

**CITY OF LAREDO
WORKSHOP
M-2013-W-01
CITY COUNCIL CHAMBERS
1110 HOUSTON STREET
LAREDO, TEXAS 78040
AUGUST 14, 2013
3:00 P.M.**

I. CALL TO ORDER

With a quorum present, Mayor Raul G. Salinas called the meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Raul G. Salinas led in the pledge of allegiance.

III. ROLL CALL

Raul G. Salinas,	Mayor
Alejandro Perez, Jr.	District III
Juan Narvaez,	Mayor Pro Tempore, District IV
Roque Vela, Jr.,	District V
Charlie San Miguel,	District VI
Jorge A. Vera,	District VII
Gustavo Guevara, Jr.	City Secretary
Carlos Villarreal,	City Manager
Cynthia Collazo,	Deputy City Manager
Horacio De Leon,	Assistant City Manager
Jesus Olivares,	Assistant City Manager
Raul Casso,	City Attorney

Motion to excuse Cm. Garza, Cm. Rangel, Cm. San Miguel, and Cm. Liendo.

Moved: Cm. Narvaez

Second: Cm. Vela

For: 4

Against: 0

Abstain: 0

Cm. San Miguel joined the meeting at 3:21 pm.

II. DISCUSSION WITH POSSIBLE ACTION REGARDING THE PROPOSED FISCAL YEAR 2013-2014 ANNUAL BUDGET.

A. INTRODUCTION OF THE BUDGET BY CITY MANAGER, CARLOS VILLARREAL

City Manager Carlos Villarreal reported that the proposed budget for the general fund would be \$161,108,877 in anticipated expenditures. He added that the estimated deficit as of April 5, 2013 was \$14,662,368; however, they had whittled that figure down with cuts and insurance adjustments as well as unfunding some positions by \$664,000 and reducing the reserve by \$223,000. Additional expenditures added were for auto theft, \$100,000, a special police grant, monies coming in from 3-1-1, operational expenditures for the new recreation centers, and an additional fire software maintenance contract for a total of \$1,691,000. He explained that the revenues that they were proposing were going to increase \$0.50 for billing service, a transfer from the Laredo Public Facilities Corporation, other transfers from street sales, a transfer from fleet, an adjustment to the property tax valuations, housing authority pilot program, CIF from the bridge, CIF from the general fund, raising sales tax to 4% from 3.5%, transfer from the airport, the increase in the amusement devices to \$550, a transfer from the airport crafts crew, and bridge toll increases. He went on to say that the revenue estimates were taken from Risk Management, parking meter funds, Fleet Management, the recreation fund, and the sale of land from the Laredo Civic Center of \$3,600,000. He concluded that other expenditures were the 2% from the Fire contract for a total of \$670,000, 2% from the Police contract for a total of \$876,500, and a 2% cost-of-living increase for all other employees.

B. PLAN OF FINANCE PRESENTATION – PROPOSED BOND ISSUANCE

Noe Hinojosa, Estrada-Hinojosa Investment Bankers

Noe Hinojosa gave an overview of the City of Laredo 2013 Debt Portfolio.

2013 Debt Portfolio (Principal Only)

Outstanding Bonds	As of 09/30/2013	Ratings		
		Moody's	S&P	Fitch
Total Property Tax Debt	\$ 149,176,285	Aa2	AA	AA
		Stable	Stable	Stable
Self-Supporting G.O. Debt by Enterprise*				
Waterworks System	\$ 70,210,905			
Sewer System	\$ 33,424,927			
Solid Waste	\$ 24,869,861			
Mass Transit	\$ 6,696,984			
Airport	\$ 5,500,000			
Parking	\$ 1,711,898			
Bridge CIF	\$ 5,042,947			
Environmental Services	\$ 337,273			
Storm Water	\$ 20,267,919			

Police Trust	\$ 666,000			
Total Self-Supporting (Enterprise Systems)	\$ 168,728,715			
Total G.O. Debt (Property Tax + Self-Supporting)	\$ 317,905,000			
Waterworks & Sewer System Revenue		A1	AA-	AA-
Senior Lien	\$ 180,520,000	Stable	Stable	Negative
Junior Lien	\$ 55,198,000			
Total Waterworks & Sewer System Debt	\$ 235,718,000			
International Bridge System Revenue Debt	\$ 50,955,000	A2	A+	A+
		Stable	Stable	Stable
Sales Tax Revenue Debt	\$ 36,250,000	A1	A+	AA-
		Stable	Stable	Stable
TOTAL	\$ 640,828,000			
*Supported by user-fee net revenues of the various City Enterprise Systems, i.e.: Water, Sewer, Landfill, Mass Transit, Airport, Parking, Bridge CIF, Environmental Services, NPDES, Police Trust				

Proposed 2013 Financings

Senior Lien WW & SS Rev. Bonds – Utilities	2013
Water	
Utilities Administration Building	\$ 300,000
Automatic Meter Reading	\$ 2,275,000
San Isidro Elevated Tank	\$ 400,000
Water Line Rehabilitation and Contingency Water Breaks	\$ 5,455,000
Subtotal	\$ 8,421,850
Total Senior Lien WW & SS Rev. Bonds – Utilities	\$ 16,851,850
Certificates of Obligation	\$ 2013
Mass Transit – Purchase of Replacement Buses	\$ 3,440,000
Solid Waste – Replacement of Equipment	\$ 3,111,000
Streets – Streets and Paving	\$ 10,000,000
Environmental – Building Rehab. & Equipment	\$ 1,500,000
Total Certificates of Obligation	\$ 18,051,000
PPF Contractual Obligations	

