			\$ 13,425.00														
524304	8/28/2018	CONSOLIDATED TRAFFIC CONTROLS,	\$ 49,455.38	ENGINEERING SERVICES PROF	(As per Requisition No. 355508, for Material Needed on Traffic Signal LED Replacement Project (Traffic Dept))	298838	43863	355508	RCHAVEZ	5/24/2018							
			\$ 49,455.38														
524305	8/28/2018	CORE & MAIN, LP.	\$ 1,200.00	WATER SEWAGE TREATMENT EQ	PO NUM 290971 (Contract No. 16-064CORE, Blanket Order (BO))		J228464	344935	READS	8/22/2017							
524305	8/28/2018	CORE & MAIN, LP.	\$ 4,966.50	WATER SEWAGE TREATMENT EQ	PO NUM 290878 (Contract No. 15-061CORE, Blanket Order (BO))		J277394	349994	MALEMAN	11/29/2017							
524305	8/28/2018	CORE & MAIN, LP.	\$ 25,150.30	WATER SEWAGE TREATMENT EQ	PO NUM 290878		J137749	349994	MALEMAN	11/29/2017							
524305	8/28/2018	CORE & MAIN, LP.	\$ 2,690.40	WATER SEWAGE TREATMENT EQ	(Contract No. 15-061CORE, Blanket Order (BO))	290878	J137749	BO ENTRY; 349994	MALEMAN	11/29/2017							
			\$ 34,007.20														
524308	8/28/2018	CRUZ, DAVID H. M.D.	\$ 7,500.00	PROFESSIONAL SERVICES		289606	JUL'2018 SERV.	347139	CCOLLAZO	10/24/2017	354904	MFLORES	3/16/2018				
524308	8/28/2018	CRUZ, DAVID H. M.D.	\$ 900.00	PROFESSIONAL SERVICES	(Contract No. 17-051CRUZ)	289607	1940718	347142	CCOLLAZO	10/24/2017							
			\$ 8,400.00														
524320	8/28/2018	DENTAL ODYSSEY	\$ 1,227.00	PROFESSIONAL SERVICES			#161 12/06/17RE										
524320	8/28/2018	DENTAL ODYSSEY	\$ 107.00	PROFESSIONAL SERVICES			#482 12/26/17RE										
524320	8/28/2018	DENTAL ODYSSEY	\$ 257.00	PROFESSIONAL SERVICES			#554 12/20/17RE										
524320	8/28/2018	DENTAL ODYSSEY	\$ 307.00	PROFESSIONAL SERVICES			#558 12/11/17RE										
524320	8/28/2018	DENTAL ODYSSEY	\$ 779.00	PROFESSIONAL SERVICES			#574 12/08/17RE										



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524320	8/28/2018	DENTAL ODYSY	\$ 983.00	PROFESSIONAL SERVICES			#577 12/28/17RE									
524320	8/28/2018	DENTAL ODYSY	\$ 511.00	PROFESSIONAL SERVICES			#616 12/11/17RE									
524320	8/28/2018	DENTAL ODYSY	\$ 872.00	PROFESSIONAL SERVICES			#641 12/08/17RE									
524320	8/28/2018	DENTAL ODYSY	\$ 107.00	PROFESSIONAL SERVICES			#651 12/06/17RE									
524320	8/28/2018	DENTAL ODYSY	\$ 1,093.00	PROFESSIONAL SERVICES			#685 12/14/17RE									
524320	8/28/2018	DENTAL ODYSY	\$ 1,042.00	PROFESSIONAL SERVICES			#716 12/21/17RE									
		<b>Check No. 524320 Total</b>	<b>\$ 7,285.00</b>													
524321	8/28/2018	DESIGN GROUP INTERNATIONAL	\$ 7,500.00	SANTO NINO COMMUNITY CTR	REQ.#12061	A16055	EST.#6									
		<b>Check No. 524321 Total</b>	<b>\$ 7,500.00</b>													
524342	8/28/2018	FIRST TRANSIT, INC.	\$ 7,462.83	INSURANCE PREMIUMS AUG'18	REQ.#T-18-088		11499871									
524342	8/28/2018	FIRST TRANSIT, INC.	\$ 28,993.58	INSURANCE PREMIUMS AUG'18	REQ.#T-18-088		11499871									
		<b>Check No. 524342 Total</b>	<b>\$ 36,456.41</b>													
