

Max A. Mandel Municipal Golf Course

By-Laws

- A. *Created.*** There is hereby an advisory board for the Max A. Mandel Golf Course Advisory Committee to be composed of nine (9) members, each of whom shall be a resident citizen of the city. Individuals appointed to the board shall have no financial involvement in any operation or business at the Max Mandel Golf Course. The board shall be officially designated as the "Max Mandel Golf Course Advisory Board". The members shall be appointed by the city council as follows: Each councilman and the mayor shall appoint one (1) member of the board for a term of four (4) years; except that each member first appointed after adoption of this section shall hold office as a member of the board until the next city council election for the office of the mayor or councilman who appointed such member, so that thereafter the term of each member of the board shall coincide with the term of the councilman or mayor who appoints him/her, that is four (4) members will be appointed, for a term of four (4) years (appointments by councilmen from districts IV, V, VII, and VIII) and five (5) members will be appointed for a term of four (4) years (appointments by mayor and councilmen from districts I,II,III, and VI).
- B. *Appointments of Successors.*** Upon death, resignation or removal of any member of the board, the city council shall appoint a successor as a member of the board, who shall hold his membership on the board for the unexpired term of the board member he replaces. Any member of the board absents without meritorious excuse for three (3) consecutive meetings shall be automatically dropped from membership thereon. On taking office or as soon thereafter as possible, the mayor and each councilman elected shall appoint one (1) person to be a member of the board, as provided in subsection (A).
- C. *Compensation.*** No salary, fees or compensation shall be paid to members to the board for their services thereon; but they shall be eligible for reimbursement of actual expenses incurred.
- D. *Officers; Term of Members.*** When the council has appointed the persons to compose the membership of the board, such persons shall meet, organize and select one (1) of its members as chairman, and one (1) of its members as vice-chairman, and may also select a secretary and/or treasurer. The term of office shall be for one (1) year, and an annual election of officers shall be held on October 1 or as soon thereafter as practical. It shall be the duty of the

chairman to preside at all meetings of the board and the vice-chairman to preside in the event of absence of the chairman. If both the chairman and the vice-chairman are absent, a quorum of the board can elect a temporary chairman for such meeting. At the organizational meeting, the board shall adopt rules and regulations pertaining to its meetings, organizational setup, time and place of meetings, and related matters. Records shall be kept of all proceedings, and minutes shall be delivered to the city council as soon after each meeting as possible.

- E. Meetings.* The board shall meet at least once a month, or whenever necessary, when called by the chairman, to consider all matters pertaining to the business, operation, conduct and use of the Max Mandel Golf Course and all its facilities and improvements. This board shall be an advisory board to the Max Mandel Golf Course and may establish subcommittees form or outside of its membership for specific purposes or functions, pertaining to the Max Mandel Golf Course.
- F. Ex Officio Members.* The city manager shall serve as an ex officio member of the board. The Max Mandel Golf Course manager shall also be an ex officio member of the board. Ex officio members shall have no voting privileges.
- G. Recommendations.* The board may, on a majority vote of a quorum at any meeting, make recommendations to the city council concerning regulation and control of the Max Mandel Golf Course, its facilities and improvements, and shall recommend to the city council reasonable rules and regulations for operations of the Max Mandel Golf Course.
- H. Master Plan for Max Mandel Golf Course Operation.* One of the specific functions of the board is to study, prepare and present, after advice and consultation with the city manager and the Max Mandel Golf Course manager.
- I. Board Advisory Capacity.* The board in discharging its duties enumerated in this section shall serve in an advisory rather than an administrative capacity.