Equipment	\$ 4,500,000
GRAND TOTAL	\$ 39,402,850

C. PROPOSED GENERAL FUND HIGHLIGHTS

Martin Aleman, Budget Manager

Consolidated Operating Revenues

Permanent Fund	\$ 200	0.0%
Private Purpose Trust Funds	\$ 905,817	0.2%
Agency Fund	\$ 1,600,841	0.3%
Capital Projects Funds	\$ 9,212,844	1.7%
Drawdown	\$ 22,251,890	4.0%
Debt Service	\$ 24,600,387	4.4%
Internal Service Funds	\$ 46,373,475	8.3%
Special Revenue Funds	\$ 72,389,850	13.0%
General Fund	\$ 161,040,687	28.9%
Enterprise Funds	\$ 218,111,418	39.2%
TOTAL	\$556,487,409	100.0%

Consolidated Operating Expenditures

Permanent Fund	\$ 2,500	0.0%
Private Purpose Trust Funds	\$ 1,016,540	0.2%
Agency Fund	\$ 1,600,841	0.3%
Capital Projects Funds	\$ 11,212,844	2.0%
Debt Service	\$ 26,224,467	4.7%
Internal Service Funds	\$ 45,178,894	8.1%
Special Revenue Funds	\$ 86,021,285	15.5%
General Fund	\$ 161,108,877	29.0%
Enterprise Funds	\$ 224,121,161	40.3%
TOTAL	\$556,487,409	100.0%

Full Time Equivalent Positions History (All Funds)

Fiscal Yr	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Amended FY 12-13 *	Proposed FY 13-14 *
Transit System	183.70	185.10	180.10	180.10	180.10
All Other	1,166.38	1,221.38	1,220.38	1,225.38	1,232.00
General Fund	1,453.53	1,434.53	1,414.22	1,443.49	1,503.29

General Fund Revenues

FY 2014

Taxes	\$89,119,935	55.3%
Charges for Service	\$42,421,103	26.3%
Licenses & Permits	\$7,968,599	4.9%
Other Financing Sources	\$7,924,660	4.9%
Franchise Fees	\$7,361,242	4.6%
Fines & Forfeits	\$3,257,336	2.0%
Fees & Collections	\$1,173,335	0.7%
Rents & Royalties	\$845,072	0.5%
Intergovernmental	\$637,500	0.4%
Reimbursements & Miscellaneous	\$331,905	0.2%

General Fund Major Revenues

	Actual 08-09	Actual 09-10	Actual 10-11	Actual 11-12	Estimate 12-13	Proposed 13-14
Property Taxes (M & O)	50,856,872	51,794,478	52,306,926	51,972,730	51,937,007	51,775,534
General Sales & Use Tax	24,229,523	23,471,292	26,935,219	29,985,452	32,249,152	33,539,117
Bridge Transfer	19,927,117	21,410,067	21,819,101	22,233,981	22,541,774	25,686,041
Electric System Franchise Fees	4,603,454	4,633,716	4,950,629	4,972,593	5,069,358	5,120,051
Ambulance Service Fees	2,385,983	2,454,259	2,114,560	3,696,391	3,900,000	3,936,000
Municipal Court Fees	2,819,187	3,230,566	3,248,911	3,085,225	2,787,406	3,257,336

Tax Rate History

	Actuals 10-11	Actuals 11-12	Estimate 12-13	Proposed 13-14
O & M	0.512304	0.512326	0.498866	0.488313
Debt	0.124696	0.124674	0.138134	0.148687

Valuations

FY 10-11	FY11-12	FY12-13	FY13-14
10,520,578,493	\$10,495,358,870	\$10,681,584,640	\$10,994,209,251
	-0.2% dec	1.2% inc	2.9% inc

Sales Tax History

Sales Tax Revenue Trends	FY 10-11	FY 11-12	FY 12-13 *	FY 13-14*
City's Allocation	\$ 26,935,219	\$ 29,985,452	\$ 32,249,152	\$ 33,539,117
Transit's Allocation	\$ 6,311,746	\$ 7,496,363	\$ 7,978,280	\$ 8,217,629
Arena's Allocation	\$ 6,733,805	\$ 7,082,464	\$ 7,580,413	\$ 7,732,021

Total Tax Collection Distribution

	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14
M&O	53,525,515	53,758,158	53,177,816	53,269,212	53,107,739
Debt	12,994,161	13,108,222	12,959,996	14,637,648	16,081,809

General Fund Expenditures by Activity

Public Safety-Police/Fire	\$101,141,276	63%
Traffic	\$4,597,364	3%
General Government	\$18,026,960	11%
Cultural & Recreational	\$17,185,208	11%
Other Financing Uses	\$13,677,974	8%
Public Works	\$5,998,326	4%
Health & Welfare	\$481,769	0%

General Fund Expenditures by Category

Personnel	121,554,042	75.45%
Contractual Services	20,042,425	12.44%
Materials & Supplies	9,012,966	5.59%
Intergovernmental Transfer	5,314,528	3.30%
Other Charges	4,947,968	3.07%
Capital Outlay	125,000	0.08%
Debt Service	111,948	0.07%

Personnel Cost by Activity

	FY09-10	FY10-11	FY11-12	FY12-13
Public Works	3,138,337	3,208,768	3,191,383	3,683,854
Cultural and Recreational	7,204,192	7,999,095	8,933,716	9,899,293
General Government	13,225,444	13,146,515	13,705,008	14,640,990
Public Safety	81,249,799	86,163,242	89,541,423	93,221,688

General Fund Revenues vs. Expenditures

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13*	2013-14*
Revenues	114.7	120.3	129.6	140.1	153.9	151.7	153.8	159.7	161.0
Expenditures	108.0	118.2	126.1	136.1	149.7	151.1	152.5	158.1	161.1

General Fund Closing Balance History

09-10	10-11	11-12	12-13 *	13-14 *
34,946,331	35,520,440	36,865,038	38,461,581	38,393,391

D. BRIDGE

Mario Maldonado, Bridge Manager

Bridge Manager Mario Maldonado made a presentation before Mayor and Council.

