



**CITY OF LAREDO, TEXAS  
INTERNAL AUDIT DIVISION**

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To: Honorable Mayor & Members of the City Council

CC: Rosario C. Cabello, Co-Interim City Manager  
Robert A. Eads, Co-Interim City Manager  
Kristina L. Hale, City Attorney  
Homero Vasquez Garcia, Information Services & Telecommunications (IST) Director  
Jose F. Castillo, Acting Financial Services Director  
Miguel Pescador, Purchasing Agent

From: Veronica Urbano-Baeza, Internal Auditor

Date: December 6, 2019

Subject: Friday Packet: Compiled Weekly Check Register Report with City Manager  
Authorizations for Week Ending November 29, 2019

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Enclosed is the Compiled Weekly Check Register report with the specifications noted below for the week ending November 29, 2019 with City Manager authorizations, if applicable, as requested by City Council on July 24, 2017. The enclosed report consists of source data extracted from the I-Series System through a query developed by our IST Department. Specifically, the report reflects checks, electronic funds transfers (EFT) and wire transfers issued within the time period specified and with a dollar range specified of \$7,001 to \$49,999 with corresponding City Manager authorizations. It is important to note that the City Manager authorizations reflected on the report come from the requisitions and subsequent purchase orders issued, and in some instances a City Manager authorization is not reflected because of the dollar amount of the requisition submitted and purchase order issued as per the requirements of the City's Accounting Procedures Manual – Purchasing Policy.

The enclosed report is being submitted for your review, and it will subsequently be posted on the City's webpage, as requested by City Council. It is important to note that the enclosed report is a compilation of data and not a comprehensive compliance audit, which would require a more extensive amount of time for completion depending on the number of checks, EFTs and wire transfers issued in any given week.

We would like to thank the IST Department and Financial Services Department staff for providing us with assistance on this request. If you should have any questions regarding this report, please feel free to contact me at my office at (956) 790-1808. Thank you.

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 11-25-2019 to 11-29-2019  
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date	
552656	11/26/2019	ACE INDUSTRIES, INC.	\$ 7,503.07	WATER SEWAGE TREATMENT EQ		319911	887461	379995	RCABELLO	9/6/2019							
Check No. 552656 Total			\$ 7,503.07														
552658	11/26/2019	AG-PRO TEXAS, LLC.	\$ 576.01	AUTO & TRUCK MAINT.ITEMS	PO NUM 311072 (Contract No. 16-022AG-P, Blanket Order (BO))		P86095	371299	RCABELLO	2/23/2019							
552658	11/26/2019	AG-PRO TEXAS, LLC.	\$ 3,236.10	AUTO & TRUCK MAINT.ITEMS	PO NUM 311072		P86095	371299	RCABELLO	2/23/2019							
552658	11/26/2019	AG-PRO TEXAS, LLC.	\$ 672.92	AUTO/TRUCK MAINT ITEMS	PO NUM 311072		P86095	371299	RCABELLO	2/23/2019							
552658	11/26/2019	AG-PRO TEXAS, LLC.	\$ 2,088.26	AUTO & TRUCK MAINT.ITEMS	(Contract No. 16-022AG-P, Blanket Order (BO))	311072	P86095	BO ENTRY; 371299	RCABELLO	2/23/2019							
552658	11/26/2019	AG-PRO TEXAS, LLC.	\$ 650.02	FLEET MANAGEMENT ITEM		311072	P86095	BO ENTRY; 371299	RCABELLO	2/23/2019							
Check No. 552658 Total			\$ 7,223.31														
(As per Requisition No. 382139, for Navigation of Services and Case Management to Help Address Homelessness (Health & Community Development Department); Approved by City Council on 05-21-2018 (Motion No. 26))																	
552681	11/26/2019	BETHANY HOUSE OF LAREDO, INC.	\$ 7,138.34	HEALTH RELATED SERVICES		322178	0001 11/21/19	382139	READS	10/15/2019							
Check No. 552681 Total			\$ 7,138.34														
552684	11/26/2019	BOUND TREE MEDICAL LLC.	\$ 3,959.85	FIRST AID AND SAFETY EQUI	(Contract No. 19-083BOUN)	320801	83403390	380800				381471	RCABELLO	10/3/2019			
552684	11/26/2019	BOUND TREE MEDICAL LLC.	\$ 127.40	FIRST AID AND SAFETY EQUI		320801	83400758	380800				381471	RCABELLO	10/3/2019			
552684	11/26/2019	BOUND TREE MEDICAL LLC.	\$ 3,010.11	FIRST AID AND SAFETY EQUI		320801	83400759	380800				381471	RCABELLO	10/3/2019			
552684	11/26/2019	BOUND TREE MEDICAL LLC.	\$ 3,168.24	FIRST AID AND SAFETY EQUI		320801	83404937	380800				381471	RCABELLO	10/3/2019			
Check No. 552684 Total			\$ 10,265.60														
552687	11/26/2019	BSN SPORTS, LLC.	\$ 6,168.60	SPORTING & ATHLETIC EQPT.		323097	906944320	383806									
552687	11/26/2019	BSN SPORTS, LLC.	\$ 50.00	FLEET MANAGEMENT ITEM		323097	906944320	383806									
(As Per Requisition No. 381743, for the Purchase and Installation of Benches, Grills and Trash Receptacles for Andrew Circle Park (Parks Department))																	
552687	11/26/2019	BSN SPORTS, LLC.	\$ 3,372.84	PARK,PLAYGROUND,SWIMMING		321313	906814416	381743									
552687	11/26/2019	BSN SPORTS, LLC.	\$ 1,370.74	TRASH		321313	906814416	381743									
Check No. 552687 Total			\$ 10,962.18														
552725	11/26/2019	CHEMTRADE CHEMICALS US, LLC.	\$ 6,256.64	CHEMICAL,COMM,BULK	(Contract No. 14-084CHET, Blanket Order (BO))	312893	92771091	BO ENTRY; 371757	READS	3/29/2019							
552725	11/26/2019	CHEMTRADE CHEMICALS US, LLC.	\$ 6,208.00	CHEMICAL,COMM,BULK		312893	92772223	BO ENTRY; 371757	READS	3/29/2019							
552725	11/26/2019	CHEMTRADE CHEMICALS US, LLC.	\$ 6,123.52	CHEMICAL,COMM,BULK		312893	92772224	BO ENTRY; 371757	READS	3/29/2019							
Check No. 552725 Total			\$ 18,588.16														
552745	11/26/2019	DELL	\$ 2,979.36	COMPUTER HARDWARE MAINFRA		322816	10349633397	383350									
552745	11/26/2019	DELL	\$ 3,697.08	COMPUTER HARDWARE MAINFRA		322817	10349703808	383356									
552745	11/26/2019	DELL	\$ 2,137.47	COMPUTER EQUIPMENT		323010	10350365720	383132									
552745	11/26/2019	DELL	\$ 322.92	OFFICE SUPPLIES		323135	10350440490	383788									