524407	8/28/2018	MOTOROLA COMMUNICATIONS	\$ 9,405.00	POLICE EQUIPMENT AND SUPP		293614	41255060	351485	MFLORES	1/22/2018						
524407	8/28/2018	MOTOROLA COMMUNICATIONS	\$ 750.00	LABOR		293614	41255060	351485	MFLORES	1/22/2018						
		<b>Check No. 524407 Total</b>	<b>\$ 10,155.00</b>													
524425	8/28/2018	QUEST DIAGNOSTICS, INC.	\$ 3,870.63	PROFESSIONAL SERVICES	(Contract No. 17-020QUES)	290633	9177244133	349205	CCOLLAZO	11/8/2017						
524425	8/28/2018	QUEST DIAGNOSTICS, INC.	\$ 805.30	HEALTH RELATED SERVICE		283198	9177245020	340277	CCOLLAZO	5/25/2017	361732	MFLORES	8/13/2018			
524425	8/28/2018	QUEST DIAGNOSTICS, INC.	\$ 2,327.00	PROFESSIONAL SERVICES	(Contract No. 17-020QUES)	291383	9176758916	350067	CCOLLAZO	11/30/2017	362155	CCOLLAZO	8/22/2018			
		<b>Check No. 524425 Total</b>	<b>\$ 7,002.93</b>													
524446	8/28/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 6,719.29	AUTO &TRUCK MAINT.ITEMS	(Contract No. 17-048RUSH)	297043	3011416332	356298	MFLORES	4/13/2018						
524446	8/28/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 7,566.50	AUTO &TRUCK MAINT.ITEMS		297043	3011416332	356298	MFLORES	4/13/2018						
524446	8/28/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 3,390.00	AUTO &TRUCK MAINT.ITEMS		300530	3011416547	359971								
524446	8/28/2018	RUSH TRUCK CENTERS OF TEXAS-LA	\$ 1,533.00	AUTO &TRUCK MAINT.ITEMS		300530	3011416547	359971								
		<b>Check No. 524446 Total</b>	<b>\$ 19,208.79</b>													
524459	8/28/2018	SPRINT - 871197	\$ 6,127.57	ELECTRICAL EQUIP & SUPPLY		290834	E911-213171	349554	CCOLLAZO	11/16/2017						
524459	8/28/2018	SPRINT - 871197	\$ 1.57	ELECTRICAL EQUIP & SUPPLY		290834	E911-213171	349554	CCOLLAZO	11/16/2017						
524459	8/28/2018	SPRINT - 871197	\$ 2,084.48	ELECTRICAL EQUIP & SUPPLY		290834	E911-213171	349554	CCOLLAZO	11/16/2017						
524459	8/28/2018	SPRINT - 871197	\$ 233.18	ELECTRICAL EQUIP & SUPPLY		290834	E911-213171	349554	CCOLLAZO	11/16/2017						
		<b>Check No. 524459 Total</b>	<b>\$ 8,446.80</b>													
524476	8/28/2018	THREE-G ELECTRICAL SUPPLY, INC	\$ 808.66	BLDG MAINT/REPAIR/INSTALL	(Contract No. 18-029 3-G)	299939	363811-00	359634	MALEMAN	6/21/2018						
524476	8/28/2018	THREE-G ELECTRICAL SUPPLY, INC	\$ 40,351.91	BLDG MAINT/REPAIR/INSTALL		299939	363811-00	359634	MALEMAN	6/21/2018						
524476	8/28/2018	THREE-G ELECTRICAL SUPPLY, INC	\$ 195.00	BLDG MAINT/REPAIR/INSTALL		299939	364487-00	359634	MALEMAN	6/21/2018						
524476	8/28/2018	THREE-G ELECTRICAL SUPPLY, INC	\$ 106.20	ELECTRONIC COMPONENTS	(Contract No. 18-029 3-G)	301500	363054-00	358172								
		<b>Check No. 524476 Total</b>	<b>\$ 41,461.77</b>													
					(As per Requisition No. 356775, for Court Notification Calls & SMS Notification on Municipal Court System Software)											
524482	8/28/2018	TYLER TECHNOLOGIES, INC.	\$ 10,862.80	COMPUTER SOFTWARE		297922	025-228912	356775	MALEMAN	5/2/2018	360954	MALEMAN	8/7/2018			