Revenue Comparisons

Estimated Revenue FY12-13

Budget FY12-13 \$45,061,133 + \$21,410 + \$0.05%

Estimated FY12-13 \$45,083,548

Proposed Revenue FY13-14

Estimated FY12-13 \$45,083,548 + \$6,288,534 + 13.95%
Proposed FY13-14 \$51,372,082

Proposed Rate Increases
FY2013-2014

Proposed toll rate increases:

	Current toll rate	Proposed toll rate	Proposed toll increase
Non-Commercial	\$1.50 per axle (\$3.00 per car)	\$1.75 per axle (\$3.50 per car)	\$0.25 per axle (\$0.50 per car)
Non-Commercial – AVI	\$1.40 per axle (\$2.80 per car)	\$1.65 per axle (\$3.30 per car)	\$0.25 per axle (\$0.50 per car)
Commercial	\$3.75 per axle (\$18.75 per 5 axle truck)	\$4.25 per axle (\$21.25 per 5 axle truck)	\$0.50 per axle (\$2.50 per 5 axle truck)

Commercial Toll Rates (per axle)
Pre-Toll Rate Increase

City	2 axle	3 axle	4 axle	5 axle	6 axle
Pharr (eff. 8/1/12)	\$5.13	\$4.75	\$4.05	\$4.25	\$4.05
Del Rio (eff. 6/1/10)	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00
Brownsville (eff. 9/9/11)	\$4.25	\$4.17	\$3.69	\$3.90	\$3.75
Laredo (eff. 10/1/07)	\$3.75	\$3.75	\$3.75	\$3.75	\$3.75
Progresso	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50
El Paso	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50
Hidalgo (McAllen/Anzalduas)	\$3.50	\$3.33	\$3.50	\$3.40	\$3.33
Eagle Pass	\$3.50	\$3.33	\$3.25	\$3.20	\$3.17
Roma	\$3.00	\$2.67	\$2.50	\$2.40	\$2.33
Rio Grande	\$2.88	\$2.08	\$2.06	\$2.05	\$2.04

Commercial Toll Rates (per axle)
Post-Proposed Toll Rate Increase

City	2 axle	3 axle	4 axle	5 axle	6 axle
Pharr (eff. 8/1/12)	\$5.13	\$4.75	\$4.05	\$4.25	

Laredo (Proposed)	\$4.25	\$4.25	\$4.25	\$4.25	\$4.25
Del Rio (eff. 6/1/10)	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00
Brownsville (eff. 9/9/11)	\$4.25	\$4.17	\$3.69	\$3.90	\$3.75
Progreso	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50
El Paso	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50
Hidalgo (McAllen/Anzalduas)	\$3.50	\$3.33	\$3.50	\$3.40	\$3.33
Eagle Pass	\$3.50	\$3.33	\$3.25	\$3.20	\$3.17
Roma	\$3.00	\$2.67	\$2.50	\$2.40	\$2.33
Rio Grande	\$2.88	\$2.08	\$2.06	\$2.05	\$2.04

Non-Commercial Toll Rates (per axle)
Pre-Toll Rate Increase

City	Non-Commercial
Pharr (Effective 4/1/11)	\$1.50
Del Rio (Effective 10/1/10)	\$1.50
Brownsville (Effective 9/2/10)	\$1.50
Laredo (Effective 10/15/05)	\$1.50
Roma	\$1.50
Donna (Effective 7/1/11)	\$1.50
Hidalgo (McAllen/Anzalduas)	\$1.50
Rio Grande (eff. 9/24/10)	\$1.50
Eagle Pass	\$1.25
El Paso	\$1.25
Progreso	\$1.00

Non-Commercial Toll Rates (per axle)
Post-Proposed Toll Rate Increase

City	Non-Commercial
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Laredo (Proposed)	\$1.75
Pharr (Effective 4/1/11)	\$1.50
Del Rio (Effective 10/1/10)	\$1.50
Brownsville (Effective 9/2/10)	\$1.50
Roma	\$1.50
Donna (Effective 7/1/11)	\$1.50
Hidalgo (McAllen/Anzalduas)	\$1.50
Rio Grande (eff. 9/24/10)	\$1.50
Eagle Pass	\$1.25
El Paso	\$1.25
Progresso	\$1.00

Bridge Projects

Completed Projects

Federal Insp. Station Expansion	\$ 5,324,550
Santa Ursula Connector Rd	\$ 5,044,748
Refrigerated Inspection Facilities	\$ 1,921,133
Haz-Mat Containment Retrofit	\$ 1,150,714
Multi-Protocol Reader System (MPRS)	\$ 946,801
Colombia Erosion Control	\$ 928,000
Pedestrian Walkway	\$ 845,579
Colombia Bridge Superstructure Rehab	\$ 701,775
CSC/Host Software and Server Upgrade	\$ 526,305
Digital Video Audit System (DVAS)	\$ 357,227
Access Control System	\$ 156,021
Manual Lane Terminals (MLT's)	\$ 142,024
Bridge 2 – CSC Remodel	\$ 47,004
AVI Lane – Bridge 1 Lane 3	\$ 39,250
AVI Lane – Bridge 3 Lane 1	\$ 39,250
Total Projects Completed	\$18,170,381

