



CITY OF LAREDO
DEPARTMENT OF COMMUNITY DEVELOPMENT
HOME Program
1301 FARRAGUT 2nd Floor East Wing, Transit Center
P.O.BOX 1276 LAREDO, TEXAS 78042-1276
TEL. 956.795.2680 FAX 956.795.2689

LENDER/ LOAN OFFICER QUALIFICATIONS

Lender Information:

1. Business Name, Address, Telephone and Fax Number
2. NMLS# (if applicable)
3. Copy of the Assumed Name Certificate
4. Tax I.D. Number
5. List of Title Companies used in Laredo for closings

Loan Officers Information:

1. Loan Officer Name
 2. NMLS# (if applicable)
 3. Email Address
 4. Telephone and Fax Number
 5. Mailing Address
- ❖ Include proof that lender AND loan officers are licensed AND active with the Texas Department of Savings & Mortgage Lending. You may print a “verification of licensure” letter at www.sml.state.tx.us ;
 - ❖ Please fax/email the checklist of information if you wish to be approved with the DPA program.
 - ❖ NOTE: Down Payment Assistance files are processed on a first-come first serve basis and only licensed and approved lenders/loan officers will be able to submit files.

If you have any questions or require additional information please contact the HOME staff at 956-795-2680 or by e-mail Azenneth Contreras, Housing Program Manager (acontreras@ci.laredo.tx.us) and/or Barbara Atilano (batilano@ci.laredo.tx.us)