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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)								
								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3			
552745	11/26/2019	DELL	\$ 299.21	OFFICE SUPPLIES		323135	10350440490	383788								
552745	11/26/2019	DELL	\$ 284.01	OFFICE SUPPLIES		323135	10350440490	383788								
552745	11/26/2019	DELL	\$ 202.32	OFFICE SUPPLIES		322995	10349836122	383668								
552745	11/26/2019	DELL	\$ 134.88	OFFICE SUPPLIES		322995	10349836122	383668								
552745	11/26/2019	DELL	\$ 9,682.60	COMPUTER EQUIPMENT		321567	10347635674	382051	RCABELLO		10/7/2019					
552745	11/26/2019	DELL	\$ 630.82	COMPUTER EQUIPMENT		322753	10349580935	382749								
Check No. 552745 Total			\$ 20,370.67													
					(As per Requisition No. 380716, for the Purchase of a Squatter Deterrent Polyhydron (SDP) Device for Accumulated Trash (Environmental Svcs Department))											
552756	11/26/2019	E & E COMPOSITES, LLC.	\$ 8,848.00	CONSULTING SERVICES		321069	115	380716	RCABELLO		9/25/2019					
Check No. 552756 Total			\$ 8,848.00													
					PO NUM 319980 (Contract No. 16-064FERG, Blanket Order (BO))											
552769	11/26/2019	FERGUSON ENTERPRISES, INC.	\$ 8,790.36	WATER SEWAGE TREATMENT EQ			1036728-1	380141	RCABELLO		9/6/2019					
Check No. 552769 Total			\$ 8,790.36													
					(As per Requisition No. 381972, for First Transit Management Fees)											
552771	11/26/2019	FIRST TRANSIT, INC.	\$ 40,380.83	MANAGEMENT/OPERATION SERV		322547	11634412	381972	READS		10/21/2019					
Check No. 552771 Total			\$ 40,380.83													
					PO NUM 323244 (Contract No. 19-090GILL, Blanket Order (BO))											
552788	11/26/2019	GILLIG, LLC.	\$ 3,808.52	MASS TRANSPORTATION BUS			40638572	383248	RCABELLO		10/28/2019					
552788	11/26/2019	GILLIG, LLC.	\$ 1,537.49	MASS TRANSPORTATION BUS		302731	40637656	BO ENTRY; 362356	MMALDONADO		8/24/2018					
552788	11/26/2019	GILLIG, LLC.	\$ 1,151.02	MASS TRANSPORTATION BUS		323244	40638571	383248	RCABELLO		10/28/2019					
552788	11/26/2019	GILLIG, LLC.	\$ 1,436.92	MASS TRANSPORTATION BUS		323244	40639012	383248	RCABELLO		10/28/2019					
Check No. 552788 Total			\$ 7,933.95													
					PO NUM 322111 (Contract No. 18-046GONZ, Blanket Order (BO))											
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 286.68	AUTO & TRUCK MAINT.ITEMS			14185462	382410	RCABELLO		10/14/2019					
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 102.60	AUTO & TRUCK MAINT.ITEMS			8184763	382410	RCABELLO		10/14/2019					
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 68.10	AUTO & TRUCK MAINT.ITEMS			15187168	382410	RCABELLO		10/14/2019					
					PO NUM 322134 (Contract No. 18-085GAP, Blanket Order (BO))											
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 1,281.74	AUTO & TRUCK MAINT.ITEMS			15187251	382455	RCABELLO		10/14/2019					
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 188.88	FUEL,OIL,GREASE & LUBRICN		320648	12186669	BO ENTRY; 380633	READS		9/10/2019					
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 128.53	MASS TRANSPORTATION BUS		320648	12186680	BO ENTRY; 380633	READS		9/10/2019					
					(Contract No. 18-046GONZ, Blanket Order (BO))											
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 183.07	AUTO & TRUCK MAINT.ITEMS		322111	15187146	BO ENTRY; 382410	RCABELLO		10/14/2019					
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 900.84	AUTO/TRUCK MAINT ITEMS		322111	9186291	BO ENTRY; 382410	RCABELLO		10/14/2019					
					(Contract No. 18-085GAP, Blanket Order (BO))											
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 1,306.72	AUTO & TRUCK MAINT.ITEMS		322134	12186690	BO ENTRY; 382455	RCABELLO		10/14/2019					