Projects in Progress

Video Surveillance	\$ 709,128
Virtual Desktop Infrastructure (VDI)	\$ 366,659
Lane Signage & Barrier Gates	\$ 269,863
Total Projects In Progress	\$ 1,345,650

Forthcoming Projects (estimated costs)

Toll Collection System	\$ 4,000,000
Weigh in Motion (WIM)	\$ 3,000,000

Offsite Haz-Mat Containment Facility	\$ 1,300,000
Pedestrian Turnstiles	\$ 500,000
Static Scales for Bridge III and Bridge IV	\$ 300,000
Southbound Toll Lane Expansion - Bridge IV	\$ <u>5,000,000</u>
Total Forthcoming Projects	\$14,100,000

	Bridge I	Bridge II	Bridge IV	Bridge III
Completed Projects	\$3,926,515	\$3,100,052	\$7,977,867	\$3,165,947
Projects In Progress	\$357,436	\$324,434	\$343,293	\$320,488
Forthcoming Projects	\$1,500,000	\$1,000,000	\$9,296,154	\$2,303,846
Total	\$5,783,951	\$4,424,486	\$17,617,314	\$5,790,281
	Total Bridges I, II and IV			Total Bridge III
	\$27,825,751			\$5,790,281

Traffic Comparisons

FY09-10	1,575,893	+175,175	+12.5%
FY10-11	1,725,335	+149,442	+9.5%
FY11-12	1,784,104	+58,769	+3.4%
FY12-13	1,841,521	+57,417	+3.2%
FY13-14	1,903,976	+62,455	+3.4%
Proposed			

Border City Southbound Commercial Traffic FY2013 As of June 30, 2013

Brownsville	166158
Eagle Pass	83319
Hidalgo/McAllen	18750
Hidalgo/Anzalduas	4119
Pharr	368423
Laredo	1363588
Del Rio	46478
Progreso	26266
Roma	4630

Total Commercial Traffic 2,081,731

Border City Northbound Commercial Traffic FY2013 As of June 30, 2013

Brownsville	163543
Eagle Pass	86961
Pharr	380745
Laredo	1378522
Del Rio	44714
Rio Grande	20492
Progreso	34130
Roma	5659

Total Commercial Traffic 2,114,766

Yearly Non-Commercial Traffic

FY09-10	4,669,024	-376,640	-7.5%
FY10-11	4,401,849	-267,175	-5.7%
FY11-12	4,418,558	+16,709	+0.38%
FY12-13	4,433,263	+14,705	+0.33%
FY13-14	4,448,574	+15,311	+0.35%
Proposed			

Border City Southbound Non-Commercial Traffic FY2013 As of June 30, 2013

Brownsville	2,127,075
Eagle Pass	1,667,452
Hidalgo/McAllen	2,190,092
Hidalgo/Anzalduas	687,164
Pharr	706,739
Laredo	3,375,885
Del Rio	968,063
Progreso	347,129
Roma	422,009
Donna	327,289

Yearly Pedestrian Traffic

FY09-10	3,746,170	-378,102	-9.2%
FY10-11	3,161,627	-584,543	-15.6%
FY11-12	2,946,244	-215,383	-6.8%
FY12-13	3,049,362	+103,118	+3.5%
FY13-14	3,156,090	+106,728	+3.5%
Proposed			

Border City Southbound Pedestrian Traffic FY2013 As of June 30, 2013

Brownsville	1,397,463
Eagle Pass	538,881
Hidalgo/McAllen	1,145,173
Laredo	2,283,088
Del Rio	48,121
Progreso	599,155
Roma	176,681

Motion to instruct the City Manager to increase bridge tolls by 0.50 cents per axle for commercial traffic and 0.25 cents for non-commercial traffic. This increase will generate an additional \$5,805,792. Increases are already included in the proposed budget.

Moved: Cm. Vela
Second: Cm. Perez
For: 5

Against: 0

Abstain: 0

Motion to instruct the City Manager to increase revenues for amusement device permit fees from \$400 to \$550 per permit. The additional \$150 will generate \$750,000. The increase is already included in the proposed budget.

Moved: Cm. Perez
Second: Cm. Vela
For: 4 + Mayor

Against: 0

Abstain: 1

Cm. Narvaez

Motion to instruct the City Manager to amend the FY 2010 six-year medical contribution rate plan (set at 10% for six years from FY 2010 to FY 2015) by decreasing the medical contribution rate to 2.5% for FY 2013-2014 only. The 2.5% is already included in the proposed budget.

Moved: Cm. San Miguel
Second: Cm. Perez
For: 5

Against: 0

Abstain: 0

E. POLICE

Raymond Garner, Police Chief

Police Chief Ray Garner gave a presentation before Mayor Salinas and City Council.

Swearing in of 5 New Officers
New Academy with 7 new hires in training for Fall 2013.
441 total sworn officers at present
New Assets in Process

5 K-9 Trucks & 22 Fully Equipped Marked Patrol Cars	
8 Victory Motorcycles	
2013 Laredo Police Grants	
2013 State Grants:	\$ 712,493
2013 Federal Grants:	\$ 930,828
Total Grants (14 Grants):	\$ 1,643,321
Pending:	
2013 Operation Stone Garden	\$ 700,000
2013 Local Border Security Grant	\$ 300,000
2013 Bullet Proof Vest Grant	\$ 80,438
2013 Justice Assistance Grant	\$ 45,027

Performance Measures

<i>Citywide</i>	<i>Offenses</i>			
<u>Auto Thefts</u>	2009	2010	2011	2012
	(NICB ranked #1)	(NICB ranked #11)	(NICB ranked #53)	(NICB ranked #74)
*Number of Stolen Vehicles	1,482	951	486	381