		<b>Check No. 524482 Total</b>	<b>\$ 10,862.80</b>													
524495	8/28/2018	VULCAN MATERIALS COMPANY	\$ 7,223.78	ROAD AND HIGHWAY MATERIAL	(Contract No. 15-052VULC, Blanket Order (BO))	291981	61758775	BO ENTRY; 350187	MALEMAN	12/13/2017						
		<b>Check No. 524495 Total</b>	<b>\$ 7,223.78</b>													

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524522	8/30/2018	BAY BRIDGE ADMINISTRATORS, LLC <a href="#">Check No. 524522 Total</a>	\$ 12,311.94 <b>\$ 12,311.94</b>	PAYROLL SUMMARY			20180831										
524523	8/30/2018	BAY BRIDGE ADMINISTRATORS, LLC	\$ 15,017.84	PAYROLL SUMMARY			20180831										
524523	8/30/2018	BAY BRIDGE ADMINISTRATORS, LLC <a href="#">Check No. 524523 Total</a>	\$ 8,343.24 <b>\$ 23,361.08</b>	PAYROLL SUMMARY			20180831										
					(Contract No. 17-048CERV, Blanket Order (BO))												
524532	8/30/2018	CERVANTES TRUCK CENTER, INC.	\$ 1,812.00	AUTO/TRUCK MAINT ITEMS		298390	43156	357921	MMALDONADO	5/14/2018							
524532	8/30/2018	CERVANTES TRUCK CENTER, INC.	\$ 3,871.96	AUTO/TRUCK MAINT ITEMS		298390	43157	357921	MMALDONADO	5/14/2018							
524532	8/30/2018	CERVANTES TRUCK CENTER, INC.	\$ 1,398.62	AUTO/TRUCK MAINT ITEMS		298390	43164	357921	MMALDONADO	5/14/2018							
524532	8/30/2018	CERVANTES TRUCK CENTER, INC.	\$ 1,260.00	AUTO/TRUCK MAINT ITEMS		298390	43165	357921	MMALDONADO	5/14/2018							
524532	8/30/2018	CERVANTES TRUCK CENTER, INC.	\$ 2,771.15	AUTO/TRUCK MAINT ITEMS		298390	43166	357921	MMALDONADO	5/14/2018							
524532	8/30/2018	CERVANTES TRUCK CENTER, INC. <a href="#">Check No. 524532 Total</a>	\$ 1,965.50 <b>\$ 13,079.23</b>	AUTO/TRUCK MAINT ITEMS		298390	43212	357921	MMALDONADO	5/14/2018							
524535	8/30/2018	COLONIAL SUPPLEMENTAL INSURANC <a href="#">Check No. 524535 Total</a>	\$ 22,121.52 <b>\$ 22,121.52</b>	PAYROLL SUMMARY			20180831										
524546	8/30/2018	FIREFIGHTER'S FEDERAL CREDIT <a href="#">Check No. 524546 Total</a>	\$ 33,360.00 <b>\$ 33,360.00</b>	PAY DATE: 8/31/18			PPE:08/25/18										
524553	8/30/2018	HUNTER-KNEPSHIELD OF TEXAS INC <a href="#">Check No. 524553 Total</a>	\$ 49,456.25 <b>\$ 49,456.25</b>	ROAD AND HIGHWAY MATERIAL		295719	16081	354246	RCHAVEZ	3/14/2018							
524568	8/30/2018	LAREDO FEDERAL CREDIT UNION <a href="#">Check No. 524568 Total</a>	\$ 29,039.50 <b>\$ 29,039.50</b>	PAY DATE: 8/31/18			PPE:08/25/18										
					(As per Requisition No. 361518, for Renewal on Leadsonline Select Search Investigation Software Service (Police Dept))												
524573	8/30/2018	LEADSONLINE, LLC. <a href="#">Check No. 524573 Total</a>	\$ 14,040.00 <b>\$ 14,040.00</b>	PROFESSIONAL SERVICES		302387	246816	361518	CCOLLAZO	8/17/2018							
524624	8/30/2018	RS&H, INC. <a href="#">Check No. 524624 Total</a>	\$ 12,490.00 <b>\$ 12,490.00</b>	LAREDO CATEX	REQ.#12054	A18055	EST.#1										