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552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 368.00	AUTO &TRUCK MAINT.ITEMS		322134	15187251	BO ENTRY; 382455	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 44.88	AUTO/TRUCK MAINT ITEMS	(Contract No. 18-046GONZ, Blanket Order (BO))	322111	13185402	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 308.75	AUTO &TRUCK MAINT.ITEMS		322111	14185462	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 61.22	AUTO &TRUCK MAINT.ITEMS		323453	9193330	384092								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 564.00	AUTO &TRUCK MAINT.ITEMS	PO NUM 322111 (Contract No. 18-046GONZ, Blanket Order (BO))		9191764	382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 479.84	AUTO/TRUCK MAINT ITEMS	PO NUM 322111		9191764	382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 199.72	AUTO &TRUCK MAINT.ITEMS	PO NUM 322111		15194360	382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 154.96	AUTO &TRUCK MAINT.ITEMS	PO NUM 322134 (Contract No. 18-085GAP, Blanket Order (BO))		11192044	382455	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 98.50	AUTO &TRUCK MAINT.ITEMS	(Contract No. 18-046GONZ, Blanket Order (BO))	322111	17191386	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 71.34	AUTO/TRUCK MAINT ITEMS		322111	8189957	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 747.60	AUTO &TRUCK MAINT.ITEMS		322111	17193045	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 86.00	AUTO/TRUCK MAINT ITEMS		322111	9191764	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 82.58	AUTO &TRUCK MAINT.ITEMS		322111	16194426	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 36.00	AUTO &TRUCK MAINT.ITEMS	(Contract No. 18-085GAP, Blanket Order (BO))	322134	11192044	BO ENTRY; 382455	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 46.48	TOOLS,HAND (NOT CLASSED)		323190	10193464	383743								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 8.83	METALS;BARS,PLATES,RODS		323190	10193464	383743								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 17.94	SALE SURPLUS/OBSOLE.ITEMS		323190	10193464	383743								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 216.96	EQUIP MAINT & REPAIR GEN		323190	10193464	383743								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 176.96	MASS TRANSPORTATION BUS	(Blanket Order (BO))	320648	16187458	BO ENTRY; 380633	READS	9/10/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 28.10	FUEL,OIL,GREASE & LUBRICN		320648	16187540	BO ENTRY; 380633	READS	9/10/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 39.73	MASS TRANSPORTATION BUS		320648	16187540	BO ENTRY; 380633	READS	9/10/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 91.46	MASS TRANSPORTATION BUS		320648	10193510	BO ENTRY; 380633	READS	9/10/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 114.09	MASS TRANSPORTATION BUS		320648	12193903	BO ENTRY; 380633	READS	9/10/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 44.40	AUTO &TRUCK MAINT.ITEMS	(Contract No. 18-046GONZ, Blanket Order (BO))	322111	12186700	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 309.87	AUTO &TRUCK MAINT.ITEMS		322111	11190379	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 300.53	AUTO &TRUCK MAINT.ITEMS		322111	11190403	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 297.00	AUTO &TRUCK MAINT.ITEMS		322111	13190788	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 31.14	AUTO &TRUCK MAINT.ITEMS		322111	13192378	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 321.48	AUTO &TRUCK MAINT.ITEMS		322111	13192380	BO ENTRY; 382410	RCABELLO	10/14/2019						