**Laredo Police Department
3 Year Uniform Crime Report (UCR) statistics and incidence change**

Crimes Against Persons

Crime Type	2010	2011	2012
Homicide	10	12	9
Aggravated Sexual Offense	78	76	81
Robbery	211	225	182
Aggravated Assault	892	817	764
Simple Assault	4261	3982	3963
Totals	5452	5112	4999

Crimes Against Property

Crime Type	2010	2011	2012
Burglary (w/force)	1294	1285	1201
Burglary (no force)	428	426	431
Theft	8646	8104	8246
Motor-Vehicle Theft	903	486	381
Vandalism	2368	2259	2406
Totals	13639	12560	12,665

Overall crime total = 7% decrease 1% decrease

Persons Arrested

Year	2010	2011	2012
# of Persons	6483	6635	8629

Overall arrests total = 2% increase 30% increase

Six month comparison; years 2012 / 2013

	2012 (Jan-Jun)	2013 (Jan-Jun)	Change
Homicide	10	1	-90%
Rape	43	30	-30%
Robbery	96	102	6%
Aggravated Assault	393	370	-6% (-22% w/Firearm)
Burglary	859	688	-20%
Theft	4,168	4,382	5%
Vandalism	1,133	1,079	-5%
Motor Vehicle	221	182	-22% (-37% trucks, -12% cars)
Agency Arrests	4,106	4,607	12%
E-911 and Non 911 Calls Received	229,969	213,069	-7%

- Criminal offenses noted above were selected as the ones that the public and media track on a regular basis.
- Source: Laredo Police Department Uniform Crime Reports

F. PARKS & LEISURE SERVICES

Osbaldo Guzman, Parks Director

Parks and Leisure Services Director Osbaldo Guzman gave a presentation before Mayor Salinas and City Council.

Parks Operations

- **74 Parks and 4 Plazas**
- **52 Little League/Softball/Baseball Fields**
- **22 Soccer Fields**
- **8 City Trail Systems**
- **7 Swimming Pools / 9 Splash Parks**
- **8 Recreation Centers**
- **1 Senior Center**
- **Civic Center**
- **City Cemetery**

General Fund
Full-time equivalent positions
2011 Parks and Leisure Services
180.93 FTE's
2012 Parks and Leisure Services
179.97 FTE's Plus Temp Maint. Staff :30

2013
Parks and Leisure Services
183.24 FTE's Plus Temp Maint. Staff :30

2014
Parks and Leisure Services Department
211.09 FTE's Plus Temp Maint. Staff :30

Personnel included in the proposed budget
Recreation Specialist (20.42)
Custodian (3.63)
Recreation Center Supervisor (1)
Recreation Center Leaders (2)

PERSONNEL FOR NORTHWEST REC CENTER

- ✘ 1 Full-Time Recreation Center Supervisor
- ✘ 2 Full-Time Recreation Center Leaders
- ✘ 1 Full-Time Recreation Specialist
- ✘ 8 Part-Time Recreation Specialists
- ✘ 2 Full-Time Custodians
- ✘ 1 Part-Time Custodian

Personnel included in the proposed budget

North Central Pool
Pool Supervisor (1)*
Lifeguard (5)*
Clerk I (1)*
Groundskeeper (2)*

*These positions will be hired through contract labor.

Capital Outlay included in the Proposed budget

Maintenance/Construction Divisions

Machinery and Equipment

4 Commercial Mowers for North and South Laredo at a cost of \$14,000 each
One hydro mulch with 750 gallon water container
Two 3000 psi, 4.8 PM vang/gas skid belt pressure washer, including 100' of 6000 psi pressure hose and gun at a cost of \$5,295 each.

Capital outlay included in proposed budget continued-Maintenance/Construction

Automotive

- ✘ One Bobcat Steer Loader to replace a 12 year old unit at a cost of \$32,000
- ✘ Two John Deere Gators with filb sub-compact tractors at a cost of \$17,500 ea.
- ✘ Three John Deere Gators with a lift kit dump-diesel engines at a cost of \$14,500 ea
- ✘ One Bobcat skid steer loader, model S630-Construction Division
- ✘ Four ¾ ton, long bed, crew cab trucks at a cost of \$33,000 ea.

Capital outlay included in proposed budget - cemetery

Machinery and Equipment

One new commercial mover, model Z-997 Z trak \$14,000

One new lowering device needed to lower caskets \$6,000

One new tampering machine \$5,000

Automotive

One new John Deere Gator with lift kit dump diesel engine \$14,500

Recreation Centers New Memberships 2012-2013

- ✘ Cigarroa – 1,018
- ✘ El Eden – 1,822
- ✘ Farias – 667
- ✘ Hachar – 292
- ✘ Haynes – 4,357
- ✘ Tarver – 639
- ✘ Inner City – 1
- ✘ Hillside – 1,346
- ✘ Total 10,142

Yearly attendance-Rec centers

2010-2011 364,542

2011-2012 330,961

2012-2013 376,512

Summer Program Registration

2010-2011 2,688

2011-2012 2,235

2012-2013 1,613

Aquatics Participation

Water Aerobics 2011-2012 2004

2012-2013 1546

Lap Swimming 2011-2012 868

2012-2013 781

Learn to Swim 2011-2012 1341

2012-2013 1405

Recent Projects Completed

- B.P. Newman Park Amenities
- Santo Niño Park
- Vista Nueva Park
- East Hachar Recreation Center Parking Lot and Walking Track
- Ryan Elementary Fitness Equipment
- Santa Fe Splash Park
- Market Tennis Courts Renovation
- Eliseo Valdez Park Improvements
- Cecilia Morena Splash Park Improvements
- Taylor Field Improvements
- Eistetter Park Improvements
- Base Field Improvements
- Shiloh Trails
- Los Martinez Park
- McNaboe Tennis Courts/Basketball Courts
- Community Field
- Rangel Field Improvements
- Farias Recreation Center Renovations
- La Ladrillera Splash Park and Improvements
- Los Dos Laredos FEMA Restoration

G. THIRD PARTY FUNDING

Thelma “Ronnie” Acosta, Community Development Director

Community Development Director Ronnie Acosta gave a presentation before Mayor Salinas and City Council.