					(Contract No. 18-009SHAE) (As per Requisition No. 350563, for the Purchase of Garbage & Recycle Bins for the Solid Waste Department; Approved by City Council on 12-04-2017 (Motion No. 46))												
524632	8/30/2018	SCHAEFER SYSTEMS INTERNATIONAL <a href="#">Check No. 524632 Total</a>	\$ 25,841.43 <b>\$ 25,841.43</b>	HARDWARE, AND ALLIED ITEMS		291970	PCINV055115	350563	MALEMAN	12/13/2017							
524647	8/30/2018	STRUCTURAL ENGINEERING <a href="#">Check No. 524647 Total</a>	\$ 26,814.29 <b>\$ 26,814.29</b>	WORLD TRADE BRIDGE US	CUSTOMS EXIT BOOTH EXPANS	A16062	EST.#22										
524650	8/30/2018	SUPERIOR VISION SERVICES, INC.	\$ 49.92	PAYROLL SUMMARY			20180831										

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524650	8/30/2018	SUPERIOR VISION SERVICES, INC. <i>Check No. 524650 Total</i>	\$ 7,473.52 <i>\$ 7,523.44</i>	PAYROLL SUMMARY			20180831										
524664	8/30/2018	UNUM LIFE INSURANCE COMPANY OF <i>Check No. 524664 Total</i>	\$ 13,494.45 <i>\$ 13,494.45</i>	PAYROLL SUMMARY			20180831										
524670	8/30/2018	WASHING EQUIPMENT OF TEXAS, LT <i>Check No. 524670 Total</i>	\$ 20,897.30 <i>\$ 20,897.30</i>		(As per Requisition No. 357966, for Industrial Type Trailer Mounted Pressure Washer for Transit <i>3 (Buyboard Contract # 551-17))</i>	298980	119293	357966	MMALDONADO	5/26/2018							
524676	8/30/2018	1/4 MILE GRAPHICS	\$ 14,775.54	PRINTING & SILK SCREENING	(As per Requisition No. 353426, for Reflective Graphics on Forty-Seven (47) Dodge Charger Patrol Units (Police Dept))	294770	9417	353426	MFLORES	2/20/2018							
524676	8/30/2018	1/4 MILE GRAPHICS	\$ 1,059.59	ART OBJECTS		300605	9775	360422									
524676	8/30/2018	1/4 MILE GRAPHICS	\$ 1,059.59	ART OBJECTS		301086	9786	360883									
524676	8/30/2018	1/4 MILE GRAPHICS <i>Check No. 524676 Total</i>	\$ 200.00 <i>\$ 17,094.72</i>	AUTO/TRUCK MAINT ITEMS		301248	9802	361095									
2180849	8/31/2018	WELLS FARGO BANK	\$ 5,903.22	PAYROLL SUMMARY			20180831										
2180849	8/31/2018	WELLS FARGO BANK <i>Wire Transfer No. 2180849 Total</i>	\$ 3,021.95 <i>\$ 8,925.17</i>	PAYROLL SUMMARY			20180831										
2180852	8/31/2018	USCM-DEFERRED COMPENSATION <i>Wire Transfer No. 2180852 Total</i>	\$ 39,125.35 <i>\$ 39,125.35</i>	USCM CLEARING ACCOUNT	PPE 08/25/18												

Items in Blue Font Added by Internal Audit

- Accounting Purchase Order Assigned (typically applies to Engineering Construction Contracts)
- No Purchase Order Required as per the City's Accounting Procedures Manual - Purchasing Policy, which includes the following items: Travel Expenses (mileage, registration, lodging, airfare, etc.), Car Allowances, Personnel Reimbursements, Refunds, Engineering Licenses and Review Fees, Freight Charges (UPS, Federal Express, etc), Dues and Subscriptions (not required, but may be requested), Inter-Departmental Transfers, Postage (stamps, postage meters), Petty Cash and Utility Payments.