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								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ (297.00)	AUTO &TRUCK MAINT.ITEMS		322111	13192402	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 9.80	AUTO &TRUCK MAINT.ITEMS		322111	9191758	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 135.89	AUTO &TRUCK MAINT.ITEMS		322111	10193624	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 17.86	AUTO &TRUCK MAINT.ITEMS		322111	11193655	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 442.75	AUTO &TRUCK MAINT.ITEMS		322111	11193719	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 309.61	AUTO &TRUCK MAINT.ITEMS		322111	15194347	BO ENTRY; 382410	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 1,306.72	AUTO &TRUCK MAINT.ITEMS	(Contract No. 18-085GAP, Blanket Order (BO))	322134	13190774	BO ENTRY; 382455	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ (314.00)	AUTO &TRUCK MAINT.ITEMS		322134	13190818	BO ENTRY; 382455	RCABELLO	10/14/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 461.22	MASS TRANSPORTATION BUS	(Contract No. 19-090GONZ, Blanket Order (BO))	323243	10188161	383246	RCABELLO	10/28/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 183.60	MASS TRANSPORTATION BUS		323243	10190219	383246	RCABELLO	10/28/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 90.40	BOATS,MOTORS,& MARINE SUP		323478	9193401	384056								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 3.00	CHARGES		323478	9193401	384056								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 3,168.00	FUEL,OIL,GREASE & LUBRICN	(Contract No. 19-050GONZ, Blanket Order (BO))	315118	15177867	BO ENTRY; 374981	RCABELLO	5/13/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 792.00	FUEL,OIL,GREASE & LUBRICN		315118	15177867	BO ENTRY; 374981	RCABELLO	5/13/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 1,800.00	FUEL,OIL,GREASE & LUBRICN		315118	11180780	BO ENTRY; 374981	RCABELLO	5/13/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 450.00	FUEL,OIL,GREASE & LUBRICN		315118	11180780	BO ENTRY; 374981	RCABELLO	5/13/2019						
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 690.00	AUTO &TRUCK MAINT.ITEMS	PO NUM 321834		11158263	382231								
552791	11/26/2019	GONZALEZ AUTO PARTS INC.	\$ 180.00	AUTO &TRUCK MAINT.ITEMS		321834	11158263	382231								
			<b>\$ 19,225.37</b>	<b>Check No. 552791 Total</b>												
<p>(As per Requisition No. 372318, for Research, Analysis and Presentation Development for Airline Meetings (Airport Department))</p>																
552799	11/26/2019	GRA, INC.	\$ 22,971.83	CONSULTING SERVICES		318060	4904-288	372318	RCABELLO	7/30/2019						
<p>(As per Requisition No. 378726, for an Economic Impact Study for the Laredo International Airport; Approved by City Council on 08-19-2019 (Airport Item No. 45))</p>																
552799	11/26/2019	GRA, INC.	\$ 20,000.00	CONSULTING SERVICES		319199	4905	378726	RCABELLO	8/22/2019						
552799	11/26/2019	GRA, INC.	\$ (20,000.00)	TO CORRECT INV#4905-287		319199	4905	378726	RCABELLO	8/22/2019						
552799	11/26/2019	GRA, INC.	\$ 20,000.00	TO CORRECT INV#4905-287		319199	4905-287	378726	RCABELLO	8/22/2019						
			<b>\$ 42,971.83</b>	<b>Check No. 552799 Total</b>												
552813	11/26/2019	HR PLUS	\$ 642.56	CONTRACTED SRV & RENTALS		321096	3852	381349	READS	9/26/2019						
552813	11/26/2019	HR PLUS	\$ 666.00	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	321118	3844	381366								
552813	11/26/2019	HR PLUS	\$ 401.60	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	321121	3853	381347	RCABELLO	9/30/2019	381581	READS	10/7/2019	383440	RCABELLO	10/28/2019

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Time Period Selected: 11-25-2019 to 11-29-2019  
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date	
552813	11/26/2019	HR PLUS	\$ 888.00	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	321124	3850	381377	RCABELLO	9/30/2019							
552813	11/26/2019	HR PLUS	\$ 522.40	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	321129	3843	381408				382202					
552813	11/26/2019	HR PLUS	\$ 992.00	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	321436	3847	381948	RCABELLO	10/4/2019							
552813	11/26/2019	HR PLUS	\$ 522.40	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	321927	3846	381381				384283	READS	11/18/2019			
552813	11/26/2019	HR PLUS	\$ 563.67	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	322067	3845	381361	READS	9/30/2019							
552813	11/26/2019	HR PLUS	\$ 204.80	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	322157	3860	381922	RCABELLO	10/14/2019	383308	RCABELLO	10/28/2019	384711	READS	11/26/2019	
552813	11/26/2019	HR PLUS	\$ 1,024.00	CONTRACTED SRV & RENTALS		322157	3848	381922	RCABELLO	10/14/2019	383308	RCABELLO	10/28/2019	384711	READS	11/26/2019	
552813	11/26/2019	HR PLUS	\$ 41.48	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	322585	3829	381375	RCABELLO	9/30/2019							
552813	11/26/2019	HR PLUS	\$ 207.40	CONTRACTED SRV & RENTALS		322585	3830	381375	RCABELLO	9/30/2019							
552813	11/26/2019	HR PLUS	\$ 441.66	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	323039	3849	383264	RCABELLO	10/28/2019							
552813	11/26/2019	HR PLUS	\$ 413.08	CONTRACTED SRV & RENTALS	(Contract No. 19-079HR+)	323120	3831	383544	RCABELLO	10/28/2019							
Check No. 552813 Total			\$ 7,531.05														
552816	11/26/2019	INDUSTRIAL PROPERTY BROKERS, L	\$ 12,323.83	SEED,SOD,SOIL,& INOCULANT	(Contract No. 16-034IPB)	308250	19-1030-7248	368005	MALEMAN	12/17/2018							
Check No. 552816 Total			\$ 12,323.83														
552823	11/26/2019	JOHNSON CONTROLS FIRE PROTECTI	\$ 25,300.00	SECURITY,FIRE,SAFETY SERV		318059	41322655	378351	RCABELLO	7/30/2019	384909	READS	11/22/2019				
Check No. 552823 Total			\$ 25,300.00														
552829	11/26/2019	LANDMARK STRUCTURES, INC.	\$ 36,180.00	2.5 MG ELEVATED STORAGE	REQ#2019-20 EST.#20 TANK	A17034	EST.#20										
Check No. 552829 Total			\$ 36,180.00														
Retainage Amount Noted on Check No. 552829			\$ (1,809.00)														
Check No. 552829 Net Total			\$ 34,371.00														
552833	11/26/2019	LAREDO MECHANICAL INDUSTRIAL	\$ 4,180.00	WATER SEWAGE TREATMENT EQ	(Blanket Order (BO))	311706	1621	BO ENTRY; 364894	RCABELLO	2/26/2019							
					(Contract No. 17-034LMEC, Blanket Order (BO))												
552833	11/26/2019	LAREDO MECHANICAL INDUSTRIAL	\$ 2,925.00	AUTO &TRUCK MAINT.ITEMS		315519	1616	375662	RCABELLO	5/30/2019							
552833	11/26/2019	LAREDO MECHANICAL INDUSTRIAL	\$ 850.00	AUTO &TRUCK MAINT.ITEMS		315519	1617	375662	RCABELLO	5/30/2019							
552833	11/26/2019	LAREDO MECHANICAL INDUSTRIAL	\$ 4,720.00	AUTO &TRUCK MAINT.ITEMS		315519	1618	375662	RCABELLO	5/30/2019							
552833	11/26/2019	LAREDO MECHANICAL INDUSTRIAL	\$ 470.00	AUTO &TRUCK MAINT.ITEMS		315519	1619	375662	RCABELLO	5/30/2019							
552833	11/26/2019	LAREDO MECHANICAL INDUSTRIAL	\$ 1,780.00	AUTO &TRUCK MAINT.ITEMS		315519	1620	375662	RCABELLO	5/30/2019							
Check No. 552833 Total			\$ 14,925.00														
					(As per Requisition No. 384188, for Updates to the Design, Utilities Coordination, Preparation of Plans & Specifications, and Construction Services for Phase II of the Flores St. Drainage & Utility Improvements (Utilities Department); Approved by City Council on 05-01-2017 (Motion No. 17))												
552849	11/26/2019	LOCKWOOD, ANDREWS & NEWNAM, IN	\$ 25,648.00	ENGINEERING SERVICES PROF		323800	120-12025-00021	384188	READS	11/13/2019							
Check No. 552849 Total			\$ 25,648.00														
552852	11/26/2019	LOZANO'S BODY SHOP	\$ 12,509.34	AUTO &TRUCK MAINT.ITEMS	(Contract No. 14-062LOZN, Blanket Order (BO))	316995	3115	BO ENTRY; 377306	READS	7/8/2019							