Overview

- ▶ Purpose
 - Address social problems
 - Promote community development
 - Help raise standard of living
- ▶ Funding Sources
 - General Fund
 - Hotel Motel Tax Revenue

Third Party Funding Advisory Committee

Purpose: To evaluate all applications for Third Party funding received by the City and to recommend to City Council as to which to fund and at what amount.

Current Members

Lucy Quintanilla
Dr. Martha Villarreal
Rey Ayala, Chairperson

Daniel Tijerina Jr., Vice Chair
Maria Arzuaga de Olivarez
Elizabeth Cantu
Vacancies: Three positions currently vacant

Application Process

- ▶ Application training, March 3, 2013
- ▶ Code of Ethics training, March 20, 2013
- ▶ Application Due Date: April 5, 2013
- ▶ Applications Reviewed for Completeness
- ▶ Average score of 70 or higher based on the following:
 - ▶ Historical Narrative
 - ▶ Needs Statement
 - ▶ Programs/Services Provided
 - ▶ Goal, Objectives and Measures
 - ▶ Budget
 - ▶ Partnerships

Funding Considerations

General Fund

- ▶ 501(c)3 Non-Profit Status
- ▶ Support Education
- ▶ Promote Economic Development
- ▶ Promote Health and Welfare
- ▶ Must meet a Municipal Purpose

Hotel/Motel Funds

- ▶ 501(c) Non-Profit Status
- ▶ Every expenditure must DIRECTLY enhance and promote tourism AND the convention and hotel industry
- ▶ Must meet one of the nine categories:
 - ▶ Improvement/Maintenance of a convention center or visitor information center
 - ▶ Convention registration
 - ▶ Advertising and promotion
 - ▶ Promotion of the arts
 - ▶ Historical reservation or preservation
 - ▶ Sporting events (only certain municipalities)
 - ▶ Enhancement of sports facilities (only certain municipalities)
 - ▶ Tourist transportation system
 - ▶ Signage promoting sights and attractions

	Current Amount	Amount Requested	Committee Recommendation
GENERAL FUND			
ORGANIZATION/AGENCY	FY 12-13	FY 13-14	7/12/2013
Area Health Education Center	\$9,000.00	\$26,000.00	\$9,000.00
B.E.S.T.	\$5,000.00	\$10,000.00	\$5,000.00
Bethany House of Laredo	\$21,000.00	\$50,000.00	\$21,000.00
Big Brothers Big Sisters of S. TX Serving Webb County	\$2,000.00	\$2,500.00	\$2,000.00
Border Area Nutrition Council, Inc.	\$28,400.00	\$35,000.00	\$25,000.00
Boys & Girls Clubs of Laredo	\$20,000.00	\$20,000.00	\$20,000.00
Casa De Misericordia	\$16,000.00	\$30,000.00	\$16,000.00
Children's Advocacy Center of Laredo - Webb County	\$27,825.00	\$50,000.00	\$27,825.00
Habitat for Humanity	\$10,500.00	\$15,000.00	\$10,500.00
Kidney Foundation of Laredo	\$20,000.00	\$20,000.00	\$20,000.00
Laredo Children's Musuem / Imaginarium of South Texas	\$7,000.00	\$20,000.00	\$7,000.00
Laredo Little Theatre	\$4,000.00	\$6,423.24	\$4,000.00
Laredo Regional Food Bank, Inc.	\$ 8,000.00	\$8,000.00	\$8,000.00
Laredo Veterans Coalition	\$40,000.00	\$40,000.00	\$35,000.00
Literacy Volunteers of America - Laredo	\$3,000.00	\$10,000.00	\$3,000.00
Sacred Heart Children's Home	\$15,000.00	\$15,000.00	\$15,000.00
Serving Children and Adolescents in Need, Inc.	\$13,500.00	\$13,500.00	\$13,500.00
South Texas Food Bank	\$35,000.00	\$50,000.00	\$35,000.00
Special Olympics Texas, Laredo - Area 21	\$7,000.00	\$11,000.00	\$7,000.00
TMC SafeHaven	\$10,000.00	\$20,000.00	\$5,000.00
NEW APPLICANTS			
Laredo Animal Protection Society		\$10,000.00	\$2,500.00
Laredo Crime Stoppers Inc.		\$5,000.00	\$2,500.00
Rio Grande International Study Center		\$20,000.00	\$5,000.00
Ruthe B. Cowl Rehabilitation Center		\$100,000.00	\$19,900.00
CURRENT/NEW APPLICANTS NOT FUNDED			
Boy Scouts	\$2,000.00	\$2,000.00	Funding not public service
Laredo Amateur Boxing Club, Inc	\$5,000.00	\$7,500.00	Incomplete application
LISD Campus Crime Stoppers	\$4,500.00	\$5,000.00	Incomplete app
STCADA	\$5,000.00		No longer exists
Big River Foundation		\$10,000.00	Incomplete app
Mercy Ministries		\$20,000.00	Incomplete app
TOTAL	\$318,725.00	\$641,923.24	\$318,725.00