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								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3	
552852	11/26/2019	LOZANO'S BODY SHOP	\$ 1,708.66	AUTO &TRUCK MAINT.ITEMS		316995	3116	BO ENTRY; 377306	READS	7/8/2019				
552852	11/26/2019	LOZANO'S BODY SHOP	\$ 1,354.07	AUTO &TRUCK MAINT.ITEMS		316995	3114	BO ENTRY; 377306	READS	7/8/2019				
		Check No. 552852 Total	\$ 15,572.07											
					(As per Requisition No. 381396, for the Purchase of MMR & Varicella Vaccines for Fire Department First Responders (Human Resources \ Employee Wellness))									
552864	11/26/2019	MCKESSON MEDICAL-SURGICAL	\$ 22,867.87	DRUGS AND PHARMACEUTICALS		321137	68119896	381396	AQUINTANIL	9/30/2019				
		Check No. 552864 Total	\$ 22,867.87											
					(Contract No. 19-063MECH, Blanket Order (BO))									
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 1,345.00	AUTO &TRUCK MAINT.ITEMS		315517	1166	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 735.00	AUTO &TRUCK MAINT.ITEMS		315517	1167	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 840.00	AUTO &TRUCK MAINT.ITEMS		315517	1168	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 665.00	AUTO &TRUCK MAINT.ITEMS		315517	1169	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 490.00	AUTO &TRUCK MAINT.ITEMS		315517	1170	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 490.00	AUTO &TRUCK MAINT.ITEMS		315517	1171	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 595.00	AUTO &TRUCK MAINT.ITEMS		315517	1172	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 875.00	AUTO &TRUCK MAINT.ITEMS		315517	1173	375660	RCABELLO	5/30/2019				
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 1,155.00	AUTO &TRUCK MAINT.ITEMS		315517	1174	375660	RCABELLO	5/30/2019				
					(Contract No. 19-063MECH) (As per Requisition No. 382622, for Small Engine Repairs for Wastewater Treatment Plants Usage (Utilities Department))									
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 625.00	PROFESSIONAL SERVICES		322328	1139	382622						
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 843.00	PROFESSIONAL SERVICES		322328	1146	382622						
552867	11/26/2019	MECHANICAL SHOP OF LAREDO, INC	\$ 480.00	PROFESSIONAL SERVICES		322328	1155	382622						
		Check No. 552867 Total	\$ 9,138.00											
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 303.50	PAPER		323233	1380076-0	383720						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 100.20	TOOLS,HAND (NOT CLASSED)	(Contract No. 16-075PAT)	323016	1379784-0	383627						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 89.80	JANITORIAL SUPPLIES		323016	1379784-0	383627						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 71.50	SIGNS, SIGN MATERIALS		323016	1379784-0	383627						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 47.58	OFFICE SUPPLIES		323237	1380079-0	383830						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 202.45	JANITORIAL SUPPLIES		323237	1380079-0	383830						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 696.00	PAPER		323233	1380076-1	383720						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 51.99	AIR CONDITIONING & HEATNG	(Contract No. 16-075PAT)	323310	1380165-0	384010						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 33.98	OFFICE SUPPLIES		323310	1380165-0	384010						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 171.59	OFFICE SUPPLY;INKS,LEADS		323310	1380165-0	384010						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 75.94	PAPER		323310	1380165-0	384010						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 69.58	PAPER & PLASTIC-DISPOSIBLE		323310	1380165-0	384010						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 37.88	HARDWARE,AND ALLIED ITEMS		323330	1380247-0	384021						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 27.29	EQUIP.MAINT/REPAIR APPLI		323330	1380247-0	384021						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 20.35	JANITORIAL SUPPLIES		323330	1380247-0	384021						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 40.77	FIRST AID AND SAFETY EQUI	(Contract No. 19-069PATR)	323331	1380196-0	384029						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 192.79	OFFICE SUPPLIES		323331	1380196-0	384029						
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 174.14	OFFICE SUPPLY;INKS,LEADS		323331	1380196-0	384029						



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								Requisition #1	Approval #1	Requisition #2	Approval #2	Requisition #3	Approval #3		
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 439.52	OFFICE SUPPLIES	(Contract No. 19-069PATR)	323332	1380197-0	383989							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 91.76	OFFICE SUPPLIES	(Contract No. 19-069PATR)	323467	1380467-0	384173							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 84.54	COPYING MACHINE SUPPLIES	(Contract No. 19-069PATR)	323468	1380465-0	384148							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 89.79	OFFICE SUPPLIES	(Contract No. 19-069PATR)	323469	1380468-0	384150							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 161.14	OFFICE SUPPLIES	(Contract No. 19-069PATR)	323488	1380508-0	384055							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 39.35	FURNITURE,OFFICE	(Contract No. 19-069PATR)	323022	1379786-0	383589							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 170.91	GERMICIDES/PERSONAL PRODC		323022	1379786-0	383589							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 321.81	OFFICE SUPPLIES		323022	1379786-0	383589							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 175.74	OFFICE SUPPLY;INKS,LEADS		323022	1379786-0	383589							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 222.45	PAPER		323022	1379786-0	383589							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 14.58	SCHOOL EQUIPMENT/SUPPLIES		323022	1379786-0	383589							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 33.19	COMPUTER HARDWARE MAINFRA	(Contract No. 19-069PATR)	323117	1379934-0	382788							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 225.04	OFFICE SUPPLIES		323117	1379934-0	382788							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 9.52	OFFICE SUPPLY;INKS,LEADS		323117	1379934-0	382788							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 127.96	PAPER		323117	1379934-0	382788							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 2.79	SALE SURPLUS/OBSOLE.ITEMS		323117	1379934-0	382788							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 148.47	COPYING MACHINE SUPPLIES	(Contract No. 19-069PATR)	321493	1378035-0	382046							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 145.04	JANITORIAL SUPPLIES	(Contract No. 16-075PAT)	322704	1379955-0	383145							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 536.00	FURNITURE,OFFICE		322654	1379443-1	382984							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 1,485.68	OFFICE SUPPLIES	(Contract No. 19-069PATR)	322657	1379469-0	383184							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 153.99	OFFICE SUPPLY;INKS,LEADS		322657	1379469-0	383184							
					P. O. #321493 CREDIT MEMO										
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ (148.47)	COPYING MACHINE SUPPLIES	(Contract No. 19-069PATR)		C1378035-0	382046							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 48.93	GERMICIDES/PERSONAL PRODC	(Contract No. 16-075PAT)	323396	1380307-0	384007							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 153.13	OFFICE SUPPLIES		323396	1380307-0	384007							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 21.86	OFFICE SUPPLIES		323430	1380434-0	383857							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 24.90	OFFICE SUPPLY;INKS,LEADS		323430	1380434-0	383857							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 4.69	BUILDER'S SUPPLIES		323430	1380434-0	383857							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 39.99	OFFICE MACHINES & ACCESS		323430	1380434-0	383857							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 460.23	OFFICE SUPPLIES		323430	1380434-0	383857							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 123.75	OFFICE SUPPLY;INKS,LEADS		323430	1380434-0	383857							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 479.99	FURNITURE,OFFICE		323439	1380436-0	383746							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 187.95	OFFICE SUPPLIES	(Contract No. 19-069PATR)	323442	1380438-0	384032							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 107.99	OFFICE SUPPLIES		323122	1379965-0	382583							
552899	11/26/2019	PATRIA OFFICE SUPPLY	\$ 1.67	OFFICE SUPPLY;INKS,LEADS		323122	1379965-0	382583							
		<b>Check No. 552899 Total</b>	<b>\$ 8,593.21</b>												
552903	11/26/2019	PKJ INTERNATIONAL, LLC.	\$ 10,908.90	CONCRETE & CORRUGATED MTL		321244	1434	380535	RCABELLO	10/3/2019					
552903	11/26/2019	PKJ INTERNATIONAL, LLC.	\$ 638.96	PIPE AND TUBING FITTINGS		321244	1434	380535	RCABELLO	10/3/2019					
		<b>Check No. 552903 Total</b>	<b>\$ 11,547.86</b>												
552916	11/26/2019	QUEST DIAGNOSTICS, INC.	\$ 6,330.39	HEALTH RELATED SERVICES	(Contract No. 17-020QUES)	313993	9184293003	374165	RCABELLO	4/24/2019	380368	RCABELLO	9/10/2019		
552916	11/26/2019	QUEST DIAGNOSTICS, INC.	\$ 1,120.00	HEALTH RELATED SERVICES	(Contract No. 17-020QUES)	322910	9184657723	383139							
		<b>Check No. 552916 Total</b>	<b>\$ 7,450.39</b>												
					(As per Requisition No. 381322, for CISCO (CCNAX) Switching & Routing Security Bootcamp Training at Laredo College (IST Department))										
552927	11/26/2019	REGION ONE EDUCATION SERVICE C	\$ 7,497.00	COMPUTER SOFTWARE		321012	152047	381322	READS	9/23/2019					
552927	11/26/2019	REGION ONE EDUCATION SERVICE C	\$ 2,499.00	COMPUTER SOFTWARE		321012	152047	381322	READS	9/23/2019					