HOTEL / MOTEL ORGANIZATION/AGENCY	Current Amount FY 12-13	Amount Requested FY 13-14	Committee Recommendation 7/12/2013
Border Olympics, Inc.	\$80,000.00	\$90,000.00	\$76,000.00
Laredo Area Youth Soccer Association	\$20,000.00	\$20,000.00	\$20,000.00
Laredo Center for the Arts	\$150,000.00	\$150,000.00	\$150,000.00
Laredo Chamber of Commerce	\$25,000.00	\$40,000.00	\$24,500.00
Laredo Philharmonic Orchestra	\$23,400.00	\$35,000.00	\$23,400.00
LULAC Council #7	\$2,460.00	\$8,900.00	\$5,000.00
Mexican Cultural Institute of Laredo	\$4,100.00	\$10,000.00	\$3,600.00
Society of Martha Washington	\$10,000.00	\$10,000.00	\$10,000.00
Streets of Laredo / Jamboozie Festival	\$15,000.00	\$15,000.00	\$15,000.00
Washington's Birthday Celebration Association	\$60,000.00	\$60,000.00	\$60,000.00
Webb County Heritage Foundation, Inc.	\$50,000.00	\$60,000.00	\$50,000.00
NEW APPLICANT			
Laredo Main Street (Farmers Market)		\$15,000.00	\$2,460.00
NEW APPLICANTS NOT FUNDED			
Big River Foundation		\$30,000.00	Incomplete app
Laredo Children's Museum (Imaginarium)		\$30,000.00	Purpose does not meet H/M criteria

H. PUBLIC WORKS

John Orfila, Public Works Director

Public Works Director John Orfila went over the projects of his department.

Projects Completed

Sidewalk Projects	23
Paving Projects	53
Drainage Imp. Projects	9
Curb & Gutter Projects	13
Valley Gutter Projects	10
Misc. Construction Projects	28

TOTAL 136

Performance Measures

Street Paving Projects	202 Blocks
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Storm Drainage Maintenance	241 Inlets
Creek Maintenance	155 Acres
Building Maintenance	1,100 Work Orders
Street Maint.– Pro Patchers	25,043 Pot Holes
Street Cleaning – Sweepers	41,090 Lane / Miles

- 1700 Jefferson Ave. Sidewalk Project
- 1900-2100 Marcella Ave. Sidewalk Project
- 800 Convent Sidewalk Project
- 700 Flores Sidewalk Project
- 2900-3500 Meadow Sidewalk Project
- 4500 Juarez Ave. Sidewalk Project
- 1300 Napoleon St. Sidewalk Project
- 2500 Bismark St. Paving Project
- 9600 Center Rd. Paving Project
- 3000 Ejido Ave. Paving Project
- 4600 Foster Ave. Paving Project
- 2600 Saltillo St. Paving Project
- 1600 San Ignacio Ave. Paving Project
- 200 Blue Bonnet Ln. Paving Project
- Market Tennis Courts Paving Project
- 2800 E. Montgomery Municipal Housing Paving Project
- Cherry Hill Apartments Drainage Improvements
- Upper Zacate Creek @ Cerrito Prieto Drainage Improvement
- Smith Ave./Fremont St. Drainage Improvement
- Calton Rd./Pita Ave. Street Improvement
- Marcella Ave./Canal St. Street/Drainage Improvement
- Livingston Ave. Drainage Improvement
- Del Mar Widening Project Khaledi Heights
- Uni-Trade Baseball Stadium Detention Pond
- Uni-Trade Baseball Stadium Parking Lot
- Taylor Park Parking Lot
- Max Mandel Golf Course Concrete Parking Lot
- Max Mandel Golf Course Street Construction
- Haynes Ave./Canal St. Concrete Intersection
- 10100 Montoya Dr. Curb & Gutter Project
- Weeping Willow/Willow Creek Valley Gutter
- Century Blvd./Blue Bonnet Ln. Valley Gutter
- Dorel Dr./U.S. 359 Valley Gutter
- Malinche Ave./Lyon St. Valley Gutter
- International Bridge II Concrete Project
- Los Martinez Basketball Court
- Inner City Park Basketball Court

- Cheyenne Subdivision Basketball Court
- Manadas Creek Hike & Bike Trail
- El Eden Park
- Sophie Christen Mckendrick, Francisco Ochoa & Fernando A. Salinas Library
- Slaughter Park Nature Trails
- North Arkansas Ave./Guadalupe St. Kansas City Southern Rail Road Crossing Improvements
- Buena Vista/Guatemozin Kansas City Southern Rail Road Crossing Improvements
- Bartlett Fire Station #5 Building Rehab
- 1615 Laredo St. House Demolition Canizalez Boxing Gym
- Casa Verde Rd. French Drain Project
- 2600 Canelo Dr. Street Maintenance
- Flood 2013 Street Maintenance
- San Jorge Ave./Grant St. Storm Drain Repair
- Downtown Maintenance
- Creek Maintenance
- Street Maintenance Pot Patchers
- Street Cleaning Sweepers
- Sidewalk Repairs City Wide

I. FIRE

Steve Landin, Fire Chief

Fire Chief Steve Landin gave a presentation before Mayor Salinas and City Council.

Major programs proposed for FY 13-14

Fire Administration Center

Houses all respective department divisions.

The National Registry of Emergency Medical Technicians awarded the EMS Training Program a Letter of Review (LoR). The LoR is the first of a two part application for EMS Accreditation.

LFD is one of ten Fire based programs in the United States who are accredited or has received an LoR. EMS classrooms, library and lab room serve as the core components of the accreditation application.