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								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3
Check No. 552927 Total			\$ 9,996.00											
552928	11/26/2019	RELIC AGENCY	\$ 12,500.00	CONSULTING SERVICES	(Contract No. 19-035RELI) (As per Requisition No. 375509, for the US Campaign Rebranding for the City (Convention & Visitors' Bureau Department; Approved by City Council on 05-06-2019 (Motion No. 40))	315485	205592	375509	RCABELLO	5/21/2019				
Check No. 552928 Total			\$ 12,500.00											
552940	11/26/2019	ROMO CONTRACTORS, LLC.	\$ 27,250.00	EL EDEN PARK IMPROVEMENTS	REQ#10954 EST.#7 SPL.PARK	A19011	EST.#7							
Check No. 552940 Total			\$ 27,250.00											
Retainage Amount Noted on Check No. 552940			\$ (2,725.00)											
Check No. 552940 Net Total			\$ 24,525.00											
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 117.96	AUTO/TRUCK MAINT ITEMS	(Contract No. 17-048ROTX, Blanket Order (BO))	311213	X901037783:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 2,787.00	AUTO/TRUCK MAINT ITEMS		311213	X902000910:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 2,787.14	AUTO/TRUCK MAINT ITEMS		311213	X902000901:01.	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ (2,787.14)	AUTO/TRUCK MAINT ITEMS		311213	X902000901:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 547.09	AUTO/TRUCK MAINT ITEMS		311213	X901038063:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 202.50	AUTO/TRUCK MAINT ITEMS		311213	R901006215:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 63.39	AUTO & TRUCK MAINT.ITEMS		311213	X901038168:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 143.10	AUTO & TRUCK MAINT.ITEMS		311213	X901038170:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 647.57	AUTO/TRUCK MAINT ITEMS		311213	X902000923:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
552942	11/26/2019	ROTEX TRUCK CENTER, INC.	\$ 3,787.50	AUTO/TRUCK MAINT ITEMS		311213	X901037580:01	BO ENTRY; 371312	RCABELLO	2/26/2019				
Check No. 552942 Total			\$ 8,296.11											
552963	11/26/2019	SILSBEE FORD, INC.	\$ 28,344.00	VEHICLES PURCHASE	(As per Requisition No. 382283, for Purchase of Five (5) Replacement Pickup Trucks for the Landfill and Sanitation Divisions (Solid Waste Department); Approved by City Council on 10-07-2019 (Solid Waste Item No. 56) (Goodbuy Buyboard Contract #s 198F00D & 521-16))	322076	34829F	382283	RCABELLO	10/14/2019				
Check No. 552963 Total			\$ 28,344.00											

Compiled Check Register Report (Includes Any and All Checks, Electronic Funds Transfers & Wire Transfers Issued for Time Period Selected)

Time Period Selected: 11-25-2019 to 11-29-2019  
 Amount Range Selected: \$7,001 to \$49,999

Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Approval #1 Date	Requisition #2	Approval #2	Approval #2 Date	Requisition #3	Approval #3	Approval #3 Date	
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 110.00	LABOR	(Contract No. 17-039SOUT, Blanket Order (BO))	322542	4850025771	BO ENTRY; 382704	READS	10/21/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 2,162.00	AUTO & TRUCK MAINT.ITEMS	PO NUM 314923 (Contract No. 18-031STMR, Blanket Order (BO))		4850026489	371298	RCABELLO	2/26/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 103.00	AUTO & TRUCK MAINT.ITEMS	(Contract No. 19-042SOUT, Blanket Order (BO))	312420	4850026347	BO ENTRY; 372570	RCABELLO	3/22/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 229.24	AUTO & TRUCK MAINT.ITEMS		321805	4850026493	382223									
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 454.00	TIRES & TUBES	(Contract No. 17-039SOUT, Blanket Order (BO))	322542	4850026602	BO ENTRY; 382704	READS	10/21/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 1,328.00	AUTO & TRUCK MAINT.ITEMS	PO NUM 311210 (Contract No. 18-030STM, Blanket Order (BO))		4850025639	371303	RCABELLO	2/26/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 4,964.50	TIRES & TUBES	PO NUM 310249 (Contract No. 16-0295STM, Blanket Order (BO))		4850026621	370549	READS	2/6/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 626.00	TIRES & TUBES	PO NUM 311210 (Contract No. 18-030STM, Blanket Order (BO))		4850026704	371303	RCABELLO	2/26/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 1,816.00	AUTO & TRUCK MAINT.ITEMS	PO NUM 311210		4850026759	371303	RCABELLO	2/26/2019							
552973	11/26/2019	SOUTHERN TIRE MART, LLC.	\$ 2,504.00	TIRES & TUBES	PO NUM 311210		4850026759	371303	RCABELLO	2/26/2019							
		<b>Check No. 552973 Total</b>	<b>\$ 14,296.74</b>														
552981	11/26/2019	STAFF FORCE, INC.	\$ 401.60	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321122	608966	381347	RCABELLO	9/30/2019							
552981	11/26/2019	STAFF FORCE, INC.	\$ 471.47	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321123	608964	381330	RCABELLO	9/30/2019							
552981	11/26/2019	STAFF FORCE, INC.	\$ 3,055.50	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321156	608971	381427				381886	RCABELLO	10/4/2019	381922	RCABELLO	10/14/2019
552981	11/26/2019	STAFF FORCE, INC.	\$ 441.68	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321196	608967	381390									
552981	11/26/2019	STAFF FORCE, INC.	\$ 627.60	PROFESSIONAL SERVICES	(Contract No. 19-079STAF)	321240	608973	381384	READS	10/3/2019							
552981	11/26/2019	STAFF FORCE, INC.	\$ 475.78	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321360	608968	381391									
552981	11/26/2019	STAFF FORCE, INC.	\$ 402.82	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321743	608965	381374	RCABELLO	9/30/2019							
552981	11/26/2019	STAFF FORCE, INC.	\$ 483.22	CONTRACTED SRV & RENTALS	(Contract No. 19-079STAF)	321955	608969	381604	RCABELLO	10/4/2019							
552981	11/26/2019	STAFF FORCE, INC.	\$ 992.00	CONTRACTED SRV & RENTALS		321955	608970	381604	RCABELLO	10/4/2019							
552981	11/26/2019	STAFF FORCE, INC.	\$ 1,488.00	CONTRACTED SRV & RENTALS		321955	608972	381604	RCABELLO	10/4/2019							
		<b>Check No. 552981 Total</b>	<b>\$ 8,839.67</b>														
					(Contract No. 19-017TOTE) (As per Requisition No. 369881, for the Purchase of Green Garbage Bins and Blue Recycling Bins for Predicted Growth and Replacement (Solid Waste Department); Approved by City Council on 01-22-2019 (Motion No. 60))												
553003	11/26/2019	TOTER, LLC.	\$ 27,106.80	TRASH		309951	65630729	369881	READS	1/30/2019	379333	RCABELLO	9/6/2019				
		<b>Check No. 553003 Total</b>	<b>\$ 27,106.80</b>														
553005	11/26/2019	TRANSCORE	\$ 6,671.48	COMPUTER SOFTWARE		312996	19-03396	372597	RCABELLO	3/27/2019							
553005	11/26/2019	TRANSCORE	\$ 6,671.48	COMPUTER SOFTWARE		312996	19-03396	372597	RCABELLO	3/27/2019							
553005	11/26/2019	TRANSCORE	\$ 6,671.48	COMPUTER SOFTWARE		312996	19-03396	372597	RCABELLO	3/27/2019							
553005	11/26/2019	TRANSCORE	\$ 6,671.48	COMPUTER SOFTWARE		312996	19-03396	372597	RCABELLO	3/27/2019							
		<b>Check No. 553005 Total</b>	<b>\$ 26,685.92</b>														

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Check#	Date	Vendor	Amount	Description #1	Description #2	PO Number	Invoice Number	Purchase Requisitions with City Manager Authorizations (if applicable to Amount Range Requested)									
								Requisition #1	Approval #1	Date	Requisition #2	Approval #2	Date	Requisition #3	Approval #3	Date	
					(As per Requisition No. 378465, for the Cleaning of Raw Water Wet Wells at El Pico & Jefferson Water Treatment Plants (Utilities Department))												
553008	11/26/2019	U.S. UNDERWATER SERVICES, LLC.	\$ 8,375.00	PROFESSIONAL SERVICES		318426	11088	378465	READS	8/7/2019	384460	READS	11/18/2019				
553008	11/26/2019	U.S. UNDERWATER SERVICES, LLC.	\$ 26,800.00	PROFESSIONAL SERVICES		318426	11088	378465	READS	8/7/2019	384460	READS	11/18/2019				
		Check No. 553008 Total	\$ 35,175.00														
553028	11/26/2019	XYLEM WATER SOLUTIONS USA, INC	\$ 11,704.04	WATER SEWAGE TREATMENT EQ	(Contract No. XYLEM-SOLE)	320284	3556A95011	380046	READS	9/11/2019							
		Check No. 553028 Total	\$ 11,704.04														
					(As per Requisition No. 356839, for Consulting Services for the Development of the 2020-2045 Metropolitan Transportation Plan (MTP) Update/FAST Act Project (Planning Department); Approved by City Council on 03-19-2018 (Motion No. 41))												
553030	11/27/2019	CDM SMITH, INC.	\$ 9,748.33	EDUCATIONAL/TRAINING SVCS		300068	90082482	356839	MALEMAN	6/21/2018							
553030	11/27/2019	CDM SMITH, INC.	\$ 22,291.09	EDUCATIONAL/TRAINING SVCS		300068	90085135	356839	MALEMAN	6/21/2018							
		Check No. 553030 Total	\$ 32,039.42														
2201161	11/27/2019	INTERNAL REVENUE SERVICES	\$ 2,829.98	EMPLOYEE FICA													
2201161	11/27/2019	INTERNAL REVENUE SERVICES	\$ 2,829.98	CITY FICA													
2201161	11/27/2019	INTERNAL REVENUE SERVICES	\$ 2,900.43	FIT													
		Wire Transfer No. 2201161 Total	\$ 8,560.39														

Items in Blue Font Added by Internal Audit

- Accounting Purchase Order Assigned (typically applies to Engineering Construction Contracts)
- No Purchase Order Required as per the City's Accounting Procedures Manual - Purchasing Policy, which includes the following items: Travel Expenses (mileage, registration, lodging, airfare, etc.), Car Allowances, Personnel Reimbursements, Refunds, Engineering Licenses and Review Fees, Freight Charges (UPS, Federal Express, etc), Dues and Subscriptions (not required, but may be requested), Inter-Departmental Transfers, Postage (stamps, postage meters), Petty Cash and Utility Payments.