2012 Fire Academy

Start: October 1, 2012

Completion: June 2014

Fire Cadets will be trained in the following disciplines:

- Fire Suppression/Rescue
- Hazardous Material Technician (Haz-Mat)
- Aircraft Rescue and Fire Fighting (ARFF)
- National Registry Emergency Medical Technician (NREMT)

- National Registry Paramedic (NREMT-P)
- Thirty three (33) fire cadets will graduate June 2014

Fire Training Center

- Laredo Fire Academy
- TEEEX Fire Academy
- Live Fire Training
- Aircraft Rescue and Fire Fighting (ARFF)

Performance Measures

EMS Responses

Actual	Estimated	Proposed
11-12	12-13	13-14
23,241	24,559	25,706

Fire Responses

Actual	Estimated	Proposed
11-12	12-13	13-14
10,101	12,280	11,500

EMS Assist. – Fire Responses

Actual	Estimated	Proposed
11-12	12-13	13-14
3,899	5,694	4,500

Fire Inspections

	Actual	Estimated	Proposed
	11-12	12-13	13-14
Fire Inspections	4,765	5,150	5,350
Fire Investigation	94	100	110
Plat/Plan Reviews	480	610	650

Progress Report for Fire Grants

Grant Description	Amount	Provides for
State Homeland Security Program (SHSP)	\$44,000	Satellite and radio Communication Equipment
Assistance To FF Grant (AFG)	\$150,000	Fire Equipment
Fire Prevention & Safety (DHS)	\$35,000	Fire Prevention Education
SAFER (awarded)	\$1,010,000	Retention and Replacement of

2013 SAFER GRANT (Application) Pending Firefighters Retention and Replacement of Firefighters

Uniformed Fire Personnel

Actual 11-12	Estimated 12-13	Proposed 13-14
357	362	362

Civilian Personnel

Actual 11-12	Estimated 12-13	Proposed 13-14
10	13	14

Proposed Budget – Capital Outlay

EMS

Ambulances	4 (3 bonds & 1 Community Development block grant)
EMS Suburbans	3
Fire Prevention	
Safety House Tow Truck	1
Machinery & Equipment	
Thermal Imaging Cameras	3
Air Filling Station	1
Replace SCBAS	25
ARFF Bunker Gear Sets	9
SCBAS for Cadets	33

J. UTILITIES

Tomas Rodriguez, Utilities Director

Utilities Director Tomas Rodriguez gave a presentation before Mayor Salinas and City Council.

Schedule of Completed Projects

Project Name	Cost	Estimated Completion Date
Jefferson WTP	\$36,913,734	Completed
24" along Loop 20	\$ 2,963,510	Completed
36" Water Transmission	\$ 4,063,060	Completed
24" Water Trans. Ejido	\$ 1,907,845	Completed
3MG Elevated Storage Tank at Bartlett & Price	\$ 3,508,083	Completed
24" Water Transmission Main from Saunders to	\$ 4,063,060	Completed

Bustamante/from Lyon BS to Loop 20 to SH
359 BSI

Schedule of Completion & Cost of Water & Wastewater Projects

Project Name	Cost	Estimated Completion Date
60" Water Transmission	\$15,478,113	June 2014
El Pico WTP	\$85,380,354	June 2014
16" Waterline from Unitec to Travel Center	\$ 332,000 Estimated	June 2014
Water Modeling Design	\$ 250,000 Estimated	December 2014
Backwoods 12" waterline	\$ 1,274,544 Estimated	December 2013
Jefferson WTP Admin Bldg and Learning Center	\$ 4,100,000 Estimated	December 2015
3 MG Elevated Storage Tank – Martin HS	\$ 4,000,000	June 2014
24" Water line on Loop 20 from Clark Blvd. to Kansas City Railroad	\$ 480,000 Estimated	September 2013
San Isidro NE Elevated Tank	\$ 4,000,000 Estimated	December 2014
Replacement of water & wastewater lines in Mines Rd. (Design)	\$ 287,000	April 2014
Replacement of water & wastewater lines in Alta Vista (Design)	\$ 288,255	April 2014
Replacement of water & wastewater lines - San Fco Javier & Outlet Mall (Design)	\$ 300,000 Estimated	May 2014
Replacement of water & wastewater lines in Lomas del Sur, Cielito Lindo (Design)	\$ 145,040	May 2014
Wastewater Modeling	\$ 250,000 Estimated	December 2014
24" Wastewater line from Clark Blvd. to Kansas City Railroad	\$ 480,000 Estimated	September 2013
South Laredo WWTP 12 to 18 MGD Expansion	\$21,000,000 Estimated	December 2016
Effluent Line NLWWTP to North Central Park	\$ 175,000 Estimated	December 2014
Backwoods 12" Wastewater line	\$ 500,000 Estimated	August 2013

K. Funding and Operations of the departments (including divisions) of the Mayor and City Council, City Manager, City Attorney, City Secretary, Building, Financial

Services, Tax, Planning & Zoning, Human Resources, Library, Information Services and Telecommunications, Economic Development, Engineering, Solid Waste, Fleet, Community Development, Traffic, Airport, Environmental Services, Municipal Court, Convention and Visitors Bureau, Health, Transit, and all other related matters.

III. EXECUTIVE SESSION

None.

IV. ADJOURNMENT

Motion to adjourn.

Moved: Cm. Vera

Second: Cm. Narvaez

For: 5

Against: 0

Abstain: 0

I, Gustavo Guevara, Jr., City Secretary, do hereby certify that the above and foregoing is a true and correct copy of the minutes contained in pages 01 to 26 and they are true, complete, and correct proceedings of the City Council workshop held on August 14, 2013.

Gustavo Guevara, Jr.
City